



**DEPARTMENT OF PUBLIC WORKS**

**Engineering Division**  
**100 North Appleton Street**  
**Appleton, WI 54911**  
**Phone (920) 832-6474**  
**Fax (920) 832-6489**

July 20, 2018

Dear Carpenter Street Property Owner:

This letter is in follow-up to my letter dated June 16, 2017 regarding a new program to help property owners replace their entire sanitary lateral at a cost share that creates an incentive to have this outdated infrastructure updated. As you may recall, property owners own, and are responsible for, the sanitary lateral from their home all the way to the connection to the sanitary sewer main in the street. The cost and effort for property owners to address their laterals on their own can be significant, so the new lateral replacement pilot program is being implemented to help alleviate those challenges.

The City's current policy is to replace the private laterals from the sanitary main to the property line and assess a portion of the costs to the property based on the Council approved rate for that year. In 2018, the lateral replacement rate is \$52.00/foot so the average property owner is being assessed \$1,560. Under the pilot program, property owners that agree to have their entire private lateral replaced (from the home to the sanitary sewer main) will pay 50% of the cost for the lateral on private property and any costs necessary within the basement for the reconnection of the lateral to your home plumbing system. The City will pay 100% of the lateral replacement within the street right-of-way (sewer main to property line) and the remaining 50% of the lateral on private property.

For property owners that do not wish to participate in the program, they will pay 100% of the cost of the lateral within the street right-of-way and the portion of the lateral on private property would not be replaced. Below is a simplified example of what the pilot program options are (estimated costs only. Final costs will be based on actual bid prices):

	City Share	Property Owner Share
<b>Full Replacement Option</b> (Owner volunteers to have private side replaced)	\$2,590	\$990*
<b>Street Portion Only Option</b> (Owner does not agree to have private side replaced)	\$0	\$3,150

\*Plus any costs within basement of property.

The City recently completed televising of all the sanitary laterals and believe your lateral is a good candidate for this program. If you wish to participate in the Full Replacement Option, then the following two steps are required to be completed no later than September 28, 2018:

1. Complete the attached Sanitary Lateral Replacement Agreement to document the property owner responsibilities as part of the Full Replacement Program.
2. Schedule a time with our Plumbing Inspector to visit the property and document your specific basement condition (i.e. existing sump pit, carpeting, etc.).

**If these steps are not completed by September 28, 2018, then the City will replace your lateral to the property line as part of the 2019 Sanitary Relay Program and you will be assessed the full cost of the lateral replacement.**

Please feel free to contact me if you have any questions regarding this letter.

Sincerely,



Paula Vandehey, P.E.  
Director of Public Works

c: Alderperson Keir Dvorachek  
Alderperson Matthew Reed

Attachment



*"...meeting community needs...enhancing quality of life."*

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## Sanitary Lateral Replacement Agreement

This Agreement is to document the property owner's understanding of responsibilities for the City of Appleton's Sanitary Lateral Replacement Program. The property owner for the property listed below agrees to the following terms:

1. Property owner must notify the City of Appleton no later than September 28, 2018 that they want to participate in the Full Lateral Replacement Program.
2. Property Owner must schedule a time when the Plumbing Inspector can visit the premises to document the specific basement conditions at this property. (Please call 920-832-6411 to schedule an appointment.)
3. Property owner is responsible for removing any carpeting or other finished flooring or obstructions necessary for the lateral connection PRIOR to the pipe bursting and restoration of disturbed area AFTER the project is completed.
4. City contract will facilitate installation of a sump pit if required. Property owner responsible for all plumbing costs necessary to complete the lateral connection upstream of the building cleanout.
5. Property owner acknowledges that they are responsible for maintenance of the sanitary lateral from the house to the connection at the sanitary main upon completion of the project.

Property Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Property Owner Contact Information: \_\_\_\_\_