



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, February 27, 2024

2:50 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

**In person attendees:** Chairperson Dearborn, Dexter, Jones, Brown, Kasimor, Holzschuh, VandeHey Wurdinger, Firkus (arrived 2:54pm)

**Virtual attendees:** Detienne, Torrance

**Present:** 11 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Torrance, Firkus, Jones, Brown and Holzschuh

**Excused:** 1 - Patza

4. Approval of minutes from previous meeting

[24-0200](#)

Approval of minutes from previous meeting

**Attachments:** [Meeting Minutes 23-Jan-2024.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Jones, that the Minutes be approved. Roll Call. Voice Vote. Motion Carried.

5. Public Hearing/Appearances

[24-0201](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

6. Action Items

[24-0202](#)

Approval of Payments

**Attachments:** [January 2024 Payments.pdf](#)

Commissioner Kasimor moved, seconded by Commissioner Dexter, that the Report Action Item be approved. Voice Vote. Motion Carried.

[24-0203](#) Authorization to award a three-year contract with two one-year options to Running Inc. for the provision of Paratransit (ADA and Ancillary) Services

**Attachments:** [FCTC Running contract memo.pdf](#)

Commissioner Brown moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[24-0204](#) Authorization to award a two-year contract with three one-year options to Lamers Bus Lines, Inc. to provide the Downtown Appleton Trolley Service

**Attachments:** [FCTC Trolley contract memo.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

## 7. Information Items

[24-0205](#) Financial Report

**Attachments:** [2024 FCTC Monthly Income Statement.pdf](#)

This Presentation was presented.

[24-0206](#) Ridership Report

**Attachments:** [January 2024 Ridership.pdf](#)

This Presentation was presented.

[24-0207](#) Reapplying for Federal 5339 (b) funds for the Whitman Facility Remodel Phase 2 Project as approved by governing boards February 20, 2023 File No. 23-0158

This Presentation was presented.

[24-0208](#) Mobility Management and Travel Training Program Update

This Presentation was presented.

[24-0209](#) Request for Future Agenda Items

This Presentation was discussed.

## 8. Next Meeting Date & Time

- March 12, 2024, 2:50 PM - Cancelled

- March 26, 2024, 2:50 PM

9. Adjournment

A motion was made by Commissioner Brown, seconded by Commissioner Firkus, that this meeting was adjourned.. The motion carried unanimously.