



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, May 27, 2025

2:50 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

**Present:** 9 - Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Brown, Holzschuh, Thao, Smith and Meltzer

**Excused:** 3 - Kasimor, Patza and Torrance

4. Approval of minutes from previous meeting

[25-0558](#)

Approval of minutes from previous meeting

**Attachments:** [Meeting Minutes from 042225.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Brown, that the minutes be approved. Voice Vote. Motion Carried.

5. Public Hearing/Appearances

[25-0421](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

6. Action Items

[25-0559](#)

Approval of Payments

**Attachments:** [April 2025 Payments.pdf](#)

Commissioner Smith moved, seconded by Commissioner Meltzer, that the payments be approved. Voice Vote. Motion Carried.

[25-0560](#) Authorization to Execute an Offer to Purchase 222 N. Oneida Street

**Attachments:** [Memo to Execute OTP 222 N Oneida St.pdf](#)  
[Completed Report-0 North Onedia Street Appleton.pdf](#)

Commissioner Meltzer moved, seconded by Commissioner Smith, that the Offer to Purchase be recommended for approval. Voice Vote. Motion Carried.

[25-0561](#) Approval of Title VI Program Update

**Attachments:** [Valley Transit Title VI Program 2025.pdf](#)

Commissioner Meltzer moved, seconded by Commissioner Smith, that the Title VI Program update be recommended for approval. Voice Vote. Motion Carried.

## 7. Information Items

[25-0562](#) Financial Report

**Attachments:** [April 2025 Income Statement.pdf](#)

The financial report was presented.

[25-0563](#) Ridership Report

**Attachments:** [April 2025 Ridership.pdf](#)

The ridership report was presented.

[25-0564](#) Request for Future Agenda Items

Future agenda items were requested.

## 8. Next Meeting Dates & Times

- June 10, 2025, 2:50 PM - Cancelled

- June 24, 2025, 2:50 PM

## 9. Adjournment

A motion was made by Commissioner Brown, seconded by Commissioner Meltzer, that this meeting was adjourned. The motion carried unanimously.