



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Library Board

Tuesday, June 20, 2023

4:30 PM

100 N. Appleton Street
City Hall, Council Chambers 6th Floor 6 A / B

1. Call meeting to order

President Nancy Scheuerman called the meeting to order at 4:31pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Glad, Tina Krueger, Adriana McCleer, Alex Niemi, Colleen Rortvedt, Sonja Rusch, Tasha Saecker, Missy Sawicki, Bradley Shipps, Kara Sullivan, Maureen Ward

Present: 9 - Looker, Kellner, Scheuerman, Mann, Nett, Van Zeeland, Brozek, Bunnow and Lee

Excused: 2 - Sivasamy and Keller

4. Approval of minutes from previous meeting

[23-0694](#)

May 16 2023 Meeting Minutes

Attachments: [5-16-2023 Library Board Meeting Minutes.pdf](#)

Van Zeeland moved, seconded by Kellner, that the May 16, 2023 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

Public Participation & Communication

Establish Order of the Day

President Scheuerman called for a motion to place Action Items 23-0695, 23-0696, 23-0697, 23-0698 and 23-0718 on a Consent Agenda.

Mann moved, seconded by Kellner that Action items 23-0696, 23-069, 23-0697, 23-0698 and 23-0718 be placed on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Mann moved, seconded by Van Zeeland that the Consent Agenda be approved. Voice Vote. Motion Carried.(9-0)

[23-0695](#)

May 2023 Bill Register

Attachments: [May 23 Bill Register.pdf](#)
[APL Financial Cash Flow-May-2023.pdf](#)

This Report Action Item was approved

[23-0696](#)

June 2023 Budget Amendment

Attachments: [Jun23BudgetAmendment.pdf](#)

This Report Action Item was approved

[23-0697](#)

Request for Approval to Hire Two Grant-Funded, Limited Term Part-Time Positions

Attachments: [Grant Funded Positions Memo Request 6-14-2023.pdf](#)

This Report Action Item was approved

[23-0698](#)

United Way Agency Agreement for 2024-2025 funding for Reach Out and Read

Attachments: [United Way Fox Cities Award Letter RORFC.pdf](#)
[United Way Fox Cities Agency Agreement - 2024-2025 Funding.pdf](#)

This Report Action Item was approved

[23-0718](#)

Report of the Finance Committee

Attachments: [5-31-2023 Finance Committee Meeting Minutes.pdf](#)
[Financial Policy \(Approved 7-2021\).pdf](#)
[Procurement Contract Mgmt Policy 2015 ADOPTED.pdf](#)
[2024 Budget Primer.pdf](#)

This Report Action Item was approved

6. Information Items

A. Administrative Report

[23-0700](#)

Building Project Update

Attachments: [Parking Spotlight Information Update June 2023.pdf](#)

[23-0701](#) Summer Committee Meeting Schedule - Finance Committee 7/11/23
8am, Nominating Committee 7/20/23 9am, Personnel & Policy
Committee TBD

B. Friends Update

[23-0702](#) Friends 101

[23-0703](#) Capital Campaign Process

Attachments: [Capital Campaign Spotlight - June 2023.pdf](#)

[23-0704](#) Friends Year in Review

C. OWLS Report

[23-0714](#) OWLS Updates

[23-0715](#) Intellectual Freedom

[23-0716](#) OWLS / Nicolet Planning

D. President's Report

[23-0705](#) Trustee Development: Budget Process Primer*
*see attachment in Report of the Finance Committee

E. Staff Updates

[23-0706](#) Community Partnerships Updates

[23-0707](#) Children's Program Updates - School Age Children

7. Adjournment

**Kellner moved, seconded by Mann, that the Meeting be adjourned. Voice Vote.
Motion Carried. (9-0)**

The Meeting was adjourned at 5:51pm