



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final Finance Committee

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Monday, February 26, 2024

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting  
[24-0218](#) 2/12/24 Finance Committee minutes

**Attachments:** [Meeting Minutes021224.pdf](#)

### 5. Public Hearing/Appealances

### 6. Action Items

[24-0219](#) Request to approve Resolution for Worker's Compensation Self-Insurance

**Attachments:** [Resolution- Workers Comp Self-Insurance Memo.pdf](#)

[24-0220](#) Request to award Unit B-24 Asphalt Pavement Reconstruction to MCC, Inc. in the amount of \$1,407,816.40 with a 3.5% contingency of \$50,000 for a project total not to exceed \$1,457,816.40.

**Attachments:** [Contract Award Form Unit B-24.pdf](#)

[B-24 Contract Funding Form.pdf](#)

[B-24 bid tab.pdf](#)

[24-0221](#) Request to award the 2024 Highview Trail Project to MCC, Inc. in the amount of \$149,212.25 with a 13% contingency of \$20,000 for a total not to exceed \$169,212.25.

**Attachments:** [2024 Highview Trail Project Finance Memo.pdf](#)

[24-0222](#) Request to award the City of Appleton's 2024 Telulah Pavilion Renovation Project contract to RJM Construction, LLC. in the amount of \$106,150 with a 14% contingency of \$15,000 for a project total not to exceed \$121,150.

**Attachments:** [2024 Telulah Pavilion Renovations Project.pdf](#)

[24-0125](#)

Request to accept funding to install a Kayak Launch at Telulah Park along with the following 2024 budget amendment (2/3 vote of Council required):

**Park Open Space Fund**

Donations	+ \$13,500
Fund Balance Applied	+ \$15,000
Misc Equipment	+ \$28,500

**Attachments:** [2024 Kayak Launch.pdf](#)

**Legislative History**

2/12/24 Finance Committee held  
*Held until next scheduled meeting.*

**7. Information Items**

[24-0223](#)

The following 2024 Budget adjustments were approved by the Finance Director in accordance with Policy:

**Reid Golf**

Donations & Materials	+ \$700
Miscellaneous Equipment	+ \$700

to record donation for youth program equipment

**General Funds - Parks**

Park Maintenance	+ \$3,090
Grounds Repair & Maintenance	+ \$3,090

to record donation for AED Equipment costs used in parks/pavilions

**8. Adjournment**

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*Any questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.*



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
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## Meeting Minutes Finance Committee

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Monday, February 12, 2024

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Chair Firkus called the meeting to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Excused:** 1 - Croatt

4. Approval of minutes from previous meeting

[24-0120](#)

Finance Committee Meeting Minutes 01/22/24

**Attachments:** [Meeting Minutes 012224.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Absent:** 2 - Croatt and Fenton

5. Public Hearing/Appearances

6. Action Items

[24-0155](#)

Request to approve Finance Committee Report for Preliminary Resolution 1-P-24 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

**Attachments:** [1-P-24 Finance Report.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0156](#)

Request to approve Finance Committee Report for Preliminary Resolution 2-P-24 for Sanitary Laterals, Storm Laterals and Storm Main Construction.

**Attachments:** [2-P-24 Finance Report.pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0157](#)

Request to award Unit DE-24 Miscellaneous Sidewalk & Concrete Street Excavation Repairs to Al Dix Concrete Inc. in an amount not to exceed \$901,850.

**Attachments:** [DE-24 Contract Award Form w Bid Tab.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0158](#)

Request to award Unit X-24 Water Reconstruction to Kruczek Construction Inc. in the amount of \$1,579,000 with a 1.3% contingency of \$20,000 for a project total not to exceed \$1,599,000.

**Attachments:** [X-24 Contract Award Form w Bid Tab.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0159](#)

Request to award Unit Y-24 Lead & Galvanized Water Service Line Replacement to VanRite Plumbing Inc. in an amount not to exceed \$524,896.87.

**Attachments:** [Y-24 Contract Award Form w Bid Tab.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0160](#)

Request to award Unit U-24 Lead & Galvanized Water Service Line Replacement to MRJ Inc. dba Joski Sewer in an amount not to exceed \$611,302.

**Attachments:** [U-24 Contract Award Form w Bid Tab.pdf](#)

**Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0161](#)

Request to award Unit A-24 Concrete Paving to Vinton Construction Company in the amount of \$3,847,407.27 with a 1.3% contingency of \$50,000 for a project total not to exceed \$3,897,407.27.

**Attachments:** [A-24 Contract Award Form w Bid Tab.pdf](#)

**Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0171](#)

Request to approve the following 2023-2024 Budget carryover appropriation:

**Water Utility Fund**

2023 Water Infrastructure	- \$178,932
2024 Z-24 Water Infrastructure	+ \$178,932

Carryover positive variance from the 2023 Water Infrastructure project not under contract to the 2024 Water Infrastructure project to provide additional funds for the Z-24 project (2/3 vote of Council required).

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0172](#)

Request to award Unit Z-24 Water Reconstruction to Advance Construction Inc. in the amount of \$980,663 with a 1% contingency of \$10,000 for a project total not to exceed \$990,663.

**Attachments:** [Z-24 Contract Award Form w Bid Tab.pdf](#)

**Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0121](#)

Request to award the 2024 Peabody Park Trail Project to MCC, Inc. in the amount of \$106,661.70 with a contingency of \$20,000 for a total not to exceed \$126,661.70.

**Attachments:** [2024 Peabody Trail Project Finance Memo.pdf](#)

**Van Zeeland moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0125](#)

Request to accept funding to install a Kayak Launch at Telulah Park along with the following 2024 budget amendment (2/3 vote of Council required):

**Park Open Space Fund**

Donations	+ \$13,500
Fund Balance Applied	+ \$15,000
Misc Equipment	+ \$28,500

**Attachments:** [2024 Kayak Launch.pdf](#)

*Held until next scheduled meeting.*

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0169](#)

Request to reject bids from August Winter and Sons, Inc., and Southport Engineered Systems for the Fire Station #1 and Fire Station #6 HVAC Upgrades Project.

**Attachments:** [2023 Fire Station #1 and #6 HVAC Upgrades Project \(Reject Bids\).pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0170](#)

Request to award the 2024 Water Plant HVAC Upgrades Project contract to Rohde Brothers, Inc. in the amount of \$807,000 with a contingency of 10% for a project total not to exceed \$887,700.

**Attachments:** [2024 Water Plant HVAC Upgrades Project.pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0126](#)

Request to award AWWTP Sludge Piping and Digester Heat Exchanger Replacement Base Bid with Alternate Bid to Rohde Brothers Inc. in the amount of \$1,612,000 with 15% contingency of \$241,800 for a project total not to exceed \$1,853,800.

**Attachments:** [240201 Finance Memo SludgePipe HEX Project Bid Award Rohde.pdf](#)  
[SludgePipe HEX BidTab.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0133](#)

Request to approve Madra's Cafe request for partial refund of 2023 personal property taxes in the amount of \$2,104.43 for 819 W. Wisconsin Ave., Appleton, WI (parcel 31-5-99-3552-10)

**Attachments:** [Madra's Cafe.pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0134](#)

Request to approve Timothy J Vosters DDS request for partial refund of 2023 personal property taxes in the amount of \$745.88 for 2214 E. Evergreen Dr., Appleton, WI (parcel 31-1-99-2654-00)

**Attachments:** [Timothy Vosters DDS.pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt

[24-0135](#)

Request to approve Compass Two, LLC request for refund of 2023 personal property taxes in the amount of \$56.88 for 2626 N. Oneida St., Appleton, WI (parcel 31-6-99-2024-95)

**Attachments:** [Compass Two LLC.pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Absent: 1 - Croatt

7. Information Items

[24-0123](#)

Contract 7-23 was awarded to Kruczek Construction Inc. for \$2,919,000.00 with a contingency of \$150,000.00 for Z-23 Water Reconstruction No. 3. Change orders were approved totaling \$335,035.04. Payments issued to date total \$2,705,024.62. Request final payment of \$549,010.42.

**This Report Action Item was presented**

[24-0136](#)

Contract 87-23 was awarded to New Restoration and Recovery Services for \$155,000.00 for Sanitary and Storm Sewer Spot Repairs. Payments issued to date total \$127,743.17. Request final payment of \$6,723.33.

**This Report Action Item was presented**

[24-0131](#)

Change Order #3 to Stabb Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling a credit of \$20,253 resulting in a decrease in contingency from \$775,550 to \$755,297.

**Attachments:** [240201\\_Finance Memo Staab\\_Ph1BFP\\_Change Orders No3.pdf](#)

**This Report Action Item was presented**

[24-0132](#)

Change Orders #12, #13, and #14 to Miron Construction contract as part of the AWWTP Sludge Storage Building Addition Construction Project totaling \$10,541 resulting in a decrease in contingency from \$532,546 to \$522,005.

**Attachments:** [240201\\_Finance Memo SSB Addition Miron Change Orders No12-14.pdf](#)

**This Report Action Item was presented**

[24-0118](#)

The following 2023 budget adjustments were approved by the Finance Director in accordance with Policy:

**General Fund - Library**

Library Admin - Donations & Memorials	+\$100
Library Admin - Awards & Recognition	+\$100

Jennifer Edmundson Donation for Volunteer Staff Recognition

**General Fund - Library**

Children's Services - Other Reimbursements	+\$200
Children's Services - Office Supplies	+\$200

OWLS Donation - Charlie & the Chocolate Factory 2023

**This Report Action Item was presented**

[24-0146](#)

The following 2024 budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

**Health Grants Fund**

Misc State Aids	+ \$4,000
Other Misc Supplies	+ \$4,000

To record Wisconsin Bureau of Transportation Safety (BOTS) Grant. Acceptance of grant appears on Board of Health agenda for approval.

**This Report Action Item was presented**

[24-0124](#)

Update on ARPA Funds

**Attachments:** [ARPA Funding as of 12-31-2023.pdf](#)

**This Report Action Item was presented**

8. Adjournment

**Hartzheim moved, seconded by Van Zeeland, that the meeting be adjourned at 6:08pm. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Fenton, Hartzheim and Van Zeeland

**Absent:** 1 - Croatt



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## LEGAL SERVICES DEPARTMENT

### Office of the City Attorney

100 North Appleton Street

Appleton, WI 54911

Phone: 920/832-6423

Fax: 920/832-5962

**TO:** Members of the Finance Committee

**FROM:** Christopher R. Behrens, City Attorney 

**DATE:** February 14, 2024

**RE:** Resolution for Reauthorization of Self-Insurance

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In January 1990, the City opted to self-insure its Worker's Compensation exposures pursuant to the requirements of Wisconsin Administrative Code, Section DWD 80.60(3). The City has remained self-insured since that time. However, the requirements of DWD 80.60(3)(b)1. provides as follows:

“Any political subdivision or taxing authority of the State electing to self-insure shall notify the Department in writing of the election before undertaking self insurance, every three (3) years after the initial notice, and thirty (30) days before withdrawing from the self-insurance program.”

Therefore, the attached Resolution needs to be approved in order to comply with state law regarding self-insurance for our Worker's Compensation exposures.

Attachment

CRB;jlg  
CityLaw A24-0084

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Christopher R. Behrens  
*City Attorney*

Amanda K. Abshire  
*Deputy City Attorney*

Darrin M. Glad  
*Assistant City Attorney*

Zak Buruin  
*Assistant City Attorney*

**RESOLUTION**  
**for Reauthorization of Self-Insurance**

WHEREAS, the City of Appleton is a qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the Finance Committee at its February 25, 2024 meeting approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3); and

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of Appleton does ordain as follows:

1. Provide for the continuation of the self-insured worker's compensation program that is currently in effect.
2. Authorize the City Clerk to certify, and the Human Resources Director to forward said certified copies of this Resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

Adopted this 6<sup>th</sup> day of March 2024.

**CITY OF APPLETON**

By: \_\_\_\_\_  
Jacob A. Woodford, Mayor

Attest: \_\_\_\_\_  
Kami Lynch, City Clerk

**CITY OF APPLETON**  
**Department of Public Works**  
**MEMORANDUM**

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**TO:**  **Finance Committee**  
 **Municipal Services Committee**  
 **Utilities Committee**

**SUBJECT: Award of Contract**

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**The Department of Public Works recommends that the following described work:**  
Unit B-24 Asphalt Paving

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**Be awarded to:**

Name: MCC Inc  
Address: P.O. Box 1137  
Appleton, WI 54912-1137

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**In the amount of :** \$1,407,816.40  
**With a 3.5 % contingency of :** \$50,000.00  
**For a project total not to exceed :** \$1,457,816.40

**\*\* OR \*\***

**In an amount Not To Exceed :** \_\_\_\_\_

Budget: \$1,982,694.00  
Estimate: \$1,635,639.00  
Committee Date: 02/26/24  
Council Date: 03/06/24



B-24 Asphalt Pavement Reconstruction (#8946694)

