



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Common Council

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Wednesday, February 18, 2026

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Fenton.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

*Alderperson Jones appeared virtually.*

**Present:** 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

**Excused:** 2 - Alderperson Katie Van Zeeland and Alderperson Patti Heffernan

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0183](#)

Common Council Meeting Minutes of February 4, 2026

**Attachments:** [CC Minutes 2-4-26.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Lambrecht, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

**Excused:** 2 - Alderperson Katie Van Zeeland and Alderperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[26-0197](#)

Proclamations:

- Black History Month
- Career & Technical Education Month

**Attachments:**

[Black History Month.pdf](#)

[Career and Technical Education Month.pdf](#)

H. PUBLIC PARTICIPATION

*No one spoke during Public Participation.*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[26-0107](#)

Resolution #1-R-26 Removal of Street Parking on College Avenue

**Attachments:**

[Resolution 1-R-26 \(College Ave Parking\).pdf](#)

[Memo per Resolution 1-R-26 \(College Ave Parking\).pdf](#)

**Alderperson Fenton moved, seconded by Alderperson Hartzheim, that the Resolution be approved as amended in Committee. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

**Excused:** 2 - Alderperson Katie Van Zeeland and Alderperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Aldersperson Croatt moved, Aldersperson Hayden seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Excused:** 2 - Aldersperson Katie Van Zeeland and Aldersperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

**1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**[26-0157](#)

Request to Approve Long Term Temporary Occupancy Permit in Superior Street for 222 Building Construction Dumpster through May 31, 2026.

**Attachments:** [Long Term Temp Occupancy 222 Building.pdf](#)

**This Report Action Item was approved**

[26-0165](#)

Request to Adopt Preliminary Resolution 1-P-26 for Sanitary Laterals, Storm Laterals and Storm Main Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate

**Attachments:** [1-P-26 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

**This Report Action Item was approved.**

[26-0166](#)

Request to Adopt Preliminary Resolution 2-P-26 for Concrete Pavement, Driveway Apron and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate

**Attachments:** [2-P-26 Concrete Paving Sidewalks and Aprons.pdf](#)

**This Report Action Item was approved.**

[26-0168](#)

Request to Approve parking changes on the 1500 block of N. McDonald St (follow-up to a 6-month evaluation)

**Attachments:** [Parking Changes - 1500 block of N McDonald St.pdf](#)

**This Report Action Item was approved.**

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[26-0132](#)

Taxicab Company License Application for A-Town affordable Limousine Service, Owner, Randall Reed, N8840 Noe Rd. Menasha, WI 54952, contingent upon approval from the Inspections department.

**Attachments:** [A-Town Affordable Limousine Service Taxicab Company Application.pdf](#)

This Report Action Item was approved.

[26-0141](#)

Class "A" Beer and "Class A" Liquor License change of agent for Top Dogz Vape Shop LLC d/b/a Top Dogz Vape Shop, Jason Williams, New Agent, located at 208 E Wisconsin Ave.

**Attachments:** [Top Dogz Vape Shop.Alcohol.COA.2.3.26.pdf](#)

This Report Action Item was approved.

**3. MINUTES OF THE CITY PLAN COMMISSION**

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[26-0153](#)

Request to award sole source contract for Parks and Recreation Building Furniture Upgrades to Nordon Business Environments in the amount of \$91,681.14, with a 5% contingency of \$4,584.06 for a total project not to exceed \$96,265.20.

**Attachments:** [2026 Parks and Recreation Furniture Replacement.pdf](#)  
[FMD - Nordon.pdf](#)

This Report Action Item was approved.

[26-0159](#)

Request to award Unit W-26 Sewer and Water Construction to Kruczek Construction in the amount of \$2,585,585 with a 23% contingency of \$60,000 for a project total not to exceed \$2,645,585.

**Attachments:** [W-26 Award-Funding-Bid Tab 02-05-2026.pdf](#)  
[W-26 Award-Funding-Bid Tab 02-05-2026 REV1.pdf](#)

This Report Action Item was approved.

[26-0160](#)

Request to award Unit H-26 Northeast Sanitary Interceptor Sewer to PTS Contractors in the amount of \$1,018,600 with a 20% contingency of \$20,000 for a project total not to exceed \$1,038,600.

**Attachments:** [H-26 Award-Funding-Bid Tab 02-05-2026.pdf](#)

This Report Action Item was approved.

[26-0161](#)

Request to award Unit DE-26 Miscellaneous Sidewalk and Concrete Street Repairs to Al Dix Concrete Inc. in the amount not to exceed \$1,008,850.

**Attachments:** [DE-26 Award-Funding-Bid Tab.pdf](#)

**This Report Action Item was approved.**

[26-0162](#)

Request to award Unit A-26 Concrete Paving to Vinton Construction Company in the amount of \$3,755,429.12 with a 15% contingency of \$55,000 for a project total not to exceed \$3,810,429.12.

**Attachments:** [A-26 Award-Funding-Bid Tab.pdf](#)  
[A-26 Award-Funding-Bid Tab REV 1.pdf](#)

**This Report Action Item was approved.**

[26-0163](#)

Request to approve Finance Committee Report for Preliminary Resolution 2-P-26 for Concrete Pavement, Driveway Aprons and Sidewalk Construction.

**Attachments:** [2-P-26 Finance Report - Concrete.pdf](#)

**This Report Action Item was approved.**

[26-0164](#)

Request to approve Finance Committee Report for Preliminary Resolution 1-P-26 for Sanitary Laterals, Storm Laterals and Storm Main Construction.

**Attachments:** [1-P-26 Finance Report - Sanitary, Storm\\_r1.pdf](#)

**This Report Action Item was approved.**

[26-0169](#)

Request to approve Development Agreement for Comet Ridge Development (North Appleton Properties, LLC).

**Attachments:** [FinanceMemo\\_CometRidgeDA.pdf](#)  
[25-0486 - Comet Ridge Dev Agrm - CLEAN & COMBINED - 02-05-2026.pdf](#)

**This Report Action Item was approved.**

[26-0174](#)

Request to award the design engineering contract for the 2026 Jaycee Park Court Design Project to McMahon in the amount of \$35,120 with a 5% contingency of \$1,756 for a total project not to exceed \$36,876.

**Attachments:** [2026 Jaycee Park Court Design Professional Services.pdf](#)

**This Report Action Item was approved.**

**6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[26-0171](#)

Request to Award the K-26 Native Vegetation contract award to NES Ecological Services, a division of Robert E. Lee & Associates, in an amount not to exceed \$193,052.01.

**Attachments:**     [K-26 Contract Recommend to Award Memo.pdf](#)

This Report Action Item was approved.

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

**O. ORDINANCES**

[26-0184](#)

Ordinance #7-26

**Attachments:**     [Ordinances to Council 2-18-26.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Stancil-Martin, that the Ordinance be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Excused:** 2 - Aldersperson Katie Van Zeeland and Aldersperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

**P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**

**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION**

**R. OTHER COUNCIL BUSINESS**

## T. ADJOURN

**Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the meeting be adjourned at 7:15 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

**Excused:** 2 - Aldersperson Katie Van Zeeland and Aldersperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

Amy Molitor, City Clerk