



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, September 22, 2020

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

3. Approval of minutes from previous meeting

[20-1152](#)

Approval of the August 25, 2020 Utilities Committee Meeting minutes.

Attachments: [August 25, 2020 Utilities Committee Meeting minutes.pdf](#)

Fenton moved, seconded by Prohaska, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

4. **Public Hearings/Appearances**

5. **Action Items**

[20-1245](#)

Approved updated Water Leak Policy

Attachments: [Water Leak Policy Version 9-17-20.pdf](#)

Fenton moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Fenton, Otis and Prohaska

Nay: 1 - Smith

6. **Information Items**

[20-1153](#)

Resume discussion of WPDES Stormwater Permit requirements.

Attachments: [2020 resume MS4 Permit UC.pdf](#)
[2019 September 24 Permit Overview.pdf](#)
[2019 WPDES-WI-S050075-03.pdf](#)

This item was discussed.

[20-1225](#)

Monthly Reports for August:

- Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks August 2020.pdf](#)

The report was reviewed.

7. Adjournment

Fenton moved, seconded by Smith, that the Utilities Committee be adjourned at 5:17 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith