



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, December 2, 2020

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Lobner.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Patti Coenen, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska, Alderperson Corey Otis and Mayor Jake Woodford

Excused: 1 - Alderperson Katie Van Zeeland

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[20-1545](#)

Common Council Meeting Minutes of November 18, 2020

Attachments: [CC Minutes 11-18-2020.pdf](#)

Alderperson Otis moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Patti Coenen, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska and Alderperson Corey Otis

Excused: 1 - Alderperson Katie Van Zeeland

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[20-1543](#) Board & Committee Reappointments

Attachments: [Board-Committee Reappts 12-2.pdf](#)

Aldersperson Siebers moved, seconded by Aldersperson Lobner, that the Reappointments be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Patti Coenen, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Katie Van Zeeland

Abstained: 1 - Mayor Jake Woodford

[20-1544](#) COVID-19 Update

Attachments: [COVID -19 Cases 12-2-2020.pdf](#)

This Report Action Item was presented

H. PUBLIC PARTICIPATION

No one was present or signed up to speak during public participation.

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Siebers moved, Aldersperson Otis seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Patti Coenen, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska and Alderperson Corey Otis

Excused: 1 - Alderperson Katie Van Zeeland

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[20-1472](#)

R/B-Schultz-Request from Tilson Technology Management for a permanent street occupancy permit to install a 5.5' X 3' X 5' utility cabinet for the TDS 5G Project at the Drew Street/Roosevelt Street intersection. This location is number 1 of 13 total nodes.

Attachments: [TDS 5G-Drew St-Roosevelt St.pdf](#)

This Report Action Item was approved

[20-1473](#)

R/B-Schultz-Request from Tilson Technology Management for a permanent street occupancy permit to install a 5.5' X 3' X 5' utility cabinet for the TDS 5G Project at the Oneida Street/Northland Avenue intersection. This location is number 2 of 13 total Nodes.

Attachments: [TDS 5G-Oneida St-Northland Ave.pdf](#)

This Report Action Item was approved.

[20-1474](#)

R/B-Schultz-Request from Tilson Technology Management for a permanent street occupancy permit to install a 5.5' X 3' X 5' utility cabinet for the TDS 5G Project at the Kamps Street/Linwood Avenue intersection. This location is number 3 of 13 total Nodes.

Attachments: [TDS 5G-Kamps St-Linwood Ave.pdf](#)

This Report Action Item was approved.

[20-1531](#)

Approve Intergovernmental Cooperation Agreement with the Village of Harrison for the resurfacing of Coop Road in 2021.

Attachments: [Coop Road IGA.pdf](#)
[Appleton - Harrison - Coop Road Agreement - Revised Final.pdf](#)

This Report Action Item was approved.

[20-1535](#)

Request from Tilson Technology Management for a permanent street occupancy permit to install a 5.5' X 3' X 5' utility cabinet for the TDS 5G Project at the Pierce Avenue/8th Street intersection. This location is number 4 of 13 total Nodes.

Attachments: [Pierce - 8th Node location.pdf](#)

This Report Action Item was approved.

[20-1533](#)

Approve 2020 Materials Testing Contract (M-20) Amendment with OMNNI Associates, Inc. from an amount not to exceed \$125,000 to an amount not to exceed \$200,000.

Attachments: [Materials Testing Memo.pdf](#)

This Report Action Item was approved.

[20-1536](#)

Request from Tilson Technology Management for a permanent street occupancy permit to install a 5.5' and 3' X 5' utility cabinet for the TDS 5G project at the Kernan Avenue/Midway Road intersection. This location is number 5 or 13 total nodes.

Attachments: [TDS Node attachment.pdf](#)

This Report Action Item was approved.

2. **MINUTES OF THE SAFETY AND LICENSING COMMITTEE**
3. **MINUTES OF THE CITY PLAN COMMISSION**
4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**

[20-1538](#)

Request to award the "2019 AWWTP Improvement Project" contract to Staab Construction in the amount of \$2,689,000 with a contingency of 12.5% for a project total not to exceed \$3,025,125 and approve the following related 2020 Budget amendment:

Wastewater Utility

2019 AWWTP Improvement Project	+\$535,622
2017 AWWTP Improvement Project	- \$461,180
2018 Phase 2 Midway Lift Station Project	- \$ 74,442

to provide additional funding for the 2019 AWWTP Improvement Project (2/3 vote of Common Council required)

Attachments: [Finance Committee - WW Utility 2019 Improvements Project Bid Award Staab rev.pdf](#)

This Report Action Item was approved.

- 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE
- 7. MINUTES OF THE UTILITIES COMMITTEE
- 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE
- 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION
- 10. MINUTES OF THE BOARD OF HEALTH
- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES

[20-1546](#)

Ordinance #131-20, Town of Buchanan Boundary Adjustment

Attachments: [Ordinance #131-20 Buchanan Boundary Adjustment.pdf](#)

Aldersperson Otis moved, seconded by Aldersperson Meltzer, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Patti Coenen, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska and Alderperson Corey Otis

Excused: 1 - Alderperson Katie Van Zeeland

Abstained: 1 - Mayor Jake Woodford

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Alderperson Siebers moved, seconded by Alderperson Otis, that the meeting be adjourned at 7:16 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Patti Coenen, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska and Alderperson Corey Otis

Excused: 1 - Alderperson Katie Van Zeeland

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk