



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

1819 East Witzke Boulevard  
Appleton, Wisconsin 54911-8401  
(920) 832-5572 FAX (920) 993-3103  
Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

**To:** Finance Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** July 10, 2017

**Re:** Informational: Contract 12-17 was awarded to Kaschak Roofing, Inc. for the 2017 Fire Station #3 Roof Replacement Project in the amount of \$121,900 with a contingency of \$12,100. One change order was issued in the amount of \$440. Payments issued to date total \$110,106. Request to issue the final contract payment of \$12,234.

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The 2017 Capital Improvement Plan includes \$150,000 to replace the roof at Fire Station #3. Construction contract 12-17 was issued to Kaschak Roofing, Inc. in the amount of \$121,900 with contingency of \$12,100. One change order was issued in the amount \$440 to replace water damaged roof decking. The final contract total for this project is \$122,340, leaving a contingency balance of \$11,660. This contract is now complete as all punchlist items have been completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to Kaschak Roofing, Inc. in the amount of \$12,234.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).