



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, September 15, 2020

4:30 PM

Council Chambers, 6th Floor A/B City Hall

1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:31pm

2. Roll call of membership

Others Present: Owen Anderson, Ann Cooksey, Derik Henken, Tina Krueger, Adriana McCleer, Jessica Miller, Michael Nitz, Colleen Rortvedt, Tasha Saecker, Kara Sullivan, Melanie Thurber, Nick Vande Castle, Maureen Ward

Present: 9 - Bergman, Peterson, Hartjes, Looker, Kellner, Exarhos, Siebers, Scheuerman and Mann

Others : 6 - Fenton, Lobner, Meltzer, Woodford, Prohaska and Thao

3. Approval of minutes from previous meeting

[20-1162](#) August 18, 2020 Meeting Minutes

Attachments: [August 18 2020 Meeting Minutes.pdf](#)

Scheuerman moved, seconded by Mann, that the August 18, 2020 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. **Public Participation and Communications**

[20-1163](#) Mayor Jacob A. Woodford

[20-1172](#) Library Project Update

Kellner moved Information Item 20-1172 Building Project Update to Public Participation and Communications to be presented and discussed with Mayor Woodford.

Establish Order of the Day

Kellner called for a motion to move Action Items 20-1164, 20-1165, 20-1166 and 20-1167 to a Consent Agenda.

Looker moved, seconded by Bergman to move Action Items 20-1164, 20-1165, 20-1166 and 20-1167 to a Consent Agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Bergman moved, seconded by Looker that Action Items 20-1164, 20-1165, 20-1166 and 20-1167 be approved. Voice Vote. Motion Carried. (9-0)

[20-1164](#)

Bill Register - August 2020

Attachments: [August Bill Register.pdf](#)
[August Expense Report.pdf](#)

This Action Item was approved in the Consent Agenda. Although the vote reflects Adriana Panella as having voted, Panella was not present at the meeting and is not a member of the Library Board of Trustees.

This Report Action Item was approved

Aye: 10 - Bergman, Peterson, Hartjes, Looker, Panella, Kellner, Exarhos, Siebers, Scheurman and Mann

[20-1165](#)

September 2020 Budget Amendment

Attachments: [September Budget Amendment Request.pdf](#)

This Report Action Item was approved

[20-1166](#)

City Policy Updates: Bloodborne Pathogens, Performance Management

Attachments: [City of Appleton Bloodborne Pathogens Policy.pdf](#)
[PERFORMANCE MANAGEMENT FINAL 20202.pdf](#)

This Report Action Item was approved

[20-1167](#)

2020 - 2021 Board Committees

Attachments: [2020 Board Committees 9-2020.pdf](#)

This Report Action Item was approved

6. Information Items

A. Administrative Report

[20-1168](#)

2021 Budget Process Update

[20-1169](#)

Reopening Update

[20-1170](#)

APL Hiring Processes

[20-1171](#) New InfoSoup Library Catalog Demo

B. President's Report

20-1172 moved to Public Participation and Communications

C. Friends Update

[20-1173](#) Social Media Video "A Day In The Life Of The Library"

[20-1174](#) On-boarding New Friends Board Members

[20-1175](#) Friends Activities During COVID-19

D. Program Updates

[20-1176](#) Children's Services Programs and Projects Update

[20-1177](#) Summer Library Program Review

[20-1178](#) National Library Card Sign-Up Month

[20-1179](#) Fox Cities Book Festival

7. Adjournment

Although the vote reflects Adriana Panella as having voted, Panella was not present at the meeting and is not a member of the Library Board of Trustees.

*Bergman and Mann were present for the vote and the Motion to Adjourn Carried. (9-0)
The meeting was adjourned at 6:06pm*

Siebers moved, seconded by Scheuerman, that the meeting be adjourned.

Voice Vote. Motion Carried. (9-0)

Aye: 8 - Peterson, Hartjes, Looker, Panella, Kellner, Exarhos, Siebers and Scheuerman

Absent: 2 - Bergman and Mann