



Meeting Minutes
Library Board

Tuesday, October 19, 2021

4:30 PM

City Hall, 6th Floor A/B

1. Call meeting to order

Vice President Mann called the meeting to order at 4:31pm

2. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Robert Edwards, Tina Krueger, Adriana McCleer, Dan McGinnis, Colleen Rortvedt, Tasha Saecker, Nick Vande Castle, Maureen Ward

Present: 8 - Hartjes, Looker, Kellner, Mann, Nett, Van Zeeland, Keller and Brozek

Excused: 2 - Exarhos and Scheuerman

Others : 1 - Sivasamy

3. Approval of minutes from previous meeting

[21-1428](#)

September 14, 2021 Meeting Minutes

Attachments: [September 14 2021 Meeting Minutes.pdf](#)

Kellner moved, seconded by Looker, that the September 14, 2021 Meeting Minutes be approved. Voice Vote. Motion Carried. (8-0)

4. Public Participation & Communications

Establish Order of the Day

Vice President Mann called for a motion to place Action Items 21-1429 and 21-1430 on a Consent Agenda.

Looker moved, seconded by Hartjes that Action Items 21-1429 and 21-1430 be placed on a Consent Agenda. Voice Vote. Motion Carried. (8-0)

5. Action Items

Looker moved, seconded by Hartjes that the Consent Agenda items 21-1429 and 21-1430 be approved. Voice Vote. Motion Carried. (8-0)

[21-1429](#)

Bill Register - September 2021

Attachments: [September-2021 Bill Register report.pdf](#)
[September-2021 budget report.pdf](#)

This Report Action Item was approved

[21-1430](#)

2022 Resource Library Agreement

Attachments: [Resource Library Agreement 2022.pdf](#)

This Report Action Item was approved

6. Information Items

A. Administrative Report

[21-1431](#)

Library Building Project Update

Attachments: [Building Project Update October 2021.pdf](#)

[21-1432](#)

City of Appleton and Library 2022 Budget Process Update

Attachments: [Memo to library board re executive budget 10-13-2021.pdf](#)
[Executive Budget Transmittal Letter.pdf](#)
[Library Budget.pdf](#)
[CIP.pdf](#)

[21-1433](#)

Upcoming Board Committee Meetings: Personnel & Policy Committee, Planning Committee and Scholarship Committee

[21-1434](#)

APL Hiring Processes

[21-1435](#)

BiblioCommons Catalog Demo

B. President's Report

[21-1436](#)

Trustee Training Chapter 3: Bylaws

Attachments: [TE03 Bylaws.pdf](#)
[Bylaws \(Approved 2-19-19\).pdf](#)

C. Staff Updates

[21-1437](#) Children's Program Updates

[21-1438](#) Community Partnerships Updates

7. Adjournment

**Keller moved, seconded by Hartjes that the meeting be adjourned. Voice vote.
Motion Carried. (8-0)**

The meeting adjourned at 5:27pm