




"...meeting community needs...enhancing quality of life."

OFFICE OF THE MAYOR

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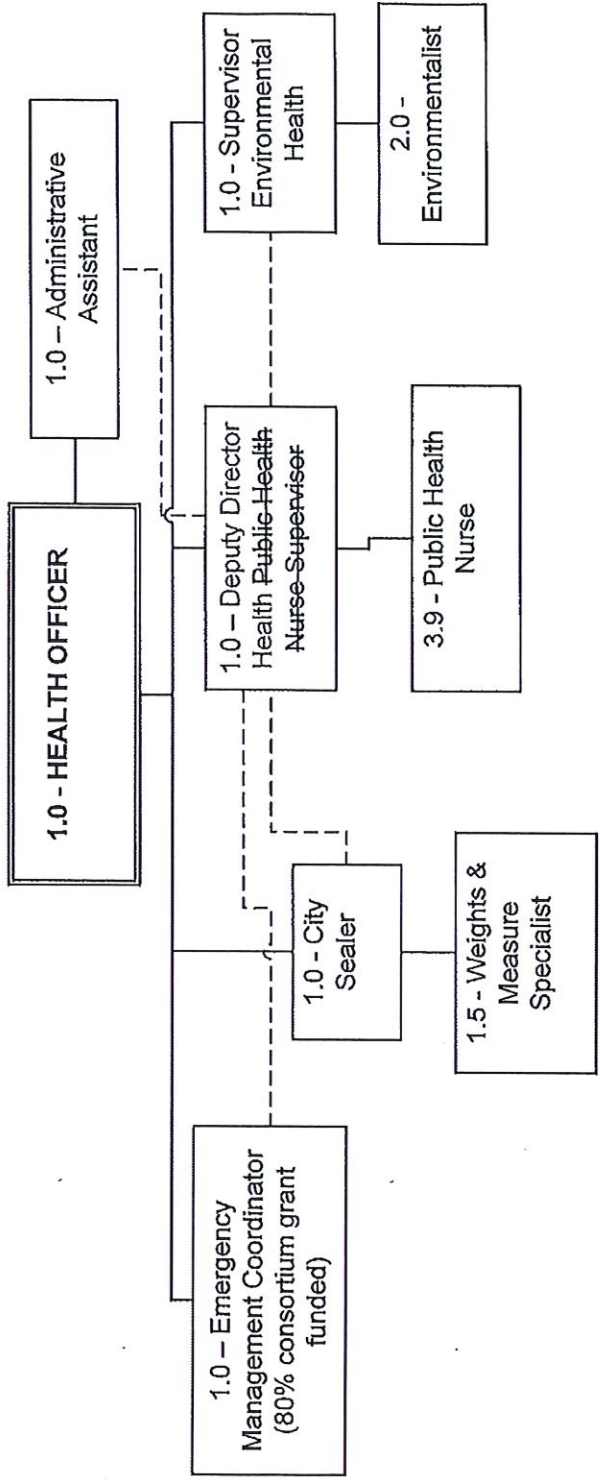
TO: Human Resources & Information Technology Committee
FROM: Mayor Jacob A. Woodford 
DATE: June 1, 2021
RE: Request to Change Health Department Table of Organization

The Health Department Table of Organization was recently reviewed by retiring Health Officer Kurt Eggebrecht, Interim Human Resources Director Jay Ratchman, and myself. This review was initiated as we began planning for the interim leadership that will be critical after Health Officer Eggebrecht's retirement on June 4, 2021. The Table of Organization does not currently include a Deputy Director structure and we believe that will be an essential need now and in the future.

It is my intent to restructure the Health Department to change the current Public Health Nurse Supervisor position (paygrade M) to a Deputy Director Health position (paygrade P). This change in structure positions the department to have someone serve in the absence of a Health Officer and it supports the City's succession planning process. Additionally, this change more closely aligns with how other City departments are structured.

The Health Department budget will allow for this additional cost for the remainder of 2021.

Thank you for your consideration of this proposed Table of Organization change. Please feel free to contact us with any questions you may have regarding this request.



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