



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final CEA Review Committee

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Monday, May 6, 2024

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Ohman, Public Works Director Block, Van Zeeland and Meltzer

4. Approval of minutes from previous meeting

[24-0545](#)

Minutes from March 11, 2024

**Attachments:** [03-11-24 CEA Minutes.pdf](#)

**Van Zeeland moved, seconded by Public Works Director Block, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Ohman, Public Works Director Block, Van Zeeland and Meltzer

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0546](#)

Election of Chair

*Ald. Meltzer unanimously elected as chair.*

[24-0547](#)

Election of Vice Chair

*Ald. Van Zeeland unanimously elected as vice chair.*

[24-0548](#)

Approve the Sole Source Purchase of Fire Apparatus request from Appleton Fire Department.

**Attachments:** [04-23-24\\_Sole\\_Source\\_Apparatus\\_Purchase.pdf](#)  
[Appleton Estimate 3195 for PUC engine.pdf](#)

**Van Zeeland moved, seconded by Public Works Director Block, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Ohman, Public Works Director Block, Van Zeeland and Meltzer

[24-0566](#)

Request to hold forklift #1502 and place into Replaced (REP) Fleet.

**Attachments:** [Forklift 1502.pdf](#)

**Van Zeeland moved, seconded by Public Works Director Block, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Ohman, Public Works Director Block, Van Zeeland and Meltzer

[24-0567](#)

Request to upgrade Utilities Department Truck #1520 to a cargo van KUV-style box in 2025.

**Attachments:** [Utilities Vehicle Request\\_1520 Memo.pdf](#)

**Van Zeeland moved, seconded by Public Works Director Block, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Ohman, Public Works Director Block, Van Zeeland and Meltzer

## 7. Information Items

## 8. Adjournment

**Van Zeeland moved, seconded by Public Works Director Block, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Ohman, Public Works Director Block, Van Zeeland and Meltzer