Owner: Appleton WI, City of

Solicitor: Appleton WI, City of

02/19/2024 01:45 PM CST

Section Title	Item Code	Item Description	UofM	Quantity	MCC, Inc.		Peters Concrete Company		Vinton Construction Company	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
B-24 BASE BID						\$1,407,816.40	\$1,448,737.06	\$1,472,972.31		
	1	F&I 8" DOWELED CONC PVMT	S.Y.	194	\$84.00	\$16,296.00	\$84.00	\$16,296.00	\$77.00	\$14,938.00
	2	F&I 8" 3-DAY HIGH EARLY CONC PVMT	S.Y.	10	\$86.00	\$860.00	\$86.00	\$860.00	\$85.00	\$850.00
	3	F&I 12" STONE BASE	S.Y.	19,381	\$10.60	\$205,438.60	\$8.00	\$155,048.00	\$9.87	\$191,290.47
	4	EXCAVATION	C.Y.	13,714	\$15.95	\$218,738.30	\$17.50	\$239,995.00	\$18.29	\$250,829.06
	5	FURNISH & INSTALL GEOGRID	S.Y.	19,381	\$1.60	\$31,009.60	\$1.60	\$31,009.60	\$1.78	\$34,498.18
	6	F&I EXTRA STONE BASE	TON	100	\$12.63	\$1,263.00	\$16.00	\$1,600.00	\$20.50	\$2,050.00
	7	F&I 30" CONC CURB & GUTTER	L.F.	10,559	\$18.05	\$190,589.95	\$18.05	\$190,589.95	\$18.95	\$200,093.05
	8	F&I 30" CONC CURB & GUTTER -- SPOT	L.F.	450	\$54.00	\$24,300.00	\$65.00	\$29,250.00	\$52.50	\$23,625.00
	9	F&I 36" CONC CURB & GUTTER (12" CURB HEAD)	L.F.	504	\$60.00	\$30,240.00	\$60.00	\$30,240.00	\$46.85	\$23,612.40
	10	F&I 7" CONC DRIVEWAY APRON	S.F.	1,435	\$8.35	\$11,982.25	\$8.00	\$11,480.00	\$7.50	\$10,762.50
	11	F&I 5" CONC DRIVEWAY APRON	S.F.	19,381	\$6.65	\$128,883.65	\$6.10	\$118,224.10	\$6.50	\$125,976.50
	12	F&I 7" CONC SIDEWALK	S.F.	250	\$8.80	\$2,200.00	\$8.20	\$2,050.00	\$7.50	\$1,875.00
	13	F&I 5" CONC SIDEWALK	S.F.	3,394	\$6.55	\$22,230.70	\$6.25	\$21,212.50	\$6.50	\$22,061.00
	14	F&I 4" CONC SIDEWALK	S.F.	19,585	\$6.50	\$127,302.50	\$5.95	\$116,530.75	\$6.15	\$120,447.75
	15	F&I 7" CONC HANDICAP RAMP	S.F.	2,660	\$8.75	\$23,275.00	\$8.20	\$21,812.00	\$7.75	\$20,615.00
	16	F&I TRUNCATED DOME	S.F.	520	\$35.00	\$18,200.00	\$35.00	\$18,200.00	\$35.00	\$18,200.00
	18	F&I PEDESTRIAN CURB	L.F.	50	\$35.00	\$1,750.00	\$35.00	\$1,750.00	\$40.00	\$2,000.00
	19	F&I 7" PRIVATE CONC DRIVEWAY	S.F.	150	\$8.80	\$1,320.00	\$8.20	\$1,230.00	\$8.20	\$1,230.00
	20	F&I 5" PRIVATE CONC DRIVEWAY	S.F.	373	\$7.85	\$2,928.05	\$7.25	\$2,704.25	\$7.70	\$2,872.10
	21	CONCRETE PAVEMENT REMOVAL	S.Y.	2,260	\$3.50	\$7,910.00	\$7.00	\$15,820.00	\$1.50	\$3,390.00
	22	ASPHALT PAVEMENT REMOVAL	S.Y.	14,898	\$1.50	\$22,347.00	\$3.25	\$48,418.50	\$2.00	\$29,796.00
	23	CURB & GUTTER REMOVAL	L.F.	9,705	\$2.25	\$21,836.25	\$2.25	\$21,836.25	\$3.10	\$30,085.50
	24	ASP/CONC DRIVEWAY APRON REMOVAL	Sq Ft	17,314	\$0.50	\$8,657.00	\$0.60	\$10,388.40	\$0.55	\$9,522.70
	25	ASP/CONC HC RAMP REMOVAL	S.F.	2,416	\$0.50	\$1,208.00	\$0.90	\$2,174.40	\$1.50	\$3,624.00
	26	ASP/CONC SIDEWALK REMOVAL	S.F.	21,410	\$0.40	\$8,564.00	\$1.40	\$29,974.00	\$1.25	\$26,762.50
	27	PRIVATE CONC DRIVE REMOVAL	S.F.	523	\$0.50	\$261.50	\$1.50	\$784.50	\$1.00	\$523.00
	28	PRIVATE ASP DRIVE REMOVAL	S.F.	300	\$0.26	\$78.00	\$1.50	\$450.00	\$1.50	\$450.00
	29	FULL DEPTH SAWCUT	L.F.	1,315	\$2.45	\$3,221.75	\$1.95	\$2,564.25	\$3.00	\$3,945.00
