



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, February 14, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

4. Approval of minutes from previous meeting

[24-0127](#)

Minutes 12-13-23.

**Attachments:** [Minutes 12-13-23.pdf](#)

Fenton moved, seconded by Hayden, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0128](#)

Lead Forensic Evidence Specialist.

**Attachments:** [Lead FES Chief Olson Memo .pdf](#)  
[Lead FES Memo Capt Wallace.pdf](#)  
[Lead Forensic Evidence Specialist.pdf](#)  
[Police DRAFT 1.18.24.pdf](#)

Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

7. **Information Items**

[24-0129](#)

HR Directors Report.

**This Presentation was received and filed**

[24-0130](#)

Recruitment Status Report through 2/8/24.

**Attachments:** [RSR 2.8.24.pdf](#)

**This Presentation was received and filed**

8. Adjournment

**Fenton moved, seconded by Hayden, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz