



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, December 12, 2017

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

3. Approval of minutes from previous meeting

[17-1921](#)

Approval of the November 7, 2017 Utilities Committee Meeting minutes.

Attachments: [November 7, 2017 Utilities Committee Meeting Minutes.pdf](#)

Baranowski moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Baranowski, Meltzer and Reed

Absent: 1 - Dvorachek

4. Public Hearings/Appearances

5. Action Items

[17-1922](#)

CRITICAL TIMING - Award 2017F Evergreen Drive and Alvin Street Stormwater Management Design and Permitting, in an amount not to exceed \$59,700 with McMahon Associates, Inc.

Attachments: [2017 Evergreen Alvin DESIGN Contract Award.pdf](#)

Action Items were taken out of order.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-1923](#)

Approve modifications to Municipal Code, Chapter 20 Section 20-237, regarding Bed & Breakfast Classification and minimum charges.

Attachments: [Stormwater - 20-237 changes.pdf](#)

Action Items were taken out of order.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-1924](#)

Award 2018 Stormwater Management Plan Review to raSmith in an amount not to exceed \$50,000.

Attachments: [2018A SWM Plan Review Memo Util Cmte.pdf](#)

[2018A SWM Plan Review Memo Util Cmte REVISED.pdf](#)

Action Items were taken out of order.

A revised memo is attached to the report.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-1925](#)

Approve updated Water Leak Policy based on feedback from the Public Service Commission.

Attachments: [Water Leak Policy 6-22-17 \(strike bold\).pdf](#)

[Water Leak Policy 6-22-17 \(clean copy\).pdf](#)

[PSC page X-4.pdf](#)

Aldersperson Dvorachek arrived at 5:05 p.m.

Action Items were taken out of order.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

6. Information Items

[17-1926](#)

Award Appleton Wastewater Treatment Iron Salt Room Rehabilitation Project to August Winter & Sons, Inc. Construction in the amount of \$398,575 with a 15% contingency of \$59,786 for a project total not to exceed \$458,361. This item was an Action Item at the December 6, 2017 Finance Committee Meeting.

Attachments: [AWWTP Iron Salt Room Rehab Contract.pdf](#)

This item was presented.

[17-1927](#)

Stormwater Projects Update.

Attachments: [December 12 2017 Util Com Update Final.pdf](#)

This item was presented.

[17-1928](#)

Monthly Reports for October 2017
- Water Distribution and Meter Team Monthly Report

Attachments: [Water Meter Team Reports October.pdf](#)

This item was presented.

7. Adjournment

Baranowski moved, seconded by Meltzer, that the Utilities Committee meeting be adjourned at 5:50 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek