



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, October 20, 2021

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [21-1411](#) Common Council Minutes of October 6, 2021
 - Attachments:** [CC Minutes 10-6-21.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
 - [21-1444](#) COVID-19 Report
 - Attachments:** [COVID -19 Report 102021.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[21-1158](#) Request from Grant Thompson Construction, Inc. for a street occupancy permit to place a dumpster in the Roosevelt Street right-of-way at 610 E. Roosevelt Street from August 6, 2021 through October 8, 2021.

Attachments: [Grant Thompson-610 E Roosevelt St.pdf](#)

Legislative History

8/9/21	Municipal Services Committee	recommended for approval
8/18/21	Common Council	approved
10/11/21	Municipal Services Committee	recommended for approval

[21-1354](#) Request from Supreme Tattoo Society for a street occupancy permit to place a picnic table in the College Avenue beautification strip at 612 W. College Avenue.

Attachments: [Supreme Tattoo-street occupancy permi.pdf](#)

Legislative History

10/11/21	Municipal Services Committee	recommended for approval
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[21-1355](#) Request from Brian Hodgkiss Injury Lawyers to install signage on the College Avenue Skywalk. This request is consistent with the College Avenue Skywalk Agreement.

Attachments: [Brian Hodgkiss Injury Lawyers-Signage.pdf](#)

Legislative History

10/11/21	Municipal Services Committee	recommended for approval
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[21-1358](#) Request from Greenfire for a street occupancy permit for their construction fencing and staging area to extend 30 feet into the Oneida Street right-of-way at 135 E. College Avenue from October 11, 2021 through March 1, 2022.

Attachments: [Greenfire project-Zuehlke bldg-street occupancy permit.pdf](#)

Legislative History

10/11/21	Municipal Services Committee	recommended for approval
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[21-1364](#) Request from Blue Sky Contractors for a street occupancy permit for their crane to extend 2 feet into the alley behind 322 W. College Avenue from October 7, 2021 through July 1, 2022.

Attachments: [Blue Sky Contractors.-318 W College-crane.pdf](#)

Legislative History

5. MINUTES OF THE FINANCE COMMITTEE

[21-1370](#)

Request to award the City of Appleton Green Ramp Light Fixture Replacement purchase order to Crescent Electric Supply, Co in the amount of \$160,093.05

Attachments: [2021 Green Ramp Light Fixtures.pdf](#)

Legislative History

10/11/21 Finance Committee recommended for approval

[21-1371](#)

Request approval of a construction contract for the DAF Conversion to Receiving Tank Project to Staab Construction Corporation in the amount of \$247,000 with a contingency of \$24,700 for a total not to exceed cost of \$271,700

Attachments: [utilities memo #3 RS Coating Contract Award 09-30-21.pdf](#)

Legislative History

10/11/21 Finance Committee recommended for approval

[21-1386](#)

Request to award the City of Appleton's 2021 Police Station Security Fence project contract to IEI General Contractors, Inc in the amount of \$169,000 with a contingency of 12% for a project total not to exceed \$189,280 and approve the following 2021 budget adjustment:

Facilities Management Capital Projects Fund

Roof Replacement Project	- \$68,280
Police Department Security Fence Project	+\$68,280

to transfer funds to cover the additional costs due to manufacturing and tech equipment shortages (2/3 vote of Council required)

Attachments: [2021 Police Department Security Fence Project with Budget transfer.pdf](#)

Legislative History

10/11/21 Finance Committee recommended for approval

[21-1387](#)

Request to Award Unit U-21 Apple Creek Court and Plamann Park Sewer & Water to Superior Sewer & Water Construction, Inc in the amount of \$3,899,181 with a 2.5% contingency of \$100,000 for a project total not to exceed \$3,999,181

Attachments: [Award of Contract - Unit U-21.pdf](#)

Legislative History

10/11/21 Finance Committee recommended for approval

[21-1410](#) Request to approve the use of 2021 American Rescue Plan Act (ARPA) funds and approve the related 2021 Budget amendment:

ARPA Special Revenue Fund

Salaries	+\$ 900,000
Fringe Benefits	+\$ 270,000
Miscellaneous Supplies	+\$ 50,000
Medical/Lab Supplies	+\$ 300,000
Miscellaneous Equipment	+\$ 50,000
Consulting Services	+\$ 150,000
Contractor Fee	+\$1,000,000
Other Contracts & Obligations	+\$ 421,841
Grant Payments	+\$ 250,000
Capital Outlay	+\$2,000,000
Transfer Out - Parking Utility	+\$1,500,000
Federal Grants	+\$6,891,841

to record 2021 ARPA funds received and related expenditures (2/3 vote of Council required)

