



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

---

Tuesday, November 12, 2024

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 3 - Meltzer, Doran and Heffernan

**Excused:** 2 - Firkus and Hayden

4. Approval of minutes from previous meeting

[24-1442](#)

Approval of the October 22, 2024 Utilities Committee Meeting Minutes.

**Attachments:** [October 22, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Doran moved, seconded by Heffernan, that the October 22, 2024 Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Doran and Heffernan

**Excused:** 2 - Firkus and Hayden

5. **Public Hearing/Appearances**

*Speaking on behalf of Action Item 24-1444*

*Resident 2701 N. Viola Street  
Resident 2613 N. Viola Street  
Resident 2700 N. Viola Street  
Resident 2519 N. Viola Street  
Resident 2607 N. Viola Street  
Resident 2600 N. Viola Street  
Business Owner 1800 E. Northland Avenue  
Resident 2708 N. Viola Street  
Alderson Croatt, District 14*

6. **Action Items**

[24-1443](#)

Approve single-source award of 2024C Contract for Stormwater Quality Modeling to Brown and Caldwell in an amount not to exceed \$53,620.00.

**Attachments:** [2024C Water Quality Modeling Award Memo BC 11-12-2024 Util Cmte wss.pdf](#)

Doran moved, seconded by Heffernan, that the Single-Source Award of 2024C Stormwater Quality Modeling to Brown and Caldwell in an amount not to exceed \$53,620.00 be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Doran and Heffernan

**Excused:** 2 - Firkus and Hayden

[24-1444](#)

Approve single-source award of 2024D Contract for Northland Creek and Bellaire Watersheds Stormwater Evaluation to Brown and Caldwell in an amount not to exceed \$301,200.00.

**Attachments:** [2024D Northland Creek Bellaire Drain Study Contract Award Memo BC 11-12-2024 Util Cmte wss.pdf](#)  
[11-12-2024 Utilities Minutes Attachment.pdf](#)

Doran moved, seconded by Heffernan, that the Single-Source award of 2024D Contract for Northland Creek and Bellaire Watersheds Stormwater Evaluation to Brown and Caldwell in an amount not to exceed \$301,200 be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Doran and Heffernan

**Excused:** 2 - Firkus and Hayden

[24-1445](#)

Approve Contract Amendment #3 for 2024A Stormwater Management Plan Review Contract with Brown and Caldwell by an increase of \$115,000.00 for a total contract amount not to exceed \$228,000.00.

**Attachments:** [2024A Stormwater Plan Review Amendment 3 UC Memo 11-12-2024 final.pdf](#)

Doran moved, seconded by Heffernan, that the Contract Amendment #3 for 2024A Stormwater Management Plan Review Contract with Brown and Caldwell by an increase of \$115,000 for a total contract amount not to exceed \$228,000 be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Doran and Heffernan

**Excused:** 2 - Firkus and Hayden

## 7. Information Items

## 8. Adjournment

Doran moved, seconded by Heffernan, that the Utilities Committee Meeting be adjourned at 5:10 p.m.. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Doran and Heffernan

**Excused:** 2 - Firkus and Hayden