



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, February 25, 2019

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm.**

2. Roll call of membership

**Present:** 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[19-0266](#)

Finance Committee minutes from February 11, 2019

**Attachments:** [MeetingMinutes11-Feb-2019-10-10-20.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. Public Hearings/Apearances

5. Action Items

[19-0106](#)

Resolution #15-R-18

**Attachments:** [#15-R-18 Truancy.pdf](#)  
[Council Memo-re- Resolution 15-R-18.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Plank, that the Report Action Item be received and filed. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

**Nay:** 1 - Alderperson Lobner

[19-0267](#)

Request to award Unit B-19 Asphalt Paving to Vinton Construction in the amount of \$1,459,946 with a 5% contingency of \$73,000 for a project total not to exceed \$1,532,946

**Attachments:**     [Award of Contract Unit B-19.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0268](#)

Request to award Unit X-19 Prospect Avenue Sewer & Water Reconstruction to Dorner, Inc in the amount of \$2,546,184 with a 2.8% contingency of \$72,057 for a project total not to exceed \$2,618,241

**Attachments:**     [Award of Contract Unit X-19.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0269](#)

Request to approve rescission or refund of personal property taxes

**Attachments:**     [PP tax rescissions for Finance Committee 02-19-19.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0270](#)

Request to award the WWTP Entrance Road and Gate Upgrades project contract to Sommers Construction Co, Inc in the amount of \$326,917 with a contingency of 12% for a project total not to exceed \$366,147

**Attachments:**     [WWTP Entrance Road and Gate.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0275](#)

Request to approve purchase of equipment for the Fox Cities Exhibition Center and approve the following related 2018 Budget adjustment:

**Community Development Capital Projects Fund**

|              |            |
|--------------|------------|
| Equipment    | +\$75,000  |
| Fund Balance | - \$75,000 |

to fund the purchase of equipment for the Fox Cities Exhibition Center

**Attachments:**    [Memo Re FFE for the FCEC.pdf](#)  
                           [Critical needs for the FCEC in order of urgency.pdf](#)  
                           [FCEC Fully Executed MA.pdf](#)

*Amended to 'City of Appleton to purchase equipment'*

**Aldersperson Siebers moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Plank, Aldersperson Lobner and Aldersperson Croatt

**Nay:** 1 - Aldersperson Baranowski

**Abstained:** 1 - Aldersperson Siebers

[19-0271](#)

Request to approve the Relocation Order for the Bluff Site parking ramp tie backs

**Attachments:**    [Mosaic - Relocation Order.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0273](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the investment of public funds concerning the Fox Cities Exhibition Center invoices; and for the investment of public funds concerning Bluff Site Development and Property Transfer then reconvene into open session.

**Aldersperson Plank moved, seconded by Aldersperson Croatt, to convene in Closed Session at 6:53pm. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

**Alderson Baranowski moved, seconded by Alderson Siebers, to rise and report, returning into open session at 7:55pm. Upon vote, motion carried unanimously.**

**Aye:** 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

[19-0272](#)

Request to approve payment of outstanding vonBriesen invoices

*Amended to pay outstanding invoices totaling \$80,000 to von Briesen and funds to come from Community & Economic Development Capital Projects Fund*

**Alderson Croatt moved, seconded by Alderson Plank, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

**6. Information Items**

[19-0276](#)

The following 2019 Budget adjustment were approved by the Mayor and Finance Director in accordance with Policy:

**Police Grant Fund**

|           |          |
|-----------|----------|
| State Aid | +\$1,100 |
| Supplies  | +\$1,100 |

to record grant received from the WI Department of Agriculture to purchase supplies for the sorting and disposal of pill bottles placed in the department's drop box

**This Presentation was presented**

**7. Adjournment**

**Alderson Baranowski moved, seconded by Alderson Siebers, that the meeting be adjourned at 8:00pm. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski