



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Municipal Services Committee

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Tuesday, May 21, 2013

5:30 PM

Sixth Floor, Room 6 A/B

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Greg Dannecker, Alderperson Patti Coenen, Alderperson Joe Martin and Alderperson Kole Oswald

**Excused:** 1 - Alderperson Christopher W. Croatt

3. Approval of minutes from previous meeting

The minutes from May 7th were approved.

4. **Appearances**

*None*

5. **Action Items**

[13-377](#)

Request from Mark Behnke for a permanent street occupancy permit to install a ramp in the 20 foot street right-of-way behind 109 W. College Avenue with ramp materials to be approved by Parks, Recreation, Facilities and Grounds Director Gazza.

**Attachments:** [Mark Behnke ramp.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Oswald, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

**Excused:** 1 - Alderperson Croatt

[13-365](#)

Request from ADI for a loading zone parking stall in Soldiers Square to replace stall number 131.

**Attachments:** [ADI request parking stall 131.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Oswald, that the Report Action Item be recommended for approval as amended. 15 MINUTE LOADING ZONE. Voice Vote. Motion Carried.**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

**Excused:** 1 - Alderperson Croatt

[13-366](#)

Approve Memorandum of Understanding YMCA Parking Enforcement.

**Attachments:** [YMCA Parking Enforcement.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

**Excused:** 1 - Alderperson Croatt

[13-367](#)

Approve proposed parking changes on Fifth Street between Walnut Street and Elm Street.

**Attachments:** [Parking changes Fifth Street.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

**Excused:** 1 - Alderperson Croatt

[13-368](#)

R/B-(5/15/13) Alderperson Spears-Installation of bike lanes on both sides of Mason Street, from Prospect Avenue to the north City limits, with a cross-section of 6-foot bike lanes and 12-foot travel lanes except on the east side of the 900 and 1000 north blocks where temporary shared lanes are installed until indented parking is constructed in those two blocks in 2014. From Lindbergh to Wisconsin that there is a dedicated six foot bike lane on the West of Mason Street, on the East side of Mason Street a bike lane will go from Mason to Brewster to Summit to Lindbergh with a straight shot back to Mason.

**Attachments:** [Mason Street bike lanes.pdf](#)

**R/B-(5/1/13) Alderperson Spears-Installation of bike lanes on both sides of Mason Street, from Prospect Avenue to the north City limits, with a cross-section of 6-foot bike lanes and 12-foot travel lanes except on the EAST side of the 900 and 1000 north blocks where shared lanes are installed and from Lindbergh to the service road a bike lane shall be on the West side of Mason Street and a parking lane and bike lane shall be on the East Side. Alderperson Oswald moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval as amended. Voice Vote. Motion Carried.**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

**Excused:** 1 - Alderperson Croatt

## 6. Information Items

- [13-370](#) Director's update.
- Cemetery trees along Wisconsin Avenue.
  - LED lighting at Green Parking Ramp
- [13-371](#) Parking Utility Condensed Income Statement for April, 2013.
- Attachments:** [Parking Utility Condensed Income Statement.pdf](#)
- [13-372](#) Annual Parking Utility discussion prior to budget development.
- Attachments:** [Annual Parking Utility discussion.pdf](#)
- [13-373](#) Residential Recycling Multiple Cart Policy.
- Attachments:** [Residential Recycling Multiple Cart Policy.pdf](#)
- [13-374](#) Multi-Family Residential Recycling Cart Policy.
- Attachments:** [Multi Family Residential Recycling Cart Policy.pdf](#)
- [13-375](#) Residential Refuse Cart Exchange/Addition Policy.
- Attachments:** [Residential Refuse Cart Exchange Policy.pdf](#)
- [13-376](#) Discuss Resolution #10-R-13/Croatt regarding automated recycling cart program.
- [13-358](#) Request from Jody Ahrens, 388 W. Lorain Street, to have her snow removal bill of \$87.40 waived.
- Attachments:** [Jody Ahrens snow bill.pdf](#)
- Withdrawn by Jody Ahrens*
- [13-369](#) #13-R-13/Jirschele - "Resolved, a neighborhood impact study be conducted by Community and Economic Development Department in the areas affected by the Mason Street bike lane initiative to identify neighborhood/development challenges and possible solutions; to include public information gathering sessions." RECOMMENDATION: Refer to staff to develop a timeline and components that may be included in a neighborhood impact study.
- This Report Action Item was received and filed**

7. Adjournment

This matter was adjourned at 7:33 p.m.