



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, November 1, 2017

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [17-1698](#) Common Council Meeting Minutes of October 18, 2017
 - Attachments:** [CC Minutes 10-18-17.pdf](#)
- H. BUSINESS PRESENTED BY THE MAYOR
 - [17-1699](#) Presentation of Wisconsin Department of Health Services Level III Certificate of Designation to the City of Appleton Health Department
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[17-1606](#)

Summit Street, from Spencer Street to College Avenue, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. A new splitter island will be reconstructed at the south end of Summit Street, located at the intersection with Spencer Street and the railroad crossing. The proposed splitter island will restrict left turns from Summit Street on to Spencer Street in an effort to improve the safety at the railroad crossing, and is a part of the city-wide quiet zone implementation for all railroad crossings. Existing on-street parking provisions within the project limits will remain unchanged.

Legislative History

10/23/17 Municipal Services recommended for approval
 Committee

[17-1607](#)

Request from Raymond and Claudine Green, 1400 E. Capitol Drive, for a variance to Municipal Code 19-91(f)(5) to extend his driveway 16 feet into the front yard.

Attachments: [Driveway variance-Raymond & Claudine Green.pdf](#)

[Sketch of 1400 E Capitol Dr.pdf](#)

Legislative History

10/23/17 Municipal Services recommended for approval
 Committee
Amend item 17-1607 to allow the variance under the current ownership. When the property is sold, the new owner needs MSC approval to continue the variance. Amendment passed 4-0.

[17-1608](#)

Approve revised State/Municipal Agreement for the US 10/Oneida Street Interchange Project to include intelligent transportation system installations for a revised total Municipal Fund share of \$34,463.

Attachments: [Revised State-Municipal Agreement for the US10-Oneida St. Interchange Project](#)

Legislative History

10/23/17 Municipal Services recommended for approval
 Committee

[17-1609](#)

Request from John Houlihan and Nancy Miles, 17 Riverfront Court, to appeal the denial for a second driveway to Pierce Court.

Attachments: [17 Riverfront Ct second driveway to Pierce Ct.pdf](#)

Legislative History

10/23/17 Municipal Services recommended for approval
 Committee

[17-1610](#) Request from the Radisson Paper Valley Hotel to convert the 4 metered stalls in the 300 W Lawrence Street block (planned to be installed as part of the Lawrence Street reconstruction project) to a 10-minute loading zone.

Attachments: [Radisson Paper Valley Hotel-metered stalls to a 10 minute loading zone.pdf](#)

Legislative History

10/23/17	Municipal Services Committee	recommended for approval
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[17-1611](#) Request by staff to have two properties (tax key 1-9300-53 and tax key 1-9300-38) officially precluded from access to Canyon Lane.

Attachments: [Two properties precluded from access to Canyon Lane.pdf](#)

Legislative History

10/23/17	Municipal Services Committee	recommended for approval
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[17-1669](#) Award 5-Year (2018-2022) Neglected Sidewalk Snow Shoveling Services to Special Forces Building and Grounds, LLC.

Attachments: [Special Forces Building and Grounds, LLC.pdf](#)

Legislative History

10/23/17	Municipal Services Committee	recommended for approval
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[17-1674](#) **Durkee Street**, from Atlantic Street to Summer Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing on-street parking provisions within the project limits will remain unchanged.

Legislative History

10/23/17	Municipal Services Committee	recommended for approval
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[17-1678](#)

Hall Avenue, from Woodland Avenue to Grant Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. New concrete sidewalk would be constructed along the east side of Hall Avenue within the project limits. Existing on-street parking provisions within the project limits will remain unchanged.

Attachments: [Alderson Croatt letter regarding sidewalk on Hall St.pdf](#)
[Memo-Why Sidewalks on Hall St.pdf](#)
[Picture-Woodland & Grant Intersection.pdf](#)

Legislative History

10/23/17	Municipal Services Committee	recommended for approval
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[17-1681](#)

Approve Contract Amendment/Change Order No. 1 to contract 64-17 for Red Ramp Structural Repairs to increase for the repair of an additional 95 square feet of deteriorated structural concrete beam, identified at time of adjacent column repairs in the amount of \$22,705.00 resulting in a decrease to contingency from \$5,292.00 to \$0.00. Overall contract increased from \$40,572.00 to \$57,985.00.