	30	F&I DRILL TIE BARS	EACH	334	\$7.00	\$2,338.00	\$7.00	\$2,338.00	\$8.00	\$2,672.00
	31	F&I TERRACE RESTORATION	S.Y.	8,714	\$5.00	\$43,570.00	\$7.95	\$69,276.30	\$8.00	\$69,712.00
	32	F&I SEED, FERTILIZER & MULCH	S.Y.	8,714	\$2.95	\$25,706.30	\$1.17	\$10,195.38	\$1.17	\$10,195.38
	33	ADJ STO MH CASTING	EACH	16	\$650.00	\$10,400.00	\$650.00	\$10,400.00	\$550.00	\$8,800.00
	34	ADJ SAN MH CASTING	EACH	13	\$650.00	\$8,450.00	\$650.00	\$8,450.00	\$550.00	\$7,150.00
	35	ADJ INLET CASTING	EACH	17	\$650.00	\$11,050.00	\$650.00	\$11,050.00	\$450.00	\$7,650.00
	36	F&I 48" DIAMETER STORM MH	V.F.	5	\$770.00	\$4,196.50	\$1,145.00	\$6,240.25	\$1,207.00	\$6,578.15
	37	F&I 72" DIAMETER STORM MH	V.F.	8	\$1,200.00	\$9,036.00	\$1,956.00	\$14,728.68	\$1,999.00	\$15,052.47
	38	F&I SANITARY MH CASTING ONLY	EACH	2	\$700.00	\$1,400.00	\$525.00	\$1,050.00	\$494.00	\$988.00
	39	F&I STORM MH CASTING ONLY	EACH	2	\$700.00	\$1,400.00	\$500.00	\$1,000.00	\$474.00	\$948.00
	40	F&I "C" INLET CASTING ONLY	EACH	2	\$1,000.00	\$2,000.00	\$720.00	\$1,440.00	\$714.00	\$1,428.00
	41	F&I "E" INLET CASTING ONLY	EACH	6	\$1,000.00	\$6,000.00	\$730.00	\$4,380.00	\$778.00	\$4,668.00
	42	F&I "E" INLET W/CASTING	EACH	16	\$2,400.00	\$38,400.00	\$4,250.00	\$68,000.00	\$5,610.00	\$89,760.00
	43	F&I 10" INLET LEAD	L.F.	25	\$95.00	\$2,375.00	\$10.00	\$250.00	\$81.00	\$2,025.00
	44	F&I 12" INLET LEAD	L.F.	331	\$55.00	\$18,205.00	\$126.00	\$41,706.00	\$82.60	\$27,340.60
	45	F&I 6" MINI SEWER/STORM LATERAL/RISER	L.F.	25	\$100.00	\$2,500.00	\$60.00	\$1,500.00	\$30.00	\$750.00
	46	F&I 12" STORM SEWER	L.F.	50	\$80.00	\$4,000.00	\$10.00	\$500.00	\$50.00	\$2,500.00
	47	F&I 10" STORM SEWER	L.F.	50	\$75.00	\$3,750.00	\$10.00	\$500.00	\$50.00	\$2,500.00
	48	F&I 6" STORM SEWER	L.F.	50	\$60.00	\$3,000.00	\$10.00	\$500.00	\$25.00	\$1,250.00
	49	CONNECT SUMP PUMP	EACH	2	\$425.00	\$850.00	\$25.00	\$50.00	\$20.00	\$40.00
	50	CONNECT MINI STORM SEWER	EACH	2	\$425.00	\$850.00	\$25.00	\$50.00	\$20.00	\$40.00
	51	REMOVE INLET/MANHOLE	EACH	4	\$650.00	\$2,600.00	\$500.00	\$2,000.00	\$1,400.00	\$5,600.00
	52	ABANDON INLET/LEAD	EACH	1	\$499.50	\$499.50	\$500.00	\$500.00	\$1,400.00	\$1,400.00
	53	F&I SAN MH SEAL (0" - 12")	EACH	12	\$650.00	\$7,800.00	\$510.00	\$6,120.00	\$551.00	\$6,612.00
	54	F&I SAN MH SEAL (12" - 18")	EACH	6	\$760.00	\$4,560.00	\$600.00	\$3,600.00	\$570.00	\$3,420.00
	55	F&I SAN MH SEAL - (18" +)	EACH	2	\$919.00	\$1,838.00	\$700.00	\$1,400.00	\$741.00	\$1,482.00
	56	F&I D.O.T. "D-HR" INLET PROTECTION	EACH	57	\$110.00	\$6,270.00	\$120.00	\$6,840.00	\$105.00	\$5,985.00
	57	NOTIFY PROPERTY OWNERS	L.S.	1	\$35,500.00	\$35,500.00	\$12,880.00	\$12,880.00	\$1,000.00	\$1,000.00
	58	TRAFFIC CONTROL	L.S.	1	\$16,380.00	\$16,380.00	\$18,500.00	\$18,500.00	\$9,500.00	\$9,500.00
	59	HAUL CONTAM. SOIL	TON	100	\$0.01	\$1.00	\$8.00	\$800.00	\$0.01	\$1.00
Base Bid Total:						\$1,407,816.40	\$1,448,737.06	\$1,472,972.31		
Base Bid Total:						\$3,847,407.27	\$3,997,003.29	\$3,847,407.27		



