



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Library Board

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Tuesday, June 25, 2024

8:30 AM

Council Chambers, 6th Floor

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### Personnel & Policy Committee Meeting

1. Call meeting to order

Chairperson Rebecca Kellner called the meeting to order at 8:31am

2. Pledge of Allegiance

3. Roll call of membership

**Others Present:** Colleen Rortvedt

**Present:** 3 - Kellner, Keller and Brozek

**Excused:** 1 - Bunnow

**Others :** 1 - Mann

### Closed Session

Brozek moved, seconded by Keller that the Committee meet in Closed Session pursuant to WI Statute 19.85(1)(c) to discuss personnel matters and then resume meeting in Open Session. Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The meeting went into Closed Session at 8:32am.

Brozek moved, seconded by Keller that the meeting resume in Open Session. Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The Committee resumed meeting in Open Session at 9:24am

4. Action Items

[24-0803](#)

Library Director's 2024 Mid - Year Performance Review

Keller moved, seconded by Brozek, that the Library Director's 2024 Mid-Year Performance Evaluation be recommended for approval. Voice Vote. Motion Carried. (3-0)

[24-0805](#)

Recommendation to Eliminate the Policy Policy Based on Redundancy with other Existing City Policies

***Attachments:*** [Policy Policy.pdf](#)

Brozek moved, seconded by Keller, that the Elimination of the Policy Policy based on Redundancy with other Existing City Policies be recommended for approval. Voice Vote. Motion Carried. (3-0)

[24-0806](#)

Recommendation to Approve Updates to the Library Emergency Policy

***Attachments:*** [Library Emergency Policy DRAFT 7-2024.pdf](#)

Brozek moved, seconded by Keller, that the updates to the Library Emergency Policy be recommended for approval. Voice Vote. Motion Carried. (3-0)

## 5. Information Items

[24-0804](#)

Policy Revision Summary and Schedule

***Attachments:*** [Policy Review and Update Schedule June 2024.pdf](#)

## 6. Adjournment

Keller moved, seconded by Brozek that the meeting be Adjourned. Voice Vote. Motion Carried. (3-0)

The meeting was Adjourned at 9:31am