



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, October 20, 2020

4:30 PM

City Hall 6th Floor A/B
100 N. Appleton Street

1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:53pm

2. Roll call of membership

Scheuerman and Siebers were present for the meeting but were unable to participate due to technical issues.

Others Present: Owen Anderson, Ann Cooksey, Darrin Glad, Karen Harkness, Derik Henken, Elizabeth Kowal, Tina Krueger, Adriana McCleer, Jessica Miller, Michael Nitz, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 6 - Bergman, Peterson, Looker, Kellner, Exarhos and Mann

Excused: 3 - Hartjes, Siebers and Scheuerman

3. Approval of minutes from previous meeting

[20-1357](#)

September 15, 2020 Meeting Minutes

Attachments: [September 15 2020 Meeting Minutes.pdf](#)

Peterson moved, seconded by Mann, that the September 15, 2020 Meeting Minutes be approved. Voice Vote. Motion Carried (6-0)

4. Public Participation and Communications

Establish Order of the Day

President Kellner moved Information Item 20-1364 to the beginning of the meeting for presentation and discussion.

President Kellner called for a motion to move Action Items 20-1358, 20-1359 and 20-1360 to a Consent Agenda.

Peterson moved, seconded by Bergman that Action Items 20-1358, 20-1359 and 20-1360 be moved to a Consent Agenda. Voice Vote. Motion Carried. (6-0)

[20-1364](#) Library Project Update

Attachments: [Library Building Study Historic Timeline 2020.pdf](#)
[Finance Committee - Fund Balance Policy - Neighborhood Level Planning.pdf](#)
[CompPlanatLibraryBoard2020.pdf](#)
[CompPlan LibraryRelatedExcerpts.pdf](#)

5. **Action Items**

Mann moved, seconded by Bergman, that Action Items 20-1358, 20-1359 and 20-1360 be approved. Voice Vote. Motion Carried. (6-0)

[20-1358](#) Bill Register - September 2020

Attachments: [September Bill Register.pdf](#)
[September Expense Report.pdf](#)

This Report Action Item was approved

[20-1359](#) United Way 2019 / 2020 Compliance Documents

Attachments: [2021 Program Funding Letter Notification Reach Out and Read.pdf](#)
[United Way Compliance Document.pdf](#)

This Report Action Item was approved

[20-1360](#) 2021 Proposed Library Closed Dates

Attachments: [Closures 2021.pdf](#)

This Report Action Item was approved

6. **Information Items**

A. **Administrative Report**

[20-1361](#) Library Pandemic Response / Continuity of Operations

Attachments: [Library Pandemic Status Flow.pdf](#)

[20-1362](#) Carpeting Project Update

[20-1363](#)

3rd Quarter Friends Grant Funded Program Summaries

Attachments: [3rd Quarter 2020 Friends Grant Funded Program Summaries FINAL.pdf](#)

B. President's Report

[20-1365](#)

Trustee Training: Core Values of Librarianship Webinar Overview

Attachments: [Trustee webinar Core values of librarianship.pdf](#)
[ALA_LBORwithInterpretations.pdf](#)

This item was postponed for discussion.

7. Adjournment

Peterson moved, seconded by Exarhos that the meeting be adjourned. Voice Vote. Motion Carried. (6-0)

The meeting was adjourned at 5:44pm