



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, January 19, 2022

7:00 PM

Council Chambers

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-1737](#) Common Council Meeting Minutes of December 15, 2021

Attachments: [CC Minutes 12-15-21.pdf](#)

G. BUSINESS PRESENTED BY THE MAYOR

[22-0001](#) Health Officer Recommendation

Attachments: [Health Officer Recommendation.pdf](#)

[C Sepers Resume.pdf](#)

[City of Appleton Health Officer Qualification Approval Letter 01 2022.pdf](#)

[22-0003](#) Proclamations:

- Human Trafficking Awareness Day
- Martin Luther King Jr. Day

Attachments: [Human Trafficking Awareness Day Proclamation.pdf](#)

[Martin Luther King Jr Day Proclamation.pdf](#)

[22-0002](#) COVID-19 Report

Attachments: [COVID -19 Common Council Update 01192022.pdf](#)

H. PUBLIC PARTICIPATION

- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**
- 2. **MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[21-1735](#) Class "B" Beer and "Class C" Wine License application for Home Run Pizza LLC d/b/a Home Run Pizza, Jennifer M Cook, Agent, located at 1216 W Wisconsin Ave, contingent upon approval from all departments.

Attachments: [Home Run Pizza.pdf](#)
[Home Run Pizza SUP 6-14 Transfer_Report_1-3-22Final.pdf](#)

Legislative History

1/12/22 Safety and Licensing Committee recommended for approval

[21-1736](#) Class "B" Beer and "Class B" Liquor License application for Fox River House LLC d/b/a Fox River House, Cassidy Evers, Agent, located at 211 S Walnut St, contingent upon approval from all departments.

Attachments: [Fox River House.pdf](#)
[Fox River House SUP 17-03 Transfer_Report_1-3-22Final.pdf](#)

Legislative History

1/12/22 Safety and Licensing Committee recommended for approval

[21-1779](#) Request from Fire Department to enter a contract with Purina Animal Nutrition to provide confined space services for their organization.

Attachments: [0029 - Purina Confined Space Agrm 12.22.21.pdf](#)
[01-08-22 Purina Contract Memo.pdf](#)

Legislative History

1/12/22 Safety and Licensing Committee recommended for approval

- 3. **MINUTES OF THE CITY PLAN COMMISSION**

[21-1747](#) Request to approve Special Use Permit #4-21 for a restaurant with alcohol sales and consumption located at 1016 East Pacific Street (Tax Id #31-1-0843-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport AlpineSwift SUP For01-12-22.pdf](#)

Legislative History

1/12/22 City Plan Commission recommended for approval

[21-1749](#) Request to approve Special Use Permit #5-21 for an indoor recreation use with alcohol sales and consumption located at 2009/2011 North Richmond Street (Tax Id #31-5-2326-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport Breaking Point SUP For01-12-22.pdf](#)

Legislative History

1/12/22 City Plan Commission recommended for approval

[21-1750](#) Request to approve the Stone Ridge Estates West Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport StoneRidgeEstatesWest PreliminaryPlat For01-12-22.pdf](#)

Legislative History

1/12/22 City Plan Commission recommended for approval

[21-1751](#) Request to approve the Extraterritorial Final Plat for Center Valley at 3800 located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffReport CenterValleyat3800 FinalPlat For 01-12-22.pdf](#)

Legislative History

1/12/22 City Plan Commission recommended for approval

[21-1752](#) Request to approve the dedication of land for public right-of-way for Spartan Drive, generally located 600' east of Haymeadow Avenue to 800' west of Meade Street, connecting existing East Spartan Drive right-of-way to the west and east, (part of Tax Id #31-6-6100-62), as shown on the attached maps

Attachments: [StaffReport SpartanDrive StreetDedication For01-12-22.pdf](#)

Legislative History

1/12/22 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[21-1753](#) Request to approve the Relocation Order for N8770 Firelane 1 for water main construction

Attachments: [0938 - Relocation Order.pdf](#)

Legislative History

1/10/22 Finance Committee recommended for approval

[21-1754](#) Request to approve the Relocation Order for Appleton Street from Washington Street to Packard Street for sidewalk construction and signal modification

Attachments: [0934-0937 - Relocation Order.pdf](#)

Legislative History

1/10/22 Finance Committee recommended for approval

[21-1755](#)

Request to approve the following 2021 Budget amendments:

