



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda Finance Committee

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Monday, December 10, 2018

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[18-1791](#) Finance Committee minutes from November 26, 2018 and December 5, 2018

**Attachments:** [MeetingMinutes26-Nov-2018-05-38-15.pdf](#)

[MeetingMinutes05-Dec-2018-04-09-02.pdf](#)

#### 4. Public Hearings/Appearances

#### 5. Action Items

[18-1741](#) Request to approve the following 2018 Budget adjustment:

**Facilities Capital Projects Fund**

Equipment	+\$100,000
Donations	+\$100,000

to record donation from Principal Financial for playground equipment at Jones Park (2/3 vote required)

[18-1792](#) Request approval to award the Municipal Services Building Fuel Site Improvements contract to US Petroleum in the amount of \$141,692 with a 7% contingency of \$9,919 for a project total not to exceed \$151,611

**Attachments:** [MSB Fuel Site Improvements.pdf](#)

[18-1833](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussing the investment of public funds concerning the Fox Cities Exhibition Center invoices and reconvene into open session.

[18-1834](#) Request to approve payment of outstanding invoices from von Briesen & Roper, s.c. for services related to the construction of the Fox Cities Exhibition Center

## 6. Information Items

[18-1793](#) Contract 74-16 was awarded to August Winters & Sons, Inc for \$760,250 with a contingency of \$76,025 for Spartan Sanitary Lift Station. Payments issued to date total \$681,243.75. Request final payment of \$19,006.25

[18-1794](#) Director's Reports:

Finance

- Property Tax Collection
- ERP Project

Facilities Management

- Fall/Winter Monthly Report

**Attachments:** [2018 - Fall-Winter FMD Report.pdf](#)

[18-1795](#) The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Library**

Other Reimbursements	+\$399
Purchased Services - Community Partnerships	+\$399

to record grant from UW-Milwaukee to the fund "Knowing News" event

**General Fund - Fire Department**

Miscellaneous Equipment - Technical Services	+\$4,750
Training - Administration	- \$875
Training - Technical Services	- \$3,875

to transfer funds to purchase front line thermal imaging cameras for fire crews

[18-1805](#) Contract 43-17 was awarded to Kruczek Construction, Inc for \$1,115,115 with a contingency of \$78,058 for Cotter Street Stormwater Improvements & Oneida Street Sewer/Water Construction. Change orders were approved totaling \$18,170. Final contract amount is \$1,133,285 with a contingency of \$59,888. Payments issued to date total \$1,018,810.51. Request final payment of \$51,900.12

7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*