



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Tuesday, September 11, 2018

4:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:01 p.m.**

2. Roll call of membership

**Present:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Lobner

**Excused:** 1 - Palm

*Others present:*

*Jim Sehloff, Davel Engineering*

*Kevin Hansen, Smet Construction*

*John Kemkes, 2713 S. Lake Park Road*

*Julie Hoffman, 2713 S. Lake Park Road*

*Scott Smet, Smet Construction*

3. Approval of minutes from previous meeting

[18-1295](#)

City Plan Minutes from 8-21-18

**Attachments:** [City Plan Minutes 8-21-18.pdf](#)

**Lobner moved, seconded by Uslabar, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Lobner

**Excused:** 1 - Palm

4. Public Hearings/Appearances

[18-1298](#)

The street discontinuance to vacate a portion of Canyon Lane public right-of-way between Lots 38 and 53 of Glacier Ridge Subdivision (This item has been withdrawn by the Department of Public Works - See Info Item #18-1299)

**Attachments:** [InformalPublicHearingNotice\\_CanyonLane\\_StreetVacation.pdf](#)

**This public hearing was held, and no one spoke on the item.**

[18-1296](#)

Special Use Permit #6-18 for an indoor personal storage facility located at 2705 S. Lake Park Road (Tax Id #31-9-4105-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #18-1297)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_LakeParkSelfStorage\\_SUP.pdf](#)  
[PublicHearingNoticeNeighborhood\\_LakeParkSelfStorage\\_SUP.pdf](#)

**This public hearing was held, and John Kemkes spoke on the item.**

## 5. Action Items

[18-1297](#)

Request to approve Special Use Permit #6-18 for an indoor personal storage facility located at 2705 S. Lake Park Road (Tax Id #31-9-4105-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

**Attachments:** [StaffReport\\_Lake Park Road\\_SUP\\_9-11-18.pdf](#)

**Lobner moved, seconded by Uslabar, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Lobner

**Excused:** 1 - Palm

[18-1300](#)

Request to approve the Cherryvale Meadows Final Plat as shown on the attached maps and subject to the attached conditions

**Attachments:** [StaffReport\\_CherryvaleMeadows\\_FinalPlat\\_For09-11-18.pdf](#)

**Rabec moved, seconded by Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Lobner

**Excused:** 1 - Palm

[18-1301](#)

Request to approve the North Edgewood Estates Final Plat as shown on the attached maps and subject to the attached conditions

**Attachments:** [StaffReport\\_NorthEdgewoodEstates\\_FinalPlat\\_For09-11-18.pdf](#)

**Lobner moved, seconded by Uslabar, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Lobner

**Excused:** 1 - Palm

**6. Information Items**

[18-1299](#)

Acknowledge the withdrawal by the City of Appleton Department of Public Works of the proposed street discontinuance to vacate a portion of Canyon Lane public right-of-way between Lots 38 and 53 of Glacier Ridge Subdivision

**Attachments:** [StaffReport\\_CanyonLa\\_StreetVacation\\_9-11-18\\_Withdrawn.pdf](#)

**This Presentation was presented.**

**7. Adjournment**

**Lobner moved, seconded by Buetow, that the meeting be adjourned at 4:14 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Lobner

**Excused:** 1 - Palm