



Memorandum

To: Parks and Recreation Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: May 8, 2014

Re: Action: Pool Rental, Reservation and General Use Policy

Please find attached a copy of the Pool Rental, Reservation and General Use Policy with updates that reflect the most recent changes. This policy was last updated on December 19, 2012.

The update includes:

- Updates to the language relating to the management of the pool facilities owned by the Appleton Area School District for clarification purposes only. No change in the policy.
- Addition of a Mead Pool Shade Pavilion that will be available to the public for rental. This includes rental fees for the pavilion.

Over the past several years users of the pool have identified a need for a structure that would be available for rental for small groups and birthday parties. A team of staff analyzed and brainstormed these requests. Their conclusion was the addition of a shade structure as well as to a birthday party package. We anticipate that this will be a popular amenity at Mead Pool.

I ask that you approve the updated policy. Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.