



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, September 25, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order at 5:30 p.m. by Chairperson Croatt

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

4. Approval of minutes from previous meeting

[24-1255](#)

Safety & Licensing Committee minutes from 09/11/2024

Attachments: [S&L Minutes 9.11.24.pdf](#)

**Schultz moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

5. Public Hearing/Appearances

6. Action Items

[24-1105](#)

Operator License for Cindy Reed.

- Attachments:** [Cindy Reed Operator License Application.pdf](#)
[Cindy Reed Clerk Letter.pdf](#)
[Cindy Reed PD Letter.pdf](#)
[Cindy Reed Denial Appeal Memo.pdf](#)
[Cindy Reed Documents Submitted to Safety and Licensing.pdf](#)

*Cindy Reed appeared and addressed the committee.
Mark Joosten, 2948 W. 1st Ave, Appleton WI 54914, owner of Eager Beaver, appeared and addressed the committee.*

Siebers moved, seconded by Schultz, that the Operator License be recommended for denial. Roll Call. Motion failed by the following vote:

- Aye:** 1 - Croatt
Nay: 3 - Siebers, Fenton and Schultz

Excused: 1 - Doran

Siebers moved, seconded by Fenton, that the Operator License be recommended for approval. Roll Call. Motion carried by the following vote:

- Aye:** 3 - Siebers, Fenton and Schultz
Nay: 1 - Croatt

Excused: 1 - Doran

[24-1252](#)

Request to amend and update Appleton Municipal Code Sec. 6-56 "Adoption of codes and standards".

- Attachments:** [2024 Ch 6 - Fire - Appendices Revisions.pdf](#)
[2024-Chapter 6 memo.pdf](#)

Siebers moved, seconded by Fenton, that the Municipal Code amendment be recommended for approval. Roll Call. Motion carried by the following vote:

- Aye:** 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

Balance of the action items on the agenda.

Fenton moved, Siebers seconded, to approve the balance of the agenda. The motion carried by the following vote:

- Aye:** 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran

[24-1213](#)

Class "B" Beer and "Class B" Liquor License application for CaPo Gooble LLC d/b/a Ambassador, Colin Torrez, Agent, located at 117 S. Appleton St, contingent upon approval from the Health and Public Works departments.

Attachments: [Ambassador.Capo_Gooble_LLC.Alcohol.Class_B_Beer_Liquor.8.28.24.REDACTED.pdf](#)

This Report Action Item was recommended for approval

[24-1214](#)

Temporary Class "B" Beer License application for Appleton Downtown Inc, Jennifer Stephany, Person in Charge, located at 333 W. College Ave, for Houdini 10K Run/Walk special event on November 2, 2024 from 9:00 a.m. to 4:00 p.m. at 301 W. Lawrence St, contingent upon approval from the Health and Fire departments.

Attachments: [Appleton_Downtown_Inc.Alcohol.Temp_B_Beer.Houdini_10K_11.2.2024.REDACTED.pdf](#)

This Report Action Item was recommended for approval.

[24-1215](#)

Temporary Class "B" Beer License application for Sacred Heart Parish, Dave Erickson, Person in Charge, located at 222 E. Fremont St, for Spaghetti Dinner special event on November 16, 2024 from 4:30 p.m. to 7:30 p.m., contingent upon approval from the Health and Fire departments.

Attachments: [Sacred_Heart_Parish.Alcohol.Temp_B_Beer.11.16.24.REDACTED.pdf](#)

This Report Action Item was recommended for approval.

[24-1218](#)

Temporary Class "B" Beer and "Class B" Wine License application for Thompson Center on Lourdes, Dawn M. Gohlke, Person in Charge, located at 2331 E. Lourdes Dr, for Haunted Halloween Dance special event on October 18, 2024 from 5:00 p.m. to 7:00 p.m., contingent upon approval from the Fire and Health departments.

Attachments: [Thompson_Center_on_Lourdes.Alcohol.Temp_B_Beer_Wine.Haunted_Halloween_Dance.10.18.24.REDACTED.pdf](#)

This Report Action Item was recommended for approval.

7. Information Items

[24-1253](#)

Notification that \$20,279 has been allocated from the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) for Appleton and Outagamie.

[24-1219](#)

Special Events

- Appleton Downtown Inc, Rhythms of the World, Houdini Plaza, September 21st 2024
- Appleton Downtown Inc, Shop, Sip and Stroll Wine Walk, Participating Downtown Businesses, October 3rd 2024
- Foster Elementary School, Foster Family Fun Run, Approved Route, October 3rd 2024
- McFleshman's Brewing Co LLC, Fox Valley Lagerfest, 115 S. State Street, October 5th 2024
- Mission Myeloma Inc, Miles for Myeloma, Appleton Memorial Park, October 5th 2024
- Appleton Downtown Inc, Craft Beer Walk - Fall, Participating Downtown Businesses, October 19th 2024

[24-1254](#)

Director's Report

1. City Clerk
2. Fire Chief
 - Hiring Update
3. Police Chief
 - Hiring Update

8. Adjournment

Schultz moved, seconded by Siebers, that the meeting be adjourned at 6:16 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Excused: 1 - Doran