Attachments: [Finance Committee - ARPA Memo.pdf](#)

Legislative History

10/11/21 Finance Committee recommended for approval
Aldersperson excused from remainder of meeting at 6:40pm

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[21-1381](#) ****CRITICAL TIMING**** Request to approve the Offer to Purchase from Hayden Properties, LLC and/or its assigns to purchase Lot 26 (Tax Id #31-9-5712-26), Lot 27 (Tax Id #31-9-5712-27), Lot 28 (Tax Id #31-9-5712-28) and Lot 29 (Tax Id #31-9-5712-29) Southpoint Commerce Park Plat No. 3 and Tax Id #31-9-5712-00, comprising a total of approximately 30.44 acres, at a purchase price of \$1,156,720.00 (\$38,000 per acre)

Attachments: [Hayden Properties LLC OTP Memo 10-13-21.pdf](#)

[Hayden Properties OTP 9-29-21.pdf](#)

[SouthpointCommerceParkMap_SubjectParcel_10_2021.pdf](#)

[SPCP Deed Restrictions.pdf](#)

Legislative History

10/13/21 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

[21-1378](#) Approve Wastewater Rate Increase of 4% to be effective January 1, 2022.

Attachments: [WW Rate Increase memo Oct 2021.pdf](#)
[Rate Sheet 2022.pdf](#)
[Comparison of Annual Wastewater Bills.pdf](#)

Legislative History

10/12/21 Utilities Committee recommended for approval

[21-1379](#) Request to Approve Change Order #1 for 2020G Stormwater Consulting Services Contract for Lightning Drive Culverts and Stormwater Practices 60% Preliminary Design with raSmith in an amount not to exceed \$20,000.

Attachments: [2020G Lightning 60% Design Contract CO1 Memo Util Cmte 10-06-2021.pdf](#)

Legislative History

10/12/21 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[21-1403](#) Request to approve request to change Public Works table of organization between CEA and Parking Utility.

Attachments: [DPW TO change for CEA and Parking Utility.pdf](#)

Legislative History

10/13/21 Human Resources & Information Technology Committee recommended for approval

[21-1404](#) Request to approve change to Human Resources table of organization.

Attachments: [HR table of organization change memo.pdf](#)
[Human Resources TO draft 10-7-21.pdf](#)

Legislative History

10/13/21 Human Resources & Information Technology Committee recommended for approval

[21-1405](#) Request to approve USI as the City's fringe benefit consultant for 2022-2024

Attachments: [Fringe Benefits Consultant memo.pdf](#)

Legislative History

10/13/21 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[21-1394](#) Authorization to Award Outagamie County Rural Service Contract to Running Inc.

Attachments: [OC Award Recommendation Memo.pdf](#)

Legislative History

10/12/21 Fox Cities Transit Commission recommended for approval

[21-1395](#) Approval to Change Agency Ticket Rate

Attachments: [FCTC Approval to change Agency Ticket rate.pdf](#)

Legislative History

10/12/21 Fox Cities Transit Commission recommended for approval

[21-1422](#) Authorization to award contract to SRF Consulting Group for Transit Service Planning Support

Attachments: [Award Recommendation Planning Services.pdf](#)

Legislative History

10/12/21 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH**11. MINUTES OF THE REDISTRICTING COMMITTEE**

[21-1418](#) Redistricting Ward/Aldermanic Plans

Attachments: [OptionA-Revised.pdf](#)

[OptionD.pdf](#)

[OptionE.pdf](#)

[OptionF.pdf](#)

[Van Zeeland Redistricting Statement 10-18-21.pdf](#)

Legislative History

10/11/21 Redistricting Committee recommended for approval
The Committee voted to recommend Option D.

10/18/21 Redistricting Committee recommended for approval
Aldersperson Meltzer moved, seconded by Aldersperson Siebers to Reconsider the Item. Roll Call. Motion carried 4/0.

The Committee voted recommend Option E for approval.

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[21-1443](#) Ordinance #70-21 City Boundaries & Wards (Redistricting)

Attachments: [Ord# 70-21 Ward Redistricting Ordinance -PlanE.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.