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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: March 21, 2016

RE: Action Item: Award Lutz Park Trail and Yacht Club Site Design and Engineering to Corre, Inc. for a contract amount of \$31,572.80

The 2016 Parks, Recreation and Facilities Management Department Capital Projects Fund includes funding for design and engineering of the Lutz Park Trail and Yacht Club Site Design. \$50,000 was budgeted for the design, engineering, and permitting services.

Three proposals were submitted for the Lutz Park Trail and Yacht Club Project. A summary of the proposals are listed below:

<u>Company</u>	<u>Proposal Price</u>
Corre, Inc.	\$31,572.80
Graef	\$32,000.00
Rettler Corporation	\$33,950.00

Corre, Inc. was determined to be the responsible proposal for the site design and engineering of the Lutz Park Trail. It is the recommendation of the Parks, Recreation and Facilities Management Department to execute a contract with Corre, Inc. in the amount of \$31,572.80.

Please feel free to contact me at 832-5572 or by email at dean.gazza@appleton.org with any questions or comments.