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 2/26/2024

RE: Action: Award the "2024 Highview Trail Project" to MCC, Inc. in the amount of \$149,212.25 with a contingency of \$20,000 for a total not to exceed \$169,212.25.

The 2024 Capital Improvement Plan includes \$400,000 for hardscape improvements which includes repaving a portion of the Highview Trail.

The bids were received as follows:

MCC, Inc	\$149,212.25
Northeast Asphalt	\$183,725
Vinton Construction Co.	\$213,780.46
Parking Lot Maintenance	\$257,150
Advance Construction	\$415,000

**RECOMMENDATION:**

Our consulting engineer has recommended the City of Appleton award the contract to MCC, Inc. Therefore, the Parks, Recreation, and Facilities Management Department recommends awarding the contract to MCC, Inc. in the amount of \$149,212.25 with a contingency of \$20,000 to be used only as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 2/26/2024

RE: Action: Award the City of Appleton's "2024 Telulah Pavilion Renovation Project" contract to RJM Construction, LLC. in the amount of \$106,150 with a contingency of \$15,000 for a project total not to exceed \$121,150.

The 2024 Capital Improvement Plan includes \$200,000 to renovate the Telulah Large Pavilion. Of that amount, \$5,850 has been utilized for design, leaving a construction balance of \$194,150. The project will include painting, ADA upgrades, kitchen upgrades, plumbing upgrades, and electrical upgrades to the large pavilion at Telulah Park.

The bids were received as follows:

**RJM Construction, LLC. (low bid)            \$106,150**

Although only one bid was received, the bid was below the engineer's cost estimate.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to RJM Construction, LLC. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to RJM Construction, LLC. in the amount of \$106,150 plus a contingency of \$15,000 only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



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TO: Finance Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: 02/12/2024

RE: Action Item: Request to utilize \$15,000 from the Park and Open Space Fund to pay for a matching grant to install a Kayak Launch at Telulah Park.

On January 24, 2024, the City of Appleton was notified by the Visitors and Convention Bureau that they awarded us a grant to fund 50% of a kayak launch. Several communities in the area collaborated to utilize the same kayak service provider and implement the same program and fees. All received the same grant and thus the kayak launches will be installed in the spring of 2024.

The total cost of the kayaks and racks totals \$27,000. This request includes \$13,500 to fund 50% to match the grant as well as \$1,500 to prepare the site with a concrete pad. The balance in the Park and Open Space Fund is \$155,345 thus sufficient funds area available.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).