



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, September 18, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-1200](#) Common Council Meeting Minutes of September 4, 2024

Attachments: [CC Minutes 9-4-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[24-1216](#) Confirmation of Appointments

Attachments: [September 18, 2024 Council Appointments Memo.pdf](#)

[24-1217](#) Proclamations:
- Constitution Week
- Co-Responder & Crisis Responder Week

Attachments: [46-257 Constitution Week.pdf](#)
[46-255 Co-Responder and Crisis Responder Week.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

- [24-1155](#) Public Hearing for Rezoning #8-24 2111, 2121, & 2125 S Schaefer Street from PD/C-2 Planned Development/General Commercial District #61-94 and PD/C-2 Planned Development/General Commercial District #10-21 to PD/C-2 Planned Development/General Commercial District #8-24
Attachments: [RZ #8-24 Notice of Public Hearing.pdf](#)

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

- [24-1192](#) Approve ordinance changes for Parking changes on Badger Av by Wilson Middle School (follow-up to a 6-month evaluation)
Attachments: [Wilson MS Parking Changes on Badger Av \(post eval\).pdf](#)

Legislative History

9/9/24	Municipal Services Committee	recommended for approval
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- [24-1193](#) Approve change to intersection control at Douglas St / Harris St. (Proposed 2-way stop)
Attachments: [Douglas-Harris \(Uncontrolled to Stop\).pdf](#)

Legislative History

9/9/24	Municipal Services Committee	recommended for approval
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- [24-1194](#) Approve ordinance changes for Parking changes on Clara St by Johnston Elementary School (Follow-up to a 6-month evaluation)
Attachments: [Johnston ES Parking Changes on Clara Street \(post eval\).pdf](#)

Legislative History

9/9/24	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

- [24-1190](#) Full-Service Retail Outlet Transfer application from McFleshman's for Fox Valley Lager Fest Event - October 5, 2024.
Attachments: [AB-105 FV LagerFest McFleshmans_Redacted.pdf](#)

Legislative History

9/11/24	Safety and Licensing Committee	recommended for approval
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[24-1189](#) Full-Service Retail Outlet Transfer application from Hop Yard Ale Works for Flicks & Sips Event - October 4, 2024.

Attachments: [AB-105 flickssips2 Hop Yard Redacted.pdf](#)

Legislative History

9/11/24 Safety and Licensing Committee recommended for approval

[24-1165](#) Cigarette, Tobacco, and Electronic Vaping Device License application for Elf's Gifts LLC d/b/a Elf's Gifts, Robert Cadmus, Agent, located at 2700 W. College Ave Ste 11.

Attachments: [Elf's Gifts CTV Redacted.pdf](#)

Legislative History

9/11/24 Safety and Licensing Committee recommended for approval

[24-1169](#) Taxicab Company License Renewal Application for Evergreen Campsites & Resort, Owner, Jim Button, W5449 Archer Lane, Wild Rose WI 54984, contingent upon approval from the Human Resources and Inspections departments.

Attachments: [Evergreen Campsites & Resort Taxicab Co Renewal.pdf](#)

Legislative History

9/11/24 Safety and Licensing Committee recommended for approval

[24-1171](#) Cigarette, Tobacco, and Electronic Vaping Device License application for NLC WIS Corporation d/b/a Holy Smokes, Chad Zeske, Agent, located at 2929 N. Richmond St. Suites 1 & 2.

Attachments: [Holy Smokes CTV Redacted.pdf](#)

Legislative History

9/11/24 Safety and Licensing Committee recommended for approval

[24-1198](#) Cigarette, Tobacco, and Electronic Vaping Device License application for Blessing Flower LLC d/b/a Kush Kafe, Gary Thran, Agent, located at 219 E. College Ave.

Attachments: [Kush Kafe.Blessing Flower LLC.CTV.9.5.2024.REDACTED.pdf](#)

Legislative History

9/11/24 Safety and Licensing Committee recommended for approval

[24-1199](#) Class "B" Beer License application for Playful Pursuits LLC d/b/a Appleton Axe, Patrick Van Abel, Agent, located at 1400 W. College Ave Ste B1, contingent upon approval from the Health department.

Attachments: [Appleton Axe.Playful Pursuits LLC.Alcohol.Class B Beer.8.15.24.REDACTED](#)

Legislative History

9/11/24 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[24-1115](#) Request to approve Planned Development (PD) Rezoning #8-24 for the subject parcels located at 2111 South Schaefer Street (Tax Id #31-9-1114-00) and 2121 & 2125 South Schaefer Street (Tax Id #31-9-1114-01), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from PD/C-2 Planned Development General Commercial District #61-94 and PD/C-2 Planned Development General Commercial District #10-21 to PD/C-2 Planned Development General Commercial District #8-24, along with the attached Implementation Plan Document and Development Plan

Attachments: [StaffReport 2111 2121 2125SSchaeferSt Rezoning For08-28-24.pdf](#)
[Email from Steve Winter 9-9-24.pdf](#)

Legislative History

8/28/24 City Plan Commission recommended for approval
Proceeds to Council on September 18, 2024.

An email received on September 9, 2024 from Steve Winter is attached.

[24-1182](#) Request to approve the Public Participation Plan for the upcoming update to the City's Comprehensive Plan

Attachments: [Public Participation Plan Update to Comp Plan Memo to PC 9-11-24.pdf](#)
[Public Participation Plan for Appleton Comprehensive Plan Update.pdf](#)

Legislative History

9/11/24 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[24-1197](#) Request to approve sole source engineering services contract to McMahon as part of the AWWTP Hauled Waste Station Tank Upgrades in the amount of \$45,700 with a 10% contingency of \$4,570 for a total not to exceed \$50,270.

Attachments: [240906 SoleSourceAward McMahon L-Building \(003\).pdf](#)
[Sole Source - McMahon.pdf](#)

Legislative History

9/9/24 Finance Committee recommended for approval

[24-1195](#) Request to award Police Station Additional Workstations to Nordon Business Environments in the amount of \$48,100.37.

Attachments: [2024 Police Station Additional Workstations Sole Source.pdf](#)

Legislative History

9/9/24

Finance Committee

held

hold until next scheduled meeting

- 6. **MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**
- 7. **MINUTES OF THE UTILITIES COMMITTEE**
- 8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**
- 9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**
- 10. **MINUTES OF THE BOARD OF HEALTH**
- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES
 - [24-1211](#) Ordinances #118-24 to #124-24
- Attachments:** [Ordinances to Council 9-18-24.pdf](#)
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.