



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, April 24, 2018

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:03 p.m.

2. Roll call of membership

Palm arrived at 4:10 p.m.

Present: 5 - Mayor Hanna, Buetow, Rabec, Palm and Lobner

Excused: 1 - Uslabar

Others present:

Larry Engrissei, 23 Crestview Court

3. Approval of minutes from previous meeting

[18-0546](#)

City Plan Minutes from 4-10-18

Attachments: [City Plan Minutes 4-10-18.pdf](#)

**Buetow moved, seconded by Lobner, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Mayor Hanna, Buetow, Rabec and Lobner

Excused: 2 - Uslabar and Palm

4. Public Hearings/Appearances

5. Action Items

[18-0547](#)

Request to approve Certified Survey Map #2-18, which crosses a plat boundary, to combine two adjacent lots located at 23 Crestview Court (Tax Id #31-4-4372-00 and Tax Id #31-4-5092-00), subject to the conditions in the attached staff report and as shown on the attached maps

Attachments: [StaffReport_CrestviewCt_CrossingPlatBoundary_For04-24-18.pdf](#)

Lobner moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Rabec and Lobner

Excused: 2 - Usabar and Palm

[18-0548](#)

Organizational Matters:

1. Elect a Vice-Chair
2. Set Meeting Date and Time
3. Designate a Contact Person

Adrienne Palm was elected as Vice-Chair. The City Plan Commission will meet at 4:00 p.m. on Tuesdays the week following Council, and Brenda Broeske will be the contact person.

Rabec nominated Palm to be the Vice-Chair. No other nominations were received. By unanimous consent, Adrienne Palm was elected as the Vice-Chair. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Rabec and Lobner

Excused: 2 - Usabar and Palm

6. Information Items

[18-0590](#)

2018 Fox Cities Tourism Week Celebration on May 7, 2018

Attachments: <http://campaign.r20.constantcontact.com/render?m=1100344834128&ca=e80abbc4-07b5-45d6-8e04-22a235faa8aa>

This Presentation was presented.

[18-0588](#)

State of Downtown Development Summit on May 15, 2018

Attachments: [Appleton State of Dtn Summit 2018-Invite_FINAL.pdf](#)

This Presentation was presented.

[18-0589](#)

Neighborhood Program Spring Meeting on May 17, 2018

Attachments: [NeighborhoodProgramSpringMeeting2018_Flyer.pdf](#)

This Presentation was presented.

7. Adjournment

Lobner moved, seconded by Buetow, that the meeting be adjourned at 4:13 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Rabec, Palm and Lobner

Excused: 1 - Uslabar