Vaccination Clinic Grant Fund

Health Grants and Aids	+\$118,000
Salaries and Wages	+\$ 62,100
Fringes	+\$ 15,200
Parking Permits	+\$ 300
Office Supplies	+\$ 500
Other Miscellaneous Supplies	+\$ 11,900
Outside Printing	+\$ 2,500
Miscellaneous Equipment	+\$ 500
Other Contracts/Obligations	+\$ 25,000

to record grant funds from the State Department of Health Services for 2021-2024 COVID-19 vaccination costs

Vaccination Clinic Grant Fund

Other Reimbursements	+\$104,835
Outside Printing	+\$ 7,889
Medical/Lab Supplies	+\$ 900
Other Contracts/Obligations	+\$ 96,046

to record reimbursement from Outagamie County for 60% of non-staff costs for the Fox Cities Vaccination Clinic

Vaccination Clinic Grant Fund

Miscellaneous Revenue	+\$ 18,131
Overtime	+\$ 15,411
Fringes	+\$ 2,720

to record revenue received from sale of beds used to cover costs of Fire overtime and fringes for EMS

ELC (Epidemiology & Laboratory Capacity) COVID Grant Fund

Health Grants and Aids	+\$625,900
Salaries and Wages	+\$260,000
Fringes	+\$ 30,000
Other Miscellaneous Supplies	+\$150,000
Outside Printing	+\$ 5,000
Facilities Charges	+\$ 10,000
Other Contracts/Obligations	+\$170,900

to record additional grant funds from the State Department of Health Services for 2021-2022 COVID-19 pandemic response costs

ELC (Epidemiology & Laboratory Capacity) COVID Grant Fund

Health Grants and Aids - ELC	- \$166,622
Salaries and Wages - ELC	- \$ 85,000
Fringes - ELC	- \$ 11,000
Other Contracts/Obligations - ELC	- \$ 70,622
Health Grants and Aids - Vac Clinic	+\$166,622
Salaries and Wages - Vac Clinic	+\$ 82,535
Fringes - Vac Clinic	+\$ 12,480
Miscellaneous Supplies - Vac Clinic	+\$ 65,641
Outside Printing - Vac Clinic	+\$ 5,966

to transfer ELC Grant funds to Vaccination Clinic budget to cover January - June expenses

Attachments: [Finance Committee - 2021 Health Grant Budget Amendments.pdf](#)

Legislative History

1/10/22 Finance Committee recommended for approval

[21-1775](#)

Request to sole a source contract to McMahon for professional services needed to complete the 2022 Wastewater Hardscapes Improvement Project, for a contract fee of \$49,800 and a contingency of 5% to not exceed a total contract of \$52,290.

Attachments: [2022 AWWTP Hardscapes Design.pdf](#)

Legislative History

1/10/22 Finance Committee recommended for approval

[21-1778](#)

Request to award the "2022 Telulah Park Pickleball Complex" to Northeast Asphalt, Inc. in the amount of \$484,862 with a contingency of \$15,138 for a total not to exceed \$500,000.

Attachments: [2022 Telulah Pickleball.pdf](#)

Legislative History

1/10/22 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[21-1768](#)

Request to approve the Development Agreement (Phase II) with Merge LLC for a mixed-use development located on the southeast corner of W. Washington Street and N. Appleton Street (Tax Id #31-2-0272-00, 31-2-0272-01, and 31-2-0272-02) in Tax Increment Financing District No. 11

Attachments: [Merge Ph II DA Memo to CEDC 1-12-22.pdf](#)

[0871 - Merge - Phase 2 Dev Agrm - 2022-01-05.pdf](#)

Legislative History

1/12/22 Community & Economic recommended for approval
Development Committee

7. MINUTES OF THE UTILITIES COMMITTEE

[21-1783](#) Approve 2022 Private Lead / Galvanized Service Replacement Program.

Attachments: [2022 Private Lead Galvanized Service Replacement Program.pdf](#)

Legislative History

1/11/22 Utilities Committee recommended for approval

[21-1784](#) Award Contract Amendment 3 to Jacobs Engineering for the Water Treatment Facility Optimized Corrosion Control Treatment (OCCT) Studies in the amount of \$31,740 and a total revised contract of \$190,790.

Attachments: [OCCT Project 01-05-21.pdf](#)

Legislative History

1/11/22 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

[21-1766](#) #15-R-21 Honeybee Rescue Resolution

Attachments: [Memo to Board of Health with Attachments.pdf](#)
[#15-R-21 Amendment.pdf](#)

Legislative History

1/12/22 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[21-1788](#) Ordinances #1-22 to #12-22

Attachments: [Ordinances to Council 1-19-22.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.