



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Scott Walker, Governor
Cathy Stepp, Secretary

101 S Webster St
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Madison, WI 53707-7921
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711

January 30, 2014

Michael Michlig, City Forester
City of Appleton
2625 E. Glendale Ave.
Appleton, WI 54911

Dear Mr. Michlig:

SUBJECT: SELECTION OF YOUR URBAN FORESTRY GRANT PROPOSAL

I am pleased to inform you that your application for the proposed project, "Tree Inventory and Staff Training," has been selected to receive a 2014 Urban Forestry Grant. The project selection process was very competitive and I'm pleased to advise your proposal scored well. We are working to get the actual grant documents to you as soon as possible. Thank you for your patience in the delay of this announcement.

The project period for funded projects will be January 1 to December 31, 2014. All eligible project work that takes place between these dates can be claimed as project costs without regard to the date on which the agreement is signed by you. Please carefully adhere to your own organization's policy on project spending prior to entering into the grant agreement.

When you receive the grant agreement, please carefully read over all the details, sign it and return it within 10 days:

Mail hard copies or fax:

Wisconsin Department of Natural Resources
Urban Forestry Grant Specialist – FR/4
101 S. Webster St., PO Box 7921
Madison, WI 53707-7921
Fax: 608-266-8576

Scan and Email: *Protect your privacy. Please do not email W-9.*

Scan the signed agreement and attach to an email addressed to
DNRUrbanForestryGrants@wisconsin.gov

Contact:

Olivia Shanahan, Urban Forestry Grant Specialist, (608) 267-3775

Should you have any questions about the agreement or the grant, please contact me. Again, congratulations on the selection of your project. Your efforts to support urban forestry in Wisconsin are appreciated.

Sincerely,

Olivia Shanahan
Urban Forestry Grant Specialist
C: NER-Tracy Salisbury
<http://dnr.wi.gov/topic/UrbanForests/contact.html>