



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, May 27, 2020

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Siebers at 5:30 p.m.

2. Roll call of membership

Present: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

3. Approval of minutes

[20-0493](#)

Approval of minutes from previous meeting

Attachments: [S&L Minutes 3-11-2020.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Reed that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

4. **Public Hearings/Appearances**

5. **Action Items**

[20-0593](#)

Elect a Vice Chair

Alderspersons Reed and Lobner were nominated. Aldersperson Lobner received 2 votes and Aldersperson Reed received 3 votes. Aldersperson Reed was elected as the Vice Chair

[20-0594](#)

Designate a Contact Person

City Clerk Lynch was designated as the Contact Person.

[20-0595](#)

Set Meeting Day and Time

The Safety & Licensing Committee meetings will remain as the 2nd & 4th Wednesdays at 5:30 p.m.

[20-0578](#)

2020-2021 Alcohol License renewal, with a special exception to the license non-use policy, for Oneida Street South LLC, Katelyn James, Agent, contingent upon approvals from all departments by 12:00 p.m. on June 30, 2020

Attachments: [2020-21 Alcohol License Renewal Oneida St South LLC.docx](#)

Reed moved, seconded by Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

[20-0576](#)

2020-2021 Alcohol License renewals, contingent upon approval from all departments by 12:00 p.m. on June 30, 2020.

Attachments: [2020-21 Alcohol License Renewals-1.docx](#)

Aldersperson Schultz moved, seconded by Aldersperson Lobner, that the Alcohol License Renewals be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

[20-0591](#)

Farmer's Market Application for Appleton Downtown, Inc. (ADI), 333 W College Ave Ste 100 Appleton, WI 54911. (contingent on approval from all departments.)

Attachments: [ADI Farm Market App.pdf](#)

[ADI Farm Market Letter.pdf](#)

Lobner moved, seconded by Reed, that the Farmer's Market Application be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Lobner, Reed and Van Zeeland

Abstained: 1 - Schultz

[20-0592](#)

Farmer's Market Application for Long Cheng Marketplace, 1804 S Lawe St, Appleton, WI 54915. (contingent on approval from all departments.)

Attachments: [Long Cheng Marketplace.pdf](#)

Lobner moved, seconded by Reed, that the Farmer's Market Application be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland

[20-0584](#) Temporary Class "B" License applications filed after the agenda was published.

There were no applications filed.

6. Information Items

[20-0590](#) Presentation on Alcohol Licensing Process

[20-0586](#)

Director's Reports

1. Fire Chief
 - Strategic planning
 - Grant Update
2. Police Chief
 - Emergency Policing Schedule
 - COVID 19 impact on Operations
 - Crime and Activity Statistics
 - Staffing Update
3. City Clerk

Attachments: [COVID 19 Grant Tracking Form.pdf](#)

[20-0585](#) Police Department information on liquor law violation convictions.

7. Adjournment

**Lobner moved, seconded by Reed, that the meeting be adjourned at 6:01 p.m.
Roll Call. Motion carried by the following vote:**

Aye: 5 - Siebers, Lobner, Reed, Schultz and Van Zeeland