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Department of Utilities  
Wastewater Treatment Plant  
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**To:** Finance Committee Chairperson Chris Croatt and Members of the Finance Committee

**From:** Chris Stempa, Utilities Deputy Director

**cc:** Chris Shaw, Utilities Director  
Kelli Rindt, Enterprise Fund Accounting Manager

**Date:** November 7, 2019

**Re:** *Change Order #1 to August Winter and Sons contract as part of the 2017 AWWTP Improvements Projects totaling \$1,565 resulting in a decrease in contingency from \$172,150 to \$170,585*

On January 7, 2019 Common Council approved contract for the 2017 Appleton Wastewater Treatment Plant (AWWTP) Improvements Project to August Winter and Sons Inc. in the amount of \$1,721,500 plus a 10% contingency of \$172,150 for a total cost not to exceed \$1,893,650.

The formal construction change order submitted for authorization is attached to this memorandum and is also summarized below.

CO#	Cost	Description
CO#1	\$1,565	Remove asbestos insulation in lower level of F-1 Building; modify steel framing wall connection in F-2 Building

Total           \$1,565  
Contingency   \$172,150  
Remaining     \$170,585

If you have any questions regarding the project or this change order please contact Chris Stempa at 832-2353.