



MEMO

"...meeting community needs...enhancing quality of life."

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works *PAV*

DATE: September 20, 2018

SUBJECT: Pro-ration of monthly parking permits.

The current monthly permit renewal language states *"No pro-rated rates during the first 7 days of permit renewal period."* The Finance Department has requested that with the implementation of the Tyler Munis System we limit the options available for the renewal rates.

Therefore, we recommend the following language:

Monthly parking permit renewals be charged the full rate prior to the 15th of the month and 0.5 after the 15th of the month.