



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
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Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/12/2016

RE: Action: Award the City of Appleton Park Pavilions "2016 Roof Replacement Project" contract to Weinert Roofing in the amount of \$37,244 with contingency of 10% for a project not to exceed \$40,968.

The 2016 Capital Improvement Plan includes \$120,000 for replacement of several park pavilion roofs. The roofs included in this contract include Peabody Pavilion, Green Meadows Pavilion, and the well roof at Union Springs. Our annual roof inspection program identifies roofing in need of replacement and allocates resources to allow for proactive replacement to protect and preserve the facility's asset.

The bids were received as follows:

Weinert Roofing (low bid)	\$37,244
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Despite 5 companies present at the pre-bid meeting walkthrough, only one company submitted a bid. After review with our consulting engineer, we feel we received a fair price for the work proposed.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Weinert Roofing (see attached). Therefore the Parks, Recreation, and Facilities Management Department recommends awarding the roofing contract to Weinert Roofing in the amount of \$37,244, plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



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March 11, 2016

Mr. Steven Schrage
Project Manager
1819 E. Witzke Boulevard
Appleton, WI 54911

electronic only - no hard copy to follow
Steven.Schrage@Appleton.org

Re: Bid Analysis and Recommendation
Various Park Shelters – Roof Replacement 2016
City of Appleton
SEG Project No. 13570

Dear Mr. Schrage:

The City of Appleton received bids for the above referenced project on Thursday, March 10, 2016.

For the 2016 Various Park Shelters roof replacement project, one (1) responsible bidder provided a bid on the Base Bid solicited by the city. A copy of the bid tab is enclosed for your use. The bid for the Base Bid is as follows:

- Base Bid \$37,244

The lowest responsible bidder is Weinert Roofing in the amount of \$37,244.

When asked, Weinert Roofing stated they would execute the contract if offered to them.

Recommendation

SEG recommends awarding the contract to Weinert Roofing in the amount of \$37,244.

If you have any comments questions or concerns regarding the information contained in this letter please feel free to contact me.

Sincerely,
Specialty Engineering Group LLC

Bruce Flater
Project Manager

Enc: Bid Tab

C: Mr. Dean Gazza – CoA
SEG – file copy