

Recruitment Status Report

Updates thru 7/07/2022

HR Generalist	Position	Dept.	Date of Vacancy	Open Date	# of Openings	Status
Jessie	Operator I - Sanitation	DPW	05/23/22	05/20/22	1	Panel interviews: 7/19/22.
	Operator I - Forestry	DPW	06/13/22	06/13/22	1	Application deadline: 7/03/22. Panel interviews: 7/19/22.
	Arborist	DPW	06/16/22	06/16/22	1	Application deadline: 7/10/22. Panel interviews: 7/19/22.
	Electrical/Building Inspector	DPW	02/19/22	01/24/22	1	Application deadline: 7/31/22.
	Master Mechanic	DPW	07/02/22	06/02/22	1	Panel interviews: 7/07/22.
	Wastewater Plant Operator	Utilities	N/A	05/09/22	1	Application deadline: 7/10/22. Panel interviews: 7/6/22.
	Utility Worker	Utilities	04/19/21	04/19/21	1	Job offer accepted, start date pending.
	Communication Technician	VT	06/18/22	06/19/22	1	Application deadline: 7/10/22. Panel interviews: 7/14/22.
	Transit Operations Supervisor	VT	09/30/21	10/05/21	1	Application deadline: 7/31/22.
	Part Time Utility Worker - VT	VT	09/30/21	10/05/21	1	Application deadline: 10/02/22.
	Safety and Compliance Specialist	VT	N/A	05/06/22	1	Application deadline: 7/31/22.
	Bus Driver	VT	Multiple	N/A	7	Application deadline: 10/02/22. Panel interviews: 7/14/22. Medical pending on one candidate - moving from NM.
	Part-Time Bus Driver	VT	N/A	N/A	N/A	Application deadline: 10/02/22. Panel interviews: 7/14/22.
Allison	Police Officer	Police	N/A	N/A	5+Elig.	Application deadline: open. Chief interviews: 7/11 & 7/13/22. Background pending on one candidate.
	Community Service Officer (CSO)	Police	01/19/21	01/26/22	N/A	Application deadline: 7/17/22.
	Police Chief	Police	01/04/23	04/15/22	1	PFC interviews: 7/19 & 7/21/22.
	Budget and Accounting Manager	Finance	04/11/22	04/18/22	1	Job offer accepted, start date: 7/25/22.
	Help Desk Analyst	IT	05/31/22 06/18/22	06/01/22	1	Job offer accepted, start date: 7/6/22.
	Property Assessor III	CED	07/29/22	06/02/22	1	Job offer pending.
	Library Clerk - Regular Part-Time	Library	12/21/21	06/14/22	1	Panel interviews: 7/12/22.
	Administrative Assistant - Health	Health	07/18/22	07/05/22	1	Application deadline: 7/24/22.

Total Positions Open: 29

Total Eligibility Lists: 1

Positions on Hold

HR Generalist	Position	Dept.	Date of Vacancy	# of Openings	Status
Allison	Systems Analyst	IT	09/06/19	1	Using part-time temporary staffing to fill current need.
	Library Clerk - Regular Part-Time	Library	07/01/22	1	Internal transfer. Position on hold.
	Communication Specialist	Police	04/03/22	1	Department Restructuring.
	Network Administrator	IT	05/14/22	1	Department evaluating position.
	Training & Resource Development Specialist	Fire	01/04/23	1	Retirement. Waiting for RTF.
	Library Page Clerk - Materials Management (Sub)	Library	N/A	N/A	RTF approved. Determining process.
	Library Page	Library	N/A	N/A	RTF approved. Determining process.
Jessie	HVAC Technician	PRFM	11/25/20	1	Department evaluating position.

Total Positions On Hold: 8

Note: Per Recruitment Policy, part-time non-benefited positions do not require authorization outside of the department. The Mayor has asked departments to scrutinize.