



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, June 23, 2020

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

3. Approval of minutes from previous meeting

[20-0755](#)

Approval of the June 9, 2020 Utilities Committee Meeting Minutes.

Attachments: [June 9, 2020 Utilities Committee Meeting Minutes](#)

Smith moved, seconded by Prohaska, that the be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

4. **Public Hearings/Appearances**

5. **Action Items**

[20-0756](#)

Award the Ridgeway Tower Project to TMI Inc., in the amount of \$174,000 with a 10% contingency of \$17,400 for a project total not to exceed \$191,400.

Attachments: [Ridgeway Tower Project 06-16-20.pdf](#)

Smith moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[20-0757](#)

Request to sole source contract to Patrick Engineering for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 4, for a contract fee of \$195,000 and a contingency of 5% to not exceed a total contract of \$204,750.

Attachments: [2020 Electrical Distribution System Upgrades Design for Substations and 5kv cabeling.pdf](#)

Smith moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

6. Information Items

[20-0778](#)

Discussion on Service Lines Warranty of America recent mailing

This item was discussed.

[20-0787](#)

Biosolids Compost discussion

This item was discussed.

[20-0758](#)

Monthly Reports - May 2020
-Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks May 2020.pdf](#)

The report was reviewed.

7. Adjournment

Smith moved, seconded by Prohaska, that the Utilities Committee be adjourned at 5:47 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith