



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, June 1, 2022

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:17 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Wolff.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

**Excused:** 1 - Alderperson Sheri Hartzheim

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-0746](#)

Common Council Meeting Minutes of May 18, 2022

**Attachments:** [CC Minutes 5-18-22.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 1 - Alderperson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[22-0745](#)

Proclamations:

- Pride Month
- CPR & AED Awareness Week
- Gun Violence Awareness Day
- Juneteenth Celebration
- Refugee Day

**Attachments:**

[Pride Month Proclamation.pdf](#)

[CPR AED Awareness Week Proclamation.pdf](#)

[Gun Violence Awareness Day Proclamation.pdf](#)

[Juneteenth Celebration Day Proclamation.pdf](#)

[Refugee Day Proclamation.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[22-0537](#)

Resolution #6-R-22 "Soldier Square Resolution"

**Attachments:**

[Resolution #6-R-22.pdf](#)

[Memo #6-R-22.pdf](#)

**Aldersperson Schultz moved, seconded by Aldersperson Del Toro, that the Resolution be amended to remove the portion requesting an RFP process to begin the design phase from the Be It Further Resolved statement of the Resolution. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones and Aldersperson Nate Wolff

**Nay:** 4 - Aldersperson William Siebers, Aldersperson Kristin Alfheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 1 - Aldersperson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford

**Alderson Croatt moved, seconded by Alderson Del Toro, that the Resolution be approved as amended. (A Notwithstanding vote was taken). Roll Call. Motion failed by the following vote:**

**Aye:** 6 - Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones and Alderson Nate Wolff

**Nay:** 8 - Alderson William Siebers, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Kristin Alfheim, Alderson Christopher Croatt and Alderson Chad Doran

**Excused:** 1 - Alderson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford

## L. COMMITTEE REPORTS

### Balance of the action items on the agenda.

**Alderson Alfheim moved, Alderson Del Toro seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Christopher Croatt and Alderson Chad Doran

**Excused:** 1 - Alderson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-0721](#)

Approve modifications to Sidewalk Installation Policy.

**Attachments:** [Sidewalk Installation Policy.pdf](#)

This Report Action Item was approved.

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0609](#)

Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment for DCMX LLC d/b/a Gingerootz, Mylee Xiong, Agent, located at 2920 N Ballard Rd, on June 6, 2022, contingent upon approvals from the Community Development, Health, Inspections and Police departments.

**Attachments:** [Gingerootz Asian Grille.pdf](#)

**This Report Action Item was approved.**

[22-0645](#)

Pet Store License renewal application for Fish Cave LLC, Ton Vang, applicant, located at 2110 S Memorial Dr, contingent upon approval from the Inspections department.

**Attachments:** [Fish Cave LLC S&L.pdf](#)

**This Report Action Item was approved.**

[22-0655](#)

Salvage Dealer License renewal application for Golper Supply Co. Inc, David Golper, applicant, located at 1810 W Edgewood Dr, Appleton WI 54913.

**Attachments:** [Golper Supply Co Inc S&L.pdf](#)

**This Report Action Item was approved.**

[22-0658](#)

2022-2023 Mechanical Amusement Device License renewals, contingent upon approvals from all departments by 12:00 p.m. on June 30, 2022.

**Attachments:** [Amusement Device renewals 2022-23.pdf](#)

**This Report Action Item was approved.**

[22-0663](#)

2022-2023 Cigarette and Tobacco Products License renewals.

**Attachments:** [Cigarette renewals 2022-23.pdf](#)

**This Report Action Item was approved.**

[22-0690](#)

Class "B" Beer and "Class C" Wine License Change of Agent application for Home Run Pizza WI LLC d/b/a Home Run Pizza, Charles E Nelson III, New Agent, located at 1216 W Wisconsin Ave.

**Attachments:** [Charles E Nelson III S&L.pdf](#)

**This Report Action Item was approved.**

[22-0709](#)

Commercial Quadricycle Renewal License Application for Social Station, LLC, Chris Burns, W6068 Nolan Dr, Appleton, WI 54915

**Attachments:** [The Social Station.pdf](#)

This Report Action Item was approved.

[22-0719](#)

2022-2023 Additional Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

**Attachments:** [2022-23 Alcohol License Renewals-3rd set.pdf](#)

This Report Action Item was approved.

