



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, April 21, 2021

6:00 PM

Council Chambers

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### Organizational Meeting

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 6:07 p.m.*

#### B. ROLL CALL OF ALDERPERSONS

**Present:** 16 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska, Alderperson Chad Doran and Mayor Jake Woodford

#### C. REPORT OF THE INFORMAL ORGANIZATIONAL MEETING

[21-0509](#)

Amendment:

**Rule 15.**

*Remove: 'unless a member of Council objects to the referral, and the objection is seconded; if 2/3 of the members present vote to approve the objection the item remains on the agenda and is not referred'*

**Attachments:** [Rule 15 Amendment.pdf](#)

**Alderperson Prohaska moved, seconded by Alderperson Siebers, that the amendment to Rule 15 be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 4 - Alderperson William Siebers, Alderperson Mike Smith, Alderperson Sheri Hartzheim and Alderperson Joe Prohaska

**Nay:** 11 - Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

[21-0529](#)

Amendment:

**Rule 19.**

**Petitions / Resolutions** - All Petitions and Resolutions should include a summary statement that will be read to the Common Council by the Clerk or designee. If a summary statement is not included, the Clerk or designee may alternatively provide the Common Council with a brief summary of the Resolution's subject matter. Once the summary statement has been read, it will be referred to one of the Standing Committees, Commissions, Boards of Jurisdiction or an elected official. The author of the Resolution should then attend and read the Resolution at the Committee meeting to which it is referred. Resolutions referred to an elected official shall be referred to the appropriate Committee of jurisdiction within 60 days of receipt. If a dual jurisdictional item arises, a joint committee of standing committees, commissions or boards may be established by the Mayor to address the subject in a timely manner. Additional input may be requested by the Chair of the Committee, Commission or Board of Jurisdiction from another Committee or Board. No City business shall be referred to a sub-committee except by the committee of jurisdiction or unless requested otherwise by the author of the resolution.

**Attachments:**     [Rule 19 Amendment.pdf](#)

*The amendment would strike the line:*

*'The author of the Resolution should then attend and read the Resolution at the Committee meeting to which it is referred.'*

**Aldersperson Van Zeeland moved, seconded by Aldersperson Wolff, that the amendment to Rule 19 be amended. Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith and Aldersperson Nate Wolff

**Nay:** 6 - Aldersperson William Siebers, Aldersperson Joe Martin, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

*Amend to add a sentence after 'Once the summary statement has been read it will be referred to one of the Standing Committees, Commissions Boards of Jurisdiction or an elected to official.'*

*The added sentence reads:*

*'The author/lead author/co-sponsor may appear at the Committee meeting or convey to the Committee the intent of the Resolution and be available for questions.'*

**Aldersperson Smith moved, seconded by Aldersperson Reed, that the amendment to Rule 19 be further amended. Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Aldersperson William Siebers, Aldersperson Brad Firkus, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Mike Smith, Aldersperson Kristin Alfheim, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Nay:** 6 - Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Alex Schultz and Aldersperson Nate Wolff

**Abstained:** 1 - Mayor Jake Woodford

*Amendment changes wording in the first few sentences of the rule:*

*All Resolutions 'MAY' include a summary statement that 'CAN' be read to the Common Council by the Clerk or designee. If a summary statement is not included, the Clerk or designee 'SHALL READ THE RESOLUTION IN ITS ENTIRETY'.*

**Aldersperson Firkus moved, seconded by Aldersperson Smith, that the amendment to Rule 19 be further amended. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Nay:** 1 - Aldersperson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

**Aldersperson Martin moved, seconded by Aldersperson Prohaska, that the Amendment to Rule 19 be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Mike Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

**Nay:** 2 - Aldersperson Denise Fenton and Aldersperson Alex Schultz

**Abstained:** 1 - Mayor Jake Woodford

[21-0530](#)

Amendment:

**Rule 14.**

Remove '*At the time the question is called, the Chair will announce how many Alderpersons are in line to speak.*'

**Attachments:**     [Rule 14 Amendment.pdf](#)

**Alderson Prohaska moved, seconded by Alderson Smith, that the Amendment to Rule 14 be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 6 - Alderson Brad Firkus, Alderson Joe Martin, Alderson Mike Smith, Alderson Nate Wolff, Alderson Joe Prohaska and Alderson Chad Doran

**Nay:** 9 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Alex Schultz, Alderson Kristin Alfheim and Alderson Sheri Hartzheim

**Abstained:** 1 - Mayor Jake Woodford

[21-0478](#)

Rules of Council

**Attachments:**     [Council Rules ADOPTED 4-22-2020 .pdf](#)  
                              [Council Rules AMENDED 4-21-2021.pdf](#)

**Alderson Prohaska moved, seconded by Alderson Firkus, that the Rules of Council be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Matthew Reed, Alderson Alex Schultz, Alderson Mike Smith, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Joe Prohaska and Alderson Chad Doran

**Nay:** 1 - Alderson Joe Martin

**Abstained:** 1 - Mayor Jake Woodford

[21-0479](#)

Department &amp; Committee Functions

**Attachments:**     [Dept-Comm Functions - ADOPTED 4-22-2020.pdf](#)

**Alderson Prohaska moved, seconded by Alderson Hartzheim, that the Department & Committee functions be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

#### D. RE-COMMIT TO THE CODE OF CONDUCT

[21-0486](#)

Code of Conduct

**Attachments:** [Code of Conduct.pdf](#)

**Alderperson Smith moved, seconded by Alderperson Alfheim, that the Commitment to the Code of Conduct be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

#### E. APPOINTMENT OF COMMITTEES & COMMITTEE CHAIRS

[21-0551](#)

Committee Appointments

**Attachments:** [Council Memo w/Alderperson Committee Appts 2021 \(002\).pdf](#)

**Alderperson Prohaska moved, seconded by Alderperson Smith, that the Committee Appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

F. ELECTION OF COMMON COUNCIL PRESIDENT

*Alderpersons Reed and Meltzer were nominated.*

*A vote was taken by secret ballot, Alderperson Reed received 8 votes, Alderperson Meltzer received 7 votes.*

*Alderperson Matt Reed was elected as the Council President*

G. ELECTION OF COMMON COUNCIL VICE-PRESIDENT

*Alderperson Van Zeeland was nominated for Council Vice-President.*

*There were no other nominations made.*

*Alderperson Van Zeeland was elected Council Vice-President by unanimous consent.*

H. ELECTION OF COMMON COUNCIL REPRESENTATIVE TO THE CITY PLAN COMMISSION

*Alderperson Fenton was nominated.*

*Alderperson Smith was nominated, but declined the nomination.*

*Alderperson Denise Fenton was elected to be the Council Representative to the City Plan Commission by unanimous consent.*

I. RESOLUTIONS SUBMITTED BY ALDERPERSONS

J. OTHER COUNCIL BUSINESS

K. ADJOURN

**Alderperson Doran moved, seconded by Alderperson Martin, that the meeting be adjourned at 7:29 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk