



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, March 7, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Firkus and Fenton virtual appearance.

Present: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[22-0284](#)

Minutes from February 21, 2022

Attachments: [Minutes from 2-21-22.pdf](#)

**Siebers moved, seconded by Doran, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Apearances**

5. **Action Items**

[22-0213](#)

Resolution #3-R-22 regarding Municipal Code Chapter 12, Article III,
Weeds and Wild Growth.

Attachments: [Resolution #3-R-22.pdf](#)
[Resolution #3-R-22-Memo.pdf](#)

The motion to recommend for denial failed by a 2-3 vote.

**Siebers moved, seconded by Doran, that the Report Action Item be
recommended for denial. Roll Call. Motion failed by the following vote:**

Aye: 2 - Doran and Siebers

Nay: 3 - Firkus, Prohaska and Fenton

The motion to recommend for approval failed by a 2-3 vote.

Prohaska moved, seconded by Fenton, that the Report Action Item be

recommended for approval. Roll Call. Motion failed by the following vote:

Aye: 2 - Prohaska and Fenton

Nay: 3 - Firkus, Doran and Siebers

Motion to amend by substitution to enact a No Mow May consistent with the rules that we have used the previous two years.

Firkus moved, seconded by Siebers, that the Report Action Item be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Prohaska and Siebers

Nay: 2 - Doran and Fenton

[21-0868](#)

Request from Blue Sky Contractors for a street occupancy permit for four parking stalls (CAW 310, 312, 314 & 316) for the commercial development project at 318 W. College Avenue be approved from June 14, 2021 through October 29, 2021 (except for September 24th and 25th).

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0289](#)

Request from Creative Downtown Appleton Inc. for a street occupancy permit for the College Avenue beautification strip between Drew Street and Badger Avenue for the following events:

May 20, 2022: Student Art

June 17, 2022: Street Music Week Finale

July 15-16, 2022: Chalk Walk

August 19-20, 2022: Paint Out

Attachments: [Downtown Creates Event Series Memo.pdf](#)

[Street Occ Permit-Creative Downtown.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0290](#)

Request from Creative Downtown Appleton Inc. for a street occupancy permit for Sidewalk Sales on the College Avenue beautification strip (not sidewalk area) from Drew Street to Badger Avenue on May 20, 2022; June 17, 2022; July 15-16, 2022 and August 19-20, 2022.

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0291](#)

Request from Bolton & Menk, Inc. for a street occupancy permit for balconies to extend into the Washington Street right-of-way 3 feet, with a minimum 28 foot clearance and a canopy to extend 8" into the Washington Street right-of-way with an 8'8" clearance.

Attachments: [Street Occ Permit-Bolton & Menk Inc.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0302](#)

Approve changes to intersection traffic control at the Lindbergh Street/Summit Street intersection. Follow-Up to Six-Month Period.

Attachments: [Lindbergh St-Summit St.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0303](#)

Approve New parking restriction on the 1300 block of N. Summit Street (at Wisconsin Avenue). Follow-Up to Six-Month Trial Period

Attachments: [1300 N Block of N. Summit St.pdf](#)

Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0304](#)

Approve Parking restriction change on the 1300 block of W. Harris Street (west of Mason Street). Follow-Up to Six-Month Trial Period

Attachments: [1300 block of W. Harris Street.pdf](#)

Held until next meeting.

Siebers moved, seconded by Prohaska, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

6. Information Items

[22-0292](#)

City of Appleton Parking Utility 2021 Annual Report.

Attachments: [Parking Utility 2021 Annual Report.pdf](#)

[22-0204](#) Discussion of desired process for possible redesign of Soldier Square per Resolution #5-R-19.

Attachments: [Resolution #5-R-19.pdf](#)

[22-0210](#) Review Crosswalk Installation Evaluation Guidance Flowchart.

Attachments: [Crosswalk Installation Evaluation .pdf](#)

[22-0309](#) Inspections Division Permit Summary Comparison Report for February 28, 2022.

Attachments: [Inspection Divison Comparison Report-Feb 2022.pdf](#)

7. Adjournment

Siebers moved, seconded by Prohaska, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers