

**Sec. 19-90. Parking violation forfeitures.**

(a) Any person to whom a ticket/citation has been issued for violation of any overtime parking regulation shall incur a forfeiture of forty-five dollars (\$45.00), which forfeiture may be satisfied by paying twenty dollars (\$20.00) within thirty (30) fifteen (15) days of the date of the ticket/citation.

(b) Any person to whom a ticket/citation has been issued for any prohibited parking during a special event, or for stopping, standing or parking around schools, shall incur a forfeiture of sixty-five dollars (\$65.00), which forfeiture may be satisfied by paying forty dollars (\$40.00) within thirty (30) fifteen (15) days of the date of the ticket/citation. Any person to whom a ticket/citation has been issued for any other prohibited area parking regulation of the City shall incur a forfeiture of forty-five dollars (\$45.00), which forfeiture may be satisfied by paying twenty dollars (\$20.00) within thirty (30) fifteen (15) days of the date of the ticket/citation.

(c) Any person to whom a ticket/citation has been issued for violation of W.S.A. §346.505, pertaining to handicap parking, shall incur a forfeiture of three hundred dollars (\$300.00), which forfeiture may be satisfied by paying three hundred dollars (\$300.00) within thirty (30) fifteen (15) days of the date of the ticket/citation.

(d) Any person to whom a ticket/citation has been issued for violation of parking in an area designated no parking, for parking too close to a driveway or crosswalk, for parking on posted private property or any other parking restriction for which a forfeiture is not otherwise specifically established in this division, shall incur a forfeiture of forty-five dollars (\$45.00), which forfeiture may be satisfied by paying twenty dollars (\$20.00) dollars within thirty (30) fifteen (15) days of the date of the ticket/citation.

(e) Any person to whom a ticket/citation has been issued for violation of parking in an area from 2:00 a.m. to 5:00 a.m. shall incur a forfeiture of fifty dollars (\$50.00), which forfeiture may be satisfied by paying twenty-five dollars (\$25.00) within thirty (30) fifteen (15) days of the date of the ticket/citation.

(f) Any person to whom was issued their first and second ticket/citation in any calendar year for a violation of any meter parking regulation shall incur a forfeiture of thirty dollars (\$30.00), which forfeiture may be satisfied by paying five dollars (\$5.00) within thirty (30) fifteen (15) days of the ticket/citation.

(g) Any person to whom was issued their third through fifth ticket/citation in any calendar year for a violation of any meter parking regulation shall incur a forfeiture of thirty-five dollars (\$35.00), which forfeiture may be satisfied by paying ten dollars (\$10.00) within thirty (30) fifteen (15) days of the ticket/citation.

(h) Any person to whom was issued their sixth ticket/citation, or any ticket/citation thereafter, in any calendar year for a violation of any meter parking regulation shall incur a forfeiture of seventy-five dollars (\$75.00), which forfeiture may be satisfied by paying fifty-five dollars (\$55.00) within thirty (30) fifteen (15) days of the ticket/citation.

(i) Any person wanting to contest a parking ticket/citation shall ~~first~~, within thirty (30) fifteen (15) days of the date of issuance, file an application for administrative review with ~~the City Parking Utility~~ the Director of Public Works and/or their designee in the manner prescribed on the cCitation. The administrative review shall constitute the City's final administrative determination. Any person aggrieved by the administrative determination may seek judicial review by filing a written request for judicial review with the City Parking Utility in the manner prescribed on the citation. Following the administrative review, any person who is not satisfied with the results of that review shall submit a written request for judicial review to the City Parking Utility. The request for judicial review shall be submitted within ~~thirty-fourty-five (45) (30)~~ days from the date the ticket/citation was issued, or within ~~ten (10)~~ fifteen (15) days after the administrative review is completed, whichever is later. When judicial review is requested, the City shall file the citation with the Clerk of Courts and mail notice of the date of the initial court appearance and updated total forfeiture amount (inclusive of court costs) to the aggrieved person. When a timely request for administrative or judicial review is not filed, the ticket/citation shall be presumed to be uncontested if a request for administrative or judicial review is not filed timely. Forfeitures shall be paid within thirty (30) fifteen (15) days of the ticket/citation's issuance or, an action may be commenced by the City in accordance with the uniform traffic procedure for nonmoving violations as set forth in Sec. 345.28, Stats. and it may forward the matter to the State Department of Transportation for enforcement under the state traffic violation and registration program. Chapter 68 of the Wisconsin Statutes is inapplicable to the judicial review process set forth in this paragraph.

(j) When a vehicle is the subject to seven (7) or more outstanding, unpaid parking ~~ticket~~citations issued in accordance with this section, the vehicle may be considered in chronic violation of the parking ordinances until such time that all outstanding parking ~~ticket~~citations are paid in full. Further, upon a subsequent violation, a vehicle considered in chronic violation of the parking ordinance pursuant to this section may be towed and impounded at the owner's expense.

(k) Citations shall be paid in the following manner:

- (1) In person ~~or by depositing in a City deposit box~~; payment by cash or check and including either the physical ~~ticket~~citation, ~~ticket~~citation number or license plate number with the payment.
- (2) Online: using the ~~ticket~~citation number ~~or license plate number~~, the citation can be paid with debit card or credit card.

(l) Any third-party administration fees shall be added to, and collected with, parking violation forfeitures set forth in this section. A schedule of third-party administration fees charged pursuant to this section shall be on file in the office of the ~~City Clerk~~Director of Finance.

(Code 1965, §10.17(2); Ord 4-93, §1, 1-6-93; Ord 142-93, §1, 9-15-93; Ord 143-93, §1, 9-15-93; Ord 144-93, §1, 9-15-93; Ord 154-93, §1, 9-15-93; Ord 155-93, §1, 9-15-93; Ord 137-95, §1, 12-20-95; Ord 154-01, §1, 9-10-01, Ord 68-05, §1, 5-7-05; Ord 107-05, §1, 1-1-06; Ord 122-05, §1, 1-1-06; Ord 96-10, §1, 6-22-10; Ord 103-10, §1, 1-1-11; Ord 112-12, §1, 10-23-12; Ord 1-20, §1, 1-14-2020)

**Cross reference(s)** - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

#### **Sec. 19-91. Parking on terraces.**

(a) *Penalty; parking on terraces.*

- (1) *First offense parking forfeiture.* Any person to whom a ~~ticket~~citation has been issued for a violation of this section shall incur a forfeiture of forty-five dollars (\$45.00), which may be satisfied by paying twenty dollars (\$20.00) within ~~thirty (30) fifteen (15)~~ days of the date of the ~~ticket~~citation. The procedures in Sec. 19-90(i), (k), and (l) apply to first offenses of this section.

- (2) *Second and subsequent violations of this section.* Any person who violates any provision of this section more than one time in a twelve (12) month period shall be subject to a penalty as provided in Sec. 1-16 of the Municipal Code.

(Code 1965, §10.04(2); Ord 179-02, §1, 8-27-02, Ord 16-05, §1, 2-22-05; Ord 126-06, §1, 10-10-06; Ord 156-10, §1, 10-26-10; Ord 157-10, §1, 10-26-10; Ord 159-10, §1, 11-9-10, Ord 144-11, §1, 6-7-11; Ord 102-20, §1, 9-2-20; Ord 12-23, §1, 2-21-23; Ord 142-24, §1, 11-6-24)

**Cross reference(s)** - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

**11-26**

**AN ORDINANCE AMENDING SECTION 19-90 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING VIOLATION FORFEITURES.**

(Municipal Services Committee – 03-04-2026)

The Common Council of the City of Appleton does ordain as follows:

**Section 1:** That Section 19-90 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking violation forfeitures, is hereby amended to read as follows:

**Sec. 19-90. Parking violation forfeitures.**

(a) Any person to whom a citation has been issued for violation of any overtime parking regulation shall incur a forfeiture of forty-five dollars (\$45.00), which forfeiture may be satisfied by paying twenty dollars (\$20.00) within thirty (30) days of the date of the citation.

(b) Any person to whom a citation has been issued for any prohibited parking during a special event, or for stopping, standing or parking around schools, shall incur a forfeiture of sixty-five dollars (\$65.00), which forfeiture may be satisfied by paying forty dollars (\$40.00) within thirty (30) days of the date of the citation. Any person to whom a citation has been issued for any other prohibited area parking regulation of the City shall incur a forfeiture of forty-five dollars (\$45.00), which forfeiture may be satisfied by paying twenty dollars (\$20.00) within thirty (30) days of the date of the citation.

(c) Any person to whom a citation has been issued for violation of W.S.A. §346.505, pertaining to handicap parking, shall incur a forfeiture of three hundred dollars (\$300.00), which forfeiture may be satisfied by paying three hundred dollars (\$300.00) within thirty (30) days of the date of the citation.

(d) Any person to whom a citation has been issued for violation of parking in an area designated no parking, for parking too close to a driveway or crosswalk, for parking on posted private property or any other parking restriction for which a forfeiture is not otherwise specifically established in this division, shall incur a forfeiture of forty-five dollars (\$45.00), which forfeiture may be satisfied by paying twenty dollars (\$20.00) dollars within thirty (30) days of the date of the citation.

(e) Any person to whom a citation has been issued for violation of parking in

an area from 2:00 a.m. to 5:00 a.m. shall incur a forfeiture of fifty dollars (\$50.00), which forfeiture may be satisfied by paying twenty-five dollars (\$25.00) within thirty (30) days of the date of the citation.

(f) Any person to whom was issued their first and second citation in any calendar year for a violation of any meter parking regulation shall incur a forfeiture of thirty dollars (\$30.00), which forfeiture may be satisfied by paying five dollars (\$5.00) within thirty (30) days of the citation.

(g) Any person to whom was issued their third through fifth citation in any calendar year for a violation of any meter parking regulation shall incur a forfeiture of thirty-five dollars (\$35.00), which forfeiture may be satisfied by paying ten dollars (\$10.00) within thirty (30) days of the citation.

(h) Any person to whom was issued their sixth citation, or any citation thereafter, in any calendar year for a violation of any meter parking regulation shall incur a forfeiture of seventy-five dollars (\$75.00), which forfeiture may be satisfied by paying fifty-five dollars (\$55.00) within thirty (30) days of the citation.

(i) Any person wanting to contest a parking citation shall, within thirty (30) days of the date of issuance, file an application for administrative review with the Director of Public Works and/or their designee in the manner prescribed on the citation. The administrative review shall constitute the City's final administrative determination. Any person aggrieved by the administrative determination may seek judicial review by filing a written request for judicial review with the City Parking Utility in the manner prescribed on the citation. The request for judicial review shall be submitted within forty-five (45) days from the date the citation was issued, or within fifteen (15) days after the administrative review is completed, whichever is later. When judicial review is requested, the City shall file the citation with the Clerk of Courts and mail notice of the date of the initial court appearance and updated total forfeiture amount (inclusive of court costs) to the aggrieved person. The citation shall be presumed to be uncontested if a request for administrative or judicial review is not filed timely. Forfeitures shall be paid within thirty (30) days of the citation's issuance or an action may be commenced by the City in accordance with the uniform traffic procedure for nonmoving violations as set forth in Sec. 345.28, Stats. and it may forward the matter to the State Department of Transportation for enforcement under the state traffic violation and registration program. Chapter 68 of the Wisconsin Statutes is inapplicable to the judicial review process set forth in this paragraph.

(j) When a vehicle is the subject to seven (7) or more outstanding, unpaid parking citations issued in accordance with this section, the vehicle may be considered in chronic violation of the parking ordinances until such time that all outstanding parking citations are paid in full. Further, upon a subsequent violation, a vehicle considered in chronic violation of the parking ordinance pursuant to this section may be towed and impounded at the owner's expense.

(k) Citations shall be paid in the following manner:

- (1) In person payment by cash or check and including either the physical citation, citation number or license plate number with the payment.
- (2) Online: using the citation number or license plate number, the citation can be paid with debit card or credit card.

(l) Any third-party administration fees shall be added to, and collected with, parking violation forfeitures set forth in this section. A schedule of third-party administration fees charged pursuant to this section shall be on file in the office of the City Clerk.

(Code 1965, §10.17(2); Ord 4-93, §1, 1-6-93; Ord 142-93, §1, 9-15-93; Ord 143-93, § 1, 9-15-93; Ord 144-93, §1, 9-15-93; Ord 154-93, §1, 9-15-93; Ord 155-93, §1, 9-15-93; Ord 137-95, §1, 12-20-95; Ord 154-01, §1, 9-10-01, Ord 68-05, §1, 5-7-05; Ord 107-05, §1, 1-1-06; Ord 122-05, §1, 1-1-06; Ord 96-10, §1, 6-22-10; Ord 103-10, §1, 1-1-11; Ord 112-12, §1, 10-23-12; Ord 1-20, §1, 1-14-2020)

**Cross reference(s)** - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

**Section 2:** This ordinance shall be in full force and effect from and after its passage and publication.

Dated: March 4, 2026

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Jacob A. Woodford, Mayor

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Amy Molitor, City Clerk

**12-26**

**AN ORDINANCE AMENDING SECTION 19-91 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING ON TERRACES.**

(Municipal Services Committee – 03-04-2026)

The Common Council of the City of Appleton does ordain as follows:

**Section 1:** That Section 19-91 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking on terraces, is hereby amended to read as follows:

**Sec. 19-91. Parking on terraces.**

(a) ***Penalty; parking on terraces.***

- (1) *First offense parking forfeiture.* Any person to whom a citation has been issued for a violation of this section shall incur a forfeiture of forty-five dollars (\$45.00), which may be satisfied by paying twenty dollars (\$20.00) within thirty (30) days of the date of the citation. The procedures in Sec. 19-90(i), (k), and (l) apply to first offenses of this section.
- (2) *Second and subsequent violations of this section.* Any person who violates any provision of this section more than one time in a twelve (12) month period shall be subject to a penalty as provided in Sec. 1-16 of the Municipal Code.

(Code 1965, §10.04(2); Ord 179-02, §1, 8-27-02, Ord 16-05, §1, 2-22-05; Ord 126-06, §1, 10-10-06; Ord 156-10, §1, 10-26-10; Ord 157-10, §1, 10-26-10; Ord 159-10, §1, 11-9-10, Ord 144-11, §1, 6-7-11; Ord 102-20, §1, 9-2-20; Ord 12-23, §1, 2-21-23; Ord 142-24, §1, 11-6-24)

**Cross reference(s)** - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

**Section 2:** This ordinance shall be in full force and effect from and after its passage and publication.

Dated: March 4, 2026

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Jacob A. Woodford, Mayor

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Amy Molitor, City Clerk