



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, May 25, 2021

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

3. Approval of minutes from previous meeting

[21-0698](#)

Approval of the May 11, 2021 Utilities Committee Meeting Minutes.

Attachments: [May 11, 2021 Utilities Committee Meeting Minutes.pdf](#)

**Smith moved, seconded by Doran, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

4. Public Hearings/Appearances

5. Action Items

[21-0699](#)

Award Unit R-21 Chemical Root Foaming of Sanitary Sewers to Duke's Root Control in an amount not to exceed \$25,000.

Attachments: [R-21 Bid Tab.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

[21-0701](#)

Award the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Contract to Sabel Mechanical in the amount of \$174,302 with a 15% contingency of \$26,145 for a project total not to exceed \$200,447.

Attachments: [210519_Finance Memo_Final Clarifier Rebuild Work.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

[21-0700](#)

Award the Sole Source Purchase of Secondary Clarifier Drive Rebuild Parts through Evoqua Water Technologies LLC in the amount of \$105,964.

Attachments: [210519_Finance Memo_Final Clarifier Rebuild Work.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

[21-0702](#)

Approve Amendment #1 to McMahon contract for 2021 Solids Dewatering Equipment Upgrades to increase for additional HVAC design and construction management services in the amount of \$27,000 resulting in a decrease to contingency from \$32,587 to \$5,587. Overall contract increased from \$325,872 to \$352,872.

Attachments: [utilities memo - Engineering Dewatering Equipment 05-21-21.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

[21-0727](#)

Award Organic Recycling Contractor Services to Hsu Growing Supply for an extended one (1) year term ending December 31, 2021.

Attachments: [210517_UCM_HSU_contract_extension_2021.pdf](#)

Smith moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

6. Information Items

[21-0703](#)

Monthly Reports for April 2021:

- Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks April 2021.pdf](#)

The report was reviewed.

7. Adjournment

Smith moved, seconded by Doran, that the Utilities Committee meeting be adjourned at 5:11 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao