



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, September 6, 2017

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[17-1350](#) Common Council Meeting Minutes of August 16, 2017

Attachments: [CC Minutes 8-16-17.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR
[17-1353](#) League of Women Voters Introduction

- I. PUBLIC HEARINGS

- J. SPECIAL RESOLUTIONS

- [17-1334](#) A Resolution authorizing and providing for the sale and issuance of \$13,885,000 General Obligation Promissory Notes, Series 2017, and all related details

Attachments: [Appleton 2017 G.O. Prom Notes - Award Resolution.pdf](#)

- [17-1335](#) A Resolution authorizing and providing for the sale and issuance of \$5,000,000 Storm Water System Revenue Bonds, Series 2017, and all related details

Attachments: [Appleton 2017 Storm Water Revenue Bonds - Award Resolution.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[17-1317](#) Approve Intergovernmental Agreement with Calumet County for the Lake Park Road Reconstruction Project between Plank Road and Midway Road.

Attachments: [Intergovernmental Agreement with Calumet County.pdf](#)

Legislative History

8/21/17 Municipal Services recommended for approval
Committee

[17-1319](#) Approve proposed changes to Municipal Code Section 19-93 related to recreational vehicle parking from 2:00 a.m. to 5:00 a.m.

Attachments: [Update Municipal Code 19-93.pdf](#)

Legislative History

8/21/17 Municipal Services recommended for approval
Committee

[17-1320](#) Approve request for Street Occupancy Permit to place tables and chairs in the Richmond Street right-of-way at 400 N Richmond Street contingent upon maintaining a minimum clearance of 11 feet from back of curb to proposed boundary and 10 feet from all power poles.

Attachments: [400 N Richmond St..pdf](#)

Legislative History

8/21/17 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[17-1288](#) Request to approve Special Use Permit #8-17 for a hotel/restaurant and outdoor patio/common area with alcohol sales and consumption located at 101 S. RiverHeath Way (Tax Id #31-4-0828-09), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

Attachments: [StaffReport_SpecialUsePermit #8-17_Courtyard by Marriott.pdf](#)

Legislative History

8/22/17 City Plan Commission recommended for approval

[17-1293](#)

****CRITICAL TIMING**** Annual review and request to approve the Downtown Appleton Business Improvement District (BID) 2018 Operating Plan

Attachments: [StaffReport_2018BIDOperatingPlan_For08-22-17.pdf](#)
[2018 BID Operational Plan.pdf](#)
[2016 BID Annual Report.pdf](#)
[2016 BID Audit.pdf](#)

Legislative History

8/22/17 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[17-1314](#)

Direct staff to negotiate potential land acquisition.

Legislative History

8/21/17 Parks and Recreation Committee recommended for approval

5. MINUTES OF THE FINANCE COMMITTEE

[17-1284](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves.

Attachments: [Riverside Cemetery.pdf](#)

Legislative History

8/21/17 Finance Committee recommended for approval

[17-1285](#)

Request to approve the following 2017 Budget adjustment:

Public Safety Capital Projects Fund

Fire Personal Protective Equipment	+\$10,440
Training Tower Project	- \$10,440

to reallocate funds to pay for Fire Department personal protective equipment (2/3 vote required)

Attachments: [Fire PPE Adj 2017.pdf](#)

Legislative History

8/21/17 Finance Committee recommended for approval

[17-1239](#) Request to adopt the 2018 City of Appleton Policy for Special Assessments.

Attachments: [2018 Assessment Policy - 2018 - Draft 06.28.17.pdf](#)

Legislative History

8/7/17	Finance Committee	held
8/21/17	Finance Committee	recommended for approval

[17-1294](#) Request to approve resolution amending the May 1, 2010 Foremost Farms financing agreement

Attachments: [Foremost Bonds.pdf](#)

Legislative History

8/21/17	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[17-1295](#) Request to approve the following 2017 Budget adjustment:

Valley Transit

Bus Washer Upgrade Project	+\$110,110
State Grants	+ \$88,088
Depreciation Fund Balance	+ \$22,022

to record the 2017 WISDOT capital fund grant to upgrade the bus washer at the Valley Transit garage (2/3 vote required)

Attachments: [VT Bus Washer Grant 2017.pdf](#)

Legislative History

8/21/17	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[17-1299](#) Request to award the 2017 Wastewater Tunnel painting project to M.V. Klinger Painting Co. Inc for a not-to-exceed contract of \$90,000.

Attachments: [2017 Wastewater Tunnel Painting.pdf](#)

Legislative History

8/21/17	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[17-1310](#) Request to award the Lutz Park Trail and Riverbank improvements contract to Vinton Construction Company in the amount of \$305,868 with a contingency of 7% for a project not to exceed \$327,279.

Attachments: [2017 Lutz Park Trail and Riverbank Project .pdf](#)

Legislative History

8/21/17	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[17-1324](#) Request to award the 2017 Telulah skate Park additions project to Miron Construction Co, Inc. in the amount of \$157,993 with a contingency of \$17,257 for a project total not to exceed \$175,250 and the following related 2017 Budget adjustment:

Facilities Capital Projects Fund

Telulah Park skateboard project	\$60,000
Police Department deck surfacing project	-60,000

To reallocate funds for the Telulah Park skateboard project (2/3 vote required)

Attachments: [2017 Telulah Skate Park Upgrades and Budget adjustment.pdf](#)

Legislative History

8/21/17	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[17-1328](#) Request to approve the sale of City property to the State for detention pond.

Attachments: [land sale to State.pdf](#)

Legislative History

8/21/17	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[17-1327](#) Request for Proposals Library project.

Attachments: [July 2017 Board memo.pdf](#)

Legislative History

8/21/17	Finance Committee	recommended for approval
---------	-------------------	--------------------------

[17-792](#) Resolution introduced by Alderpersons Martin, Croatt and Plank at the May 17, 2017 Common Council meeting related to the City Attorney responsibilities:

Resolution #12-R-17 Martin/Croatt/Plank

Attachments: [#12-R-17 City Attorney.pdf](#)
[Legal Business of the City 8.21.17.pdf](#)

Legislative History

5/22/17	Finance Committee	referred
7/24/17	Finance Committee	recommended for approval
8/2/17	Common Council	referred to the Finance Committee
8/7/17	Finance Committee	held

8/21/17 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[17-1233](#) Request for Program Modifications - 2017 Wastewater Capital Improvements (5431)

Attachments: [2017 Wastewater CIP Program Modifications.pdf](#)

Legislative History

8/16/17 Utilities Committee recommended for approval

[17-1312](#) Amend Unit K-17 Native Landscape Management Contract with Applied Ecological Services, Inc. in an amount not to exceed \$20,000.

Attachments: [K-17 Amend 1 Memo Util Cmte Memo 08-16-2017 final.pdf](#)

Legislative History

8/22/17 Utilities Committee recommended for approval

[17-1313](#) Award sole source purchase of Water Plant High Service Pump #3 & #6 Variable Frequency Drive (VFD) equipment and installation services to Werner Electric in the amount of \$85,813.75.

Attachments: [High Lift Service Pump VFD 08-08.17.pdf](#)

Legislative History

8/22/17 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

[17-1111](#) CONSOLIDATED ACTION ITEMS:
Municipal Services Item 17-991
City Plan Commission Item 17-1003
Initial Resolution Item 17-1110

Legislative History

7/19/17 Common Council held

8/2/17 Common Council held

8/16/17 Common Council held

[17-1110](#)

Initial Resolution- South Locust Street Vacation

Attachments: [Locust Street RR Xing - Initial Resolution.pdf](#)

Legislative History

7/19/17 Common Council held

8/2/17 Common Council held

8/16/17 Common Council held

[17-991](#)

Approve Discontinuance of Locust Street at the CN Railroad Crossing Number 179 919F.

Attachments: [Discontinuance of Locust St at the CN Railroad crossing.pdf](#)

Legislative History

7/10/17 Municipal Services Committee recommended for approval

7/19/17 Common Council held

8/2/17 Common Council held

8/16/17 Common Council held

[17-1003](#)

Request to approve the street discontinuance to vacate a portion of South Locust Street public right-of-way in the 100 block at the CN Railroad Crossing Number 179 919F, as shown on the attached maps and legal description, pending approval by the Municipal Services Committee, and adopt the Initial Resolution

Attachments: [StaffReport StreetVacation SLocustStreet.pdf](#)

Legislative History

7/11/17 City Plan Commission recommended for approval

7/19/17 Common Council held

8/2/17 Common Council held

8/16/17 Common Council held

O. ORDINANCES

[17-1348](#)

Ordinances 58-17 and 59-17

Attachments: [Ordinances going to Council 9-6-17.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[17-1354](#) Convene into Committee of the Whole

[17-1357](#) Variance to the Declaration of Covenants and Restrictions for the Northeast Business Park PID 1-6510-52, Lightning Office LLC

Attachments: [GLK Variance Memo9-5-17.pdf](#)

[NEBP Covenants-Restrictions.pdf](#)

[GLK variance letter 9-5-17.pdf](#)

[GLK Final Perspective Rendering.pdf](#)

[17-1355](#) Reconvene to Common Council

[17-1356](#) Report of the Committee of the Whole

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.