



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised City Plan Commission

Wednesday, March 27, 2024

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:31 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Palm, Mayor Woodford, Neuberger and Fenton

Excused: 3 - Robins, Dane and Uitenbroek

Others present:

Aldersperson Katie Van Zeeland, District #5

Aldersperson Chad Doran, District #15

Thomas Breice, 1900 Orchard Blossom Drive

Karl Breice, 1900 Orchard Blossom Drive

Carol Schubert, 1912 Orchard Blossom Drive

Jennifer Torgrude, 3632 S. Christopher Court

Jeff Bruce, 3316 S. Tahoe Lane

Garrisann Bruce, 3316 S. Tahoe Lane

Katie Davis, 1600 Janet Lane

Larry Davis, 1600 Janet Lane

Marcus McGuire, 1945 Kohl Drive

Jim Sehloff, Davel Engineering

Paul Jonen, 1119 Stillmeadow Lane, Menasha

Ann Jonen

Dave Butler, 3308 S. Solitude Lane

Jim Aho, 1824 Orchard Blossom Drive

Steve Gerner, 1808 Orchard Blossom Drive

Todd Van Hammond, 3505 S. Christopher Court

Keith Sippel, 8775 S. Loop Road, Larsen

4. Approval of minutes from previous meeting

[24-0315](#)

City Plan Minutes from 3-13-24

Attachments: [City Plan Minutes 3-13-24.pdf](#)

**Fenton moved, seconded by Palm, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Palm, Mayor Woodford, Neuberger and Fenton

Excused: 3 - Robins, Dane and Uitenbroek

5. Public Hearing/Appearances

[24-0316](#)

Rezoning #2-24 for the subject parcel located south of E. Midway Road, south of the roundabout at E. Plank Road (Tax Id #31-9-4161-02), including to the centerline of the existing adjacent street right-of-way, as shown on the attached maps, from R-1A Single-Family District to R-3 Multi-Family District (Associated with Action Item #24-0317)

Attachments: [InformalPublicHearingNotice_EPlankRd_Rezoning#2-24.pdf](#)

This public hearing was held and the following people spoke:

Carol Schubert, 1912 Orchard Blossom Drive

Marcus McGuire, 1945 Kohl Drive

Jim Sehloff, Davel Engineering

Jeff Bruce, 3316 S. Tahoe Lane

Jennifer Torgrude, 3632 S. Christopher Court

Karl Breice, 1900 Orchard Blossom Drive

This public hearing was held, and 6 people spoke on the item.

6. Action Items

[24-0317](#)

Request to approve Rezoning #2-24 for the subject parcel located south of E. Midway Road, south of the roundabout at E. Plank Road (Tax Id #31-9-4161-02), including to the centerline of the existing adjacent street right-of-way, as shown on the attached maps, from R-1A Single-Family District to R-3 Multi-Family District

Attachments: [StaffReport_McGuire Rezoning_For3-27-24.pdf](#)

[Questions and Map From Carol Schubert 3-27-24.pdf](#)

[Neighborhood Comments 3-27-24.pdf](#)

[Email from Timothy + Anna Coggins 3-28-24.pdf](#)

Proceeds to Council on April 17, 2024.

At the meeting, Carol Schubert provided the Plan Commission with a list of questions, a map of the area, and comment sheets completed by residents of the neighborhood. These items are attached.

Neuberger moved, seconded by Fenton, that Rezoning #2-24 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Palm, Mayor Woodford, Neuberger and Fenton

Excused: 3 - Robins, Dane and Uitenbroek

7. Information Items

[24-0318](#)

Upcoming Update of Appleton's Comprehensive Plan and Sub-Area Plans

Attachments: [MemotoCPC_CompPlanUpdate+SubAreaPlanning_For3-27-24.pdf](#)

This item was presented.

8. Adjournment

**Fenton moved, seconded by Palm, that the meeting be adjourned at 4:16 p.m.
Roll Call. Motion carried by the following vote:**

Aye: 4 - Palm, Mayor Woodford, Neuberger and Fenton

Excused: 3 - Robins, Dane and Uitenbroek