



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, January 24, 2023

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

In person attendees: Chairperson Dearborn, Vice-Chair Thao, Detienne, Dexter, Patza, VandeHey, Wurdinger, Kasimor

Virtual attendees: Lendrum, Torrance

Present: 10 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Thao, Patza, Torrance and Lendrum

Excused: 2 - Yang and Del Toro

3. Approval of minutes from previous meeting

[23-0047](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes 13-Dec-2022.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[23-0048](#)

Public Participation on Agenda Items

No public participation on agenda items.

5. Action Items

[23-0050](#)

Authorization to Award Computer Aided Dispatch and Automated Vehicle Location (CAD/AVL) Software Contract to GMV

Attachments: [Award Recommendation GMV.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[23-0051](#) Authorization to Apply and Accept Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant

Attachments: [2023 RAISE Appleton Council Resolution.0117.pdf](#)
[Conceptual Streetfront and Busway Rendering.pdf](#)

Commissioner Kasimor moved, seconded by Commissioner Patza, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[23-0076](#) Authorization to Utilize Stafford Rosenbaum LLP as legal counsel for the Transit Center Joint Development project

Commissioner Detienne moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[23-0049](#) Approval of Payments

Attachments: [November 2022 Payments.pdf](#)
[December 2022 Payments.pdf](#)

This action item was moved to information items.

Commissioner Dexter moved, seconded by Commissioner Detienne, that the Report Action Item be approved. Voice Vote. Motion Carried.

[23-0052](#) VTII Service Update

Justin Running presented.

This Presentation was presented.

[23-0053](#) Financial Report

Attachments: [Monthly Income Statement November 2022.pdf](#)

This Presentation was presented.

[23-0054](#) Ridership Report

Attachments: [Ridership November 2022.pdf](#)
[Ridership December 2022.pdf](#)

This Presentation was presented.

[23-0075](#)

4th Quarter KPI Report

Attachments: [Quarterly KPI QTR 4 2022 .pdf](#)

This Presentation was presented.

[23-0055](#)

Request for Future Agenda Items

This Presentation was discussed.

7. **Next Meeting Date & Time**
 - February 7, 2023, 3:00 PM - Cancelled
 - February 21, 2023, 3:00 PM

8. Adjournment

A motion was made by Commissioner Detienne, seconded by Commissioner Wurdinger, that this meeting was adjourned.. The motion carried unanimously.