



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final City Plan Commission

Wednesday, August 13, 2025

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:32 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 6 - Palm, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Robins

Others present:
Jason Zimmerman, WBAY

4. Approval of minutes from previous meeting

[25-0914](#)

City Plan Minutes from 7-23-25

Attachments: [City Plan Minutes 7-23-25.pdf](#)

Fenton moved, seconded by Palm, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 6 - Palm, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Robins

5. Public Hearing/Appearances

6. Action Items

[25-0916](#)

Request to approve Certified Survey Map #13-25 for the combination of City-owned parcels and vacated right-of-way [row] (a portion of N. Oneida Street row and all of an unnamed alley row) located north of Washington Street and south of Franklin Street for the Transit Center development in accordance with Wis. Stat. §62.23(5) pertaining to the alteration of land (changing the parcel lot lines) for public grounds, as shown on the attached map and subject to Common Council adoption of S. Oneida Street and unnamed alley discontinuance

Attachments: [Memo_PlanCommission_Transit Center CSM_For08-13-25.pdf](#)

Carpenter moved, seconded by Fenton, that Certified Survey Map #13-25 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Robins

7. Information Items

[25-0917](#)

Proposed draft text amendments to the Municipal Code Chapter 23 Zoning relating to Article XIV. Signs

Attachments: [Sec 23-500 Sign Code Amendments_Zoning Ord_Staff](#)
[Memo_For08-13-25.pdf](#)
[Draft Sign Code With Strikeouts_8_6_25.pdf](#)
[Draft Sign Code Clean Version_8_6_25.pdf](#)

This item was presented.

8. Adjournment

Palm moved, seconded by Fenton, that the meeting be adjourned at 3:41 p.m. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Mayor Woodford, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Robins