Attachments: [Red Parking Ramp Structural Column Repairs.pdf](#)

Legislative History

10/23/17	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE[17-1548](#)

Resolution #20-R-17; Resolution regarding Special Events by Appleton Downtown Inc.

Attachments: [#20-R-17.pdf](#)

Legislative History

10/11/17	Safety and Licensing Committee	approved
	<i>For debate</i>	

10/11/17	Safety and Licensing Committee	held
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Croatt moved, seconded by Williams, that the Resolution be recommended for denial. Roll Call. Due to only 3 members present and 1 abstention there was not a quorum for action on the Resolution. It will appear on the next scheduled Safety & Licensing agenda.

Will appear on October 25, 2017 Safety & Licensing Committee Meeting.

10/25/17 Safety and Licensing Committee recommended for denial

[17-1590](#) Taxicab Company and Limousine Service application of First Hitch Draft Company, Neal Bredesen, 1356 Wild Rose Lane, contingent upon approvals from all departments.

Legislative History

10/25/17 Safety and Licensing Committee recommended for approval

[17-1595](#) Operator's Licenses

Attachments: [Operator's Licenses for 10-25-17 S & L.pdf](#)

[17-1690](#) Operator License application of Robert Budrick, 621 N. Center Street.

Attachments: [Robert Budrick.pdf](#)
[SL Denial 10-25-17.pdf](#)

Legislative History

10/25/17 Safety and Licensing Committee recommended for denial

Mr. Budrick was in attendance and addressed the Committee to cite why he felt his license should be approved.

[17-1693](#) Request to approve stipulated liquor license agreement between the City and Dieters Place

Attachments: [MemoRE Dieters Liquor License Agerement.pdf](#)
[Signed License Agreement.pdf](#)

Legislative History

10/25/17 Safety and Licensing Committee recommended for approval

[17-1695](#) Secondhand Jewelry License application of Studio 247 Fine Jewelry, Milada Rice Henke, applicant, 3545 E. Calumet Street, contingent upon approval from all departments.

Attachments: [Secondhand Jewelry application - Studio 247 Fine Jewelry.pdf](#)

Legislative History

10/25/17 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[17-1673](#) Request to approve Special Use Permit #11-17 for a wine bar located at 220 W. College Avenue (Tax Id #31-2-0257-00), including a sidewalk café directly in front of the establishment within the College Avenue amenity strip with alcohol sales and service, as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

Attachments: [StaffReport_SpecialUsePermit #11-17_220 W College Ave.pdf](#)

Legislative History

10/24/17 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[17-1679](#) Application for use of City logo received from Alissa Williams dated October 3, 2017

Attachments: [Application for Use of City Logo_Alissa Williams_10-3-17.pdf](#)

Legislative History

10/25/17 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

[17-1625](#) Award contract to Patrick Engineering for design and engineering services for the Wastewater Plant Electrical Distribution Feasibility Study and Master Plan project for a contract of \$114,540.

Attachments: [2017 Wastewater Electrical Distribution Phase one design.pdf](#)

Legislative History

10/24/17 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[17-1691](#) Request to approve changes to the Employee Status policy to update the definition of a Community Service Officer.

Attachments: [Employee Status policy.pdf](#)

Legislative History

10/25/17 Human Resources & Information Technology Committee recommended for approval

[17-1692](#) Request to approve changes to the Salary Administration Policy from file #17-1532 which had Section H Overtime approved but remaining policy held until 10/25/17 committee meeting.

Attachments: [Salary Administration Policy 2017.pdf](#)

[Salary Policy Examples.pdf](#)

Legislative History

10/25/17	Human Resources & Information Technology Committee	amended
10/25/17	Human Resources & Information Technology Committee	held

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[17-1497](#) Authorization to Lease Bus from Outagamie County

Attachments: [Lease Contract memo.pdf](#)

Legislative History

10/25/17	Fox Cities Transit Commission	recommended for approval
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10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[17-1696](#) Ordinances 79-17 to 83-17

Attachments: [Ordinance going to Council 11-1-17.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[17-1706](#)

The Common Council may convene in closed session pursuant to State Statute §19.85(1)(e) for the purpose of deliberating the purchasing of public properties and/or the investing of public funds in certain property located in downtown Appleton and then will reconvene in open session.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.