



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, January 28, 2020

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 11 - Kasimor, Detienne, Nau, Vice Chair Dearborn, Brown, Wilson, Dexter, VandeHey, Stephenson, Firkus and Wurdinger

Excused: 2 - Chairperson Buckingham and Schultz

3. Approval of minutes from previous meeting

[20-0111](#)

Approval of minutes from previous meeting

Attachments: [Meeting Minutes December 10, 2019.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[20-0112](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. Action Items

[20-0114](#)

Transit Development Plan Discussion and Adoption

Attachments: [Maps combined.pdf](#)

[City-of-Appleton-Transit-Development-Plan-2019.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Dexter, that the Report Action Item be held. Voice Vote. Motion Carried.

6. Information Items

[20-0113](#)

Approval of Payments

Attachments: [November 2019 payments.pdf](#)
[December 2019 payments.pdf](#)

This action item was moved to information items.

Commissioner Detienne moved, seconded by Commissioner Firkus, that the Report Action Item be approved. Voice Vote. Motion Carried.

[20-0115](#)

Financial Report

Attachments: [2019 Monthly Income Statement November.pdf](#)
[2019 Monthly Income Statement November PT.pdf](#)

This Presentation was presented.

[20-0116](#)

Ridership and Revenue

Attachments: [November Ridership 2019.pdf](#)
[December and Year End Ridership 2019.pdf](#)

This Presentation was presented.

[20-0117](#)

Fourth Quarter KPI

Attachments: [2019 Q4.pdf](#)

This Presentation was presented.

[20-0118](#)

Paratransit Scheduling Software Update

This Presentation was discussed.

[20-0119](#)

Request for Future Agenda Items

This Presentation was discussed.

- 7. **Next Meeting Date & Time**
 - February 11, 2020, 3:00 PM - Cancelled
 - February 25, 2020, 3:00 PM

- 8. Adjournment

A motion was made by Commissioner Nau, seconded by Commissioner Firkus, that this meeting was adjourned. The motion carried unanimously.