



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final CEA Review Committee

Monday, June 12, 2023

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

[23-0615](#) Minutes from March 20, 2023

Attachments: [03-20-23 Meeting Minutes.pdf](#)

5. Public Hearing/Appearances

6. Action Items

[23-0614](#) Request to purchase Fire Truck via Sole Source and order prior to July 15, 2023.

Attachments: [05-16-23 Appleton Estimate 3055 for engine.pdf](#)

[05-25-23 Sole Source Engine.pdf](#)

[23-0649](#) Request to provide Fabick Cat with a Letter of Intent to order the asphalt paver in June

Attachments: [5-30-23 Paver Letter of Intent.pdf](#)

7. Information Items

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*



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100 North Appleton Street
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Meeting Minutes - Final CEA Review Committee

Monday, March 20, 2023

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Present: 4 - Ohman, Fenton, Doran and Public Works Director Block

2. Roll call of membership

Alder Doran was excused from the meeting. Deputy Finance Director Katie Demeny acted as a substitute for Finance Director Ohman.

Present: 3 - Ohman, Fenton and Public Works Director Block

Excused: 1 - Doran

3. Approval of minutes from previous meeting

[23-0272](#)

Minutes from July 11, 2022

Attachments: [Minutes from July 11, 2022.pdf](#)

Public Works Director Block moved, seconded by Demeny, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Absent: 1 - Doran

4. Public Hearings/Appearances

5. Action Items

[23-0264](#)

Request to upgrade Facilities truck #503 to a crew cab pickup truck with four-wheel drive when it's replaced in 2024

Attachments: [Facilities Upgrade request to unit #503.pdf](#)

Public Works Director Block moved, seconded by Demeny, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Absent: 1 - Doran

[23-0265](#)

Request to keep Dodge Durango #803 until the replacement for van #807 arrives in 2024

Attachments: [Hold unit 803 in AFD.pdf](#)

Public Works Director Block moved, seconded by Demeny, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Absent: 1 - Doran

[23-0266](#)

Request to add Salsco HP Roller to Reid Golf Course CEA Equipment fleet in 2024

Attachments: [Addition to CEA Fleet Salsco Roller.pdf](#)

Public Works Director Block moved, seconded by Demeny, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Absent: 1 - Doran

[23-0267](#)

Request to add second use sedan to Health Department fleet in 2023

Attachments: [Health addition to the Fleet 2023.pdf](#)

Public Works Director Block moved, seconded by Demeny, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Nay: 1 - Doran

[23-0268](#)

Request to keep tractor #593 as a spare in the Stormwater fleet when it's replaced in 2024

Attachments: [Tractor #593 to REP Fleet.pdf](#)

Public Works Director Block moved, seconded by Demeny, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Absent: 1 - Doran

[23-0269](#)

Approve 2023 CEA seasonal vehicle requests

Attachments: [2023 Seasonal Use Vehicle Request.pdf](#)

Public Works Director Block moved, seconded by Demeny, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Absent: 1 - Doran

6. Information Items

[23-0270](#)

2023 Equipment Purchase Log

Attachments: [2023 Purchase Log.pdf](#)

[23-0271](#)

Proposed 2024 Equipment Replacements

Attachments: [2024 Equipment Replacement.pdf](#)

7. Adjournment

Public Works Director Block moved, seconded by Demeny, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Public Works Director Block and Demeny

Absent: 1 - Doran



FIRE APPARATUS AND EQUIPMENT, INC.

5793 W Grande Market Dr., Suite C
Appleton, WI 54913 US
+1 9205743410

ADDRESS

CHIEF JEREMY HANSEN
City of Appleton
PO Box 2428
Appleton, WI 54912-2428

SHIP TO

CHIEF JEREMY HANSEN
Appleton Fire Dept.
700 N. Drew St.
Appleton, WI 54911

Estimate 3055

DATE 05/16/2023

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Truck One (1) 2026 Velocity PUC pumper, per department specifications, proposal #990 Anticipated delivery time 38-41 months	1	1,062,900.00	1,062,900.00