3. **MINUTES OF THE CITY PLAN COMMISSION**
4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**

[22-0740](#)

Request to approve the following 2022 Budget amendment:

**Valley Transit**

Federal Grant	+\$143,480
Local Match	+\$ 35,870
Buildings	+\$179,350

to fund the cost to conduct a site assessment and create a master plan for the Transit Center facility in accordance with Federal Transit Administration Guidelines

**Attachments:** [Budet Amendment Request for TC Master Plan.pdf](#)  
[2022 Transit Center Master Plan Professional Services.pdf](#)

This Report Action Item was approved.

[22-0711](#)

Request to approve the 2023 Special Assessment Policy

**Attachments:** [2023 Assessment Policy.pdf](#)

This Report Action Item was approved.

[22-0712](#)

Request to award Unit H-21 Redundant Raw Water Line to PTS Contractors, Inc in the amount of \$4,875,000 with a 10.3% contingency of \$500,000 for a project total not to exceed \$5,375,000

**Attachments:** [Award of Contract Unit H-21.pdf](#)

This Report Action Item was approved.

[22-0713](#)

Request to approve Contract Amendment/Change Order No. 3 to contract 133-21, Unit U-21 Apple Creek Ct & Plamann Park S&W Construction for additional quantities of tree removal and gravel backfill to facilitate sewer construction in the amount of \$64,293 resulting in no change to contract contingency. Overall contract increases from \$3,999,181 to \$4,063,474

**Attachments:** [Unit U-21 Change Order No. 3.pdf](#)

This Report Action Item was approved.

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[22-0692](#)

Request to approve the REVISED 2022-2023PY Community Development Block Grant (CDBG) funding as specified in the attached community partner allocation recommendations

**Attachments:** [Alloc Recs Memo to CEDC Final Award 05-25-22.pdf](#)  
[Reallocation of 2020 AHA Funds to RTFV Memo to CEDC 2-9-22.pdf](#)  
[2022 CDBG Community Partner Recommendations-FINAL.pdf](#)  
[2022 CDBG Simple Summary Recommendations-FINAL.pdf](#)

This Report Action Item was approved.

## 7. MINUTES OF THE UTILITIES COMMITTEE

## 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[22-0726](#)

Request to approve over-hire for City Assessor Position for Community and Economic Development Department.

**Attachments:** [City Assessor Overhire Request May 2022.pdf](#)

This Report Action Item was approved.

[22-0702](#) Request to approve over-hire for Payroll Coordinator for the Finance Department.

**Attachments:** [Payroll Coordinator - Over-Hire Request.pdf](#)

This Report Action Item was approved.

[22-0705](#) Request to approve over-hire for Purchasing Manager for the Finance Department.

**Attachments:** [Purchasing Manager - Over-Hire Request.pdf](#)

This Report Action Item was approved.

## 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[22-0695](#) Approval of a Contract for Professional Services for Transit Center Needs Assessment and Master Plan

**Attachments:** [2022 Transit Center Master Plan Professional Services memo to FCTC.pdf](#)

This Report Action Item was approved.

[22-0696](#) Approval of Title VI Program Update

**Attachments:** [Valley Transit Title VI Program 2022\\_draft.pdf](#)

This Report Action Item was approved.

## 10. MINUTES OF THE BOARD OF HEALTH

### M. CONSOLIDATED ACTION ITEMS

[22-0688](#) #5-R-22 Water Main Resolution

**Attachments:** [#5-R-22 Water Main Resolution.pdf](#)  
[Memo - Resolution #5-R-22 Director Vandehey.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Siebers, that the Resolution be amended to request \$35.1 million in funding for the infrastructure repairs from the State budget surplus. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Christopher Croatt

**Nay:** 2 - Alderperson Brad Firkus and Alderperson Chad Doran

**Excused:** 1 - Alderperson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford

**Alderperson Meltzer moved, seconded by Alderperson Van Zeeland, that the Resolution be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Christopher Croatt

**Nay:** 2 - Alderperson Brad Firkus and Alderperson Chad Doran

**Excused:** 1 - Alderperson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Alderperson Alfheim moved, seconded by Alderperson Del Toro, that the meeting be adjourned at 8:30 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 1 - Alderperson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford



Kami Lynch, City Clerk