



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Agenda Library Board

Thursday, February 24, 2022

4:00 PM

City Hall 6 A/B 100 N. Appleton Street

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[22-0138](#) January 18, 2022 Meeting Minutes

Attachments: [January 18 2022 Board Meeting Minutes.pdf](#)

4. Public Participation & Communications

- [22-0139](#) Volunteer of The Year - Lisa Gardiner
- [22-0140](#) Scholarship Award Recipient Thank You Note (J. Standiford)

Attachments: [J. Standiford Scholarship Thank You.pdf](#)

Establish Order of the Day

5. Action Items

- [22-0141](#) Bill Registers - December 2021 FINAL, January 2022
- Attachments:** [Bill Register-Dec-2021-final.pdf](#)
[EOY Budget-2021.pdf](#)
[Bill Register-Jan-2022.pdf](#)
[Jan 2022 YTD Budget.pdf](#)
- [22-0142](#) February 2022 Budget Amendment and Friends Grant Budget through June 2022
- Attachments:** [Budget Amendment Request-2152022.pdf](#)
- [22-0143](#) Wisconsin Public Library 2021 Annual Report
- Attachments:** [APL 2021 Annual Report Unsigned.pdf](#)

[22-0145](#) Report of the Finance Committee

Attachments: [Finance Committee Meeting Minutes 2-15-2022.pdf](#)
[2022 Library Materials Budget.pdf](#)
[COA Procurement and Contract Management Policy.pdf](#)
[Financial Policy \(Approved 7-20-21\).pdf](#)
[APL Financial Monthly Cash Flow-2021-Final.pdf](#)
[APL Financial Cash Flow-2021-Final \(3 year view\).pdf](#)

[22-0146](#) Report of the Building & Equipment Committee

Attachments: [Building & Equipment Committee Meeting Minutes 2-15-2022.pdf](#)
[Donations of property to nonprofits and city depts February 2022.pdf](#)
[Items of significance for board update.pdf](#)
[Piano Policy \(Approved 12-18-18\).pdf](#)
[Temporary relocation of piano.pdf](#)
[Gifts and Donations Policy \(Approved 8-20-19\).pdf](#)

[22-0147](#) Report of the Personnel & Policy Committee

Attachments: [Competency Definitions.pdf](#)
[City of Appleton - Library Director Job Description - current.pdf](#)

6. Information Items**A. Administrative Report****[22-0149](#)** State of Wisconsin Neighborhood Investment Fund Grant**[22-0148](#)** Library Building Project Update

Attachments: [MovingBookmark.pdf](#)

[22-0150](#) OWLS Updates:

- OWLS Move
- Governor's Commendation

Attachments: [OWLS GovProclamation2021.pdf](#)

[22-0151](#) Library Legislative Day Agenda and Resources

Attachments: [LLD_Agenda 2-8-2022.pdf](#)
[LLD_wisconsin-libraries-by-the-numbers.pdf](#)
[LLD_libraries-step-up.pdf](#)
[LLD_state-aid-overview.pdf](#)
[LLD_help-with-job-search.pdf](#)

[22-0153](#) APL Hiring Processes

[22-0154](#) Statistics - EOY 2021 (October, November, December)

Attachments: [OCT 2021.pdf](#)

[NOV 2021.pdf](#)

[DEC 2021.pdf](#)

[22-0155](#) 4th Quarter 2021 Friends Grant Funded Program Summaries

Attachments: [Friends Grant Funded Program Summaries 4th Quarter 2021-FINAL.pdf](#)

B. President's Report

[22-0156](#) Trustee Development - Summary of Survey Results

Attachments: [TRUSTEE QUESTIONNAIRE RESULTS SUMMARY.pdf](#)

[22-0157](#) Upcoming Board Committee Meetings

C. Friends of Appleton Public Library Report

[22-0152](#) Trustee / Friends Training

D. Staff Updates

[22-0159](#) Childrens' Program Updates

Attachments: [Childrens Services February APM.pdf](#)

[22-0160](#) Community Partnerships Updates

[22-0163](#) Temporary Library Overview / Discussion

Closed Session

The Board may meet in Closed Session pursuant to WI Statute 19.85(f)(c) to discuss personnel matters and then resume meeting in Open Session

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.