TOTAL \$1,062,900.00

Accepted By

Accepted Date

CITY OF APPLETON

FIRE DEPARTMENT



700 N. Drew Street
Appleton, WI 54911



(920) 832-5810



(920) 832-5830



jeremy.hansen@appleton.org

MEMORANDUM

May 25, 2023

To: CEA Review Committee, Finance Committee, Safety & Licensing Committee, and Common Council
From: Jeremy Hansen, Fire Chief
Cc: Ryan Weyers, Deputy Fire Chief
Re: Request to Purchase Fire Truck via Sole Source

The Appleton Fire Department (AFD) is requesting to purchase a Pump Ultimate Configuration (PUC) Engine before July 15, 2023, to avoid any subsequent inflationary price increases that may occur later this year. For reference, the AFD purchased our last engine in April of 2022. Since then, there was a 7% increase on May 1, 2022, a 13.5% increase on September 30, 2022, on the Cummins power unit (engine), a 6.5% increase on November 1, 2023, a 1.65% increase on February 1, 2023, and a 1.25% increase on May 1, 2023.

The engine to be replaced is currently on the CEA replacement schedule to be purchased in January 2024. Due to supply chain delays and labor shortages, the anticipated delivery will be 38-41 months after a purchase order is issued. This represents a lead-time increase of 15-18 months since last April. The increased delay in delivery further emphasizes the need to get into the build queue earlier.

In late February, Cummins notified us that due to extended delivery times, new fire trucks would need to start including projected pricing for 2027 EPA emissions since the change is coming in 2026. The price increase for the new 2027 EPA compliant engines added about \$110,000 to the vehicle cost. The attached quote includes a 2027 EPA emissions compliant engine and a contingency charge of \$20,000. Manufacturers have not installed a 2027 engine yet and not yet sure if it will require modifications to the chassis/engine package. If the contingency charge is not needed it will be taken off the final price.

No payment is required until delivery, which would likely be late 2026 or early 2027.

The AFD has explored an option to pre-pay the entire vehicle cost with the hope of realizing some early payment savings, as we did with the purchase in April 2022. Pre-payment of the vehicle would amount to a \$70,365 savings. It is the Finance Director's recommendation that we do not pre-pay for the entire vehicle. The interest paid on capital borrowing would exceed the savings over the next 38-41 months.

The AFD has purchased identical PUC Engines in 2017, 2019, and 2022. This would be the fourth nearly identical vehicle purchased. The department has identified that standardizing our fleet will improve efficiencies and safety by providing consistency from one truck to the next for personnel moving from one station to another. Efficiencies will also be

gained relating to maintenance of the vehicles. By ordering the same PUC Engine, the department will save significant staff time by eliminating the need to develop specifications for each truck. The department will also save significant staff time training on the new truck prior to putting it in service.

The AFD has a long-standing relationship with Pierce Manufacturing and has seen the innovation, cooperation, improved pricing, as well as their commitment and direct involvement in the growth of our city. When the department has encountered issues with our vehicles, Pierce Manufacturing has been extremely responsive to our needs.

Plans are currently underway to proceed with the order to avoid any subsequent inflationary price increases prior to January 2024. Therefore, the AFD requests the approval to order the PUC Engine via sole source with Fire Apparatus & Equipment, Pierce Manufacturing.

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you for your consideration.





**DEPARTMENT OF PUBLIC
WORKS**
Operations Division
2625 East Glendale Avenue
Appleton, WI 54911
TEL (920-832-5580)

MEMO

TO: CEA Review Committee

FROM: Nate Loper, Deputy Director of Public Works

DATE: May 30, 2023

SUBJECT: Request to provide Fabick Cat with a Letter of Intent to order the asphalt paver in June

The Central Equipment Agency (CEA) is requesting permission to provide Fabick Cat with a letter of intent to purchase an asphalt paving machine.

The paver is due for replacement in 2024, and typically the purchase order would be issued immediately after budget adoption in November. However, Fabick told us to expect a 5-7% (\$30-42K) price increase between now and November, and delivery is 14-16 months out at this point. Ordering this unit prior to budget adoption will not only save us money but will provide us with the new paver in time for the 2025 construction season.

Fabick has confirmed that if we decide to cancel the order later this year, they will give our spot to another customer and will not charge us anything.

Thank you for your consideration in this matter.