



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Finance Committee

---

Monday, December 21, 2020

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[20-1562](#)

November 9, 2020 and December 2, 2020 Finance Committee meeting minutes

**Attachments:** [MeetingMinutes09-Nov-2020-07-41-00.pdf](#)

[MeetingMinutes02-Dec-2020-01-05-48.pdf](#)

4. **Public Hearings/Appearances**

5. **Action Items**

[20-1565](#)

Request for the City of Appleton to waive the Connection Fee in Lieu of Sanitary Sewer Special Assessment (\$17,301.98) and the Sanitary Area Assessment (\$10,066.66) in exchange for a sanitary sewer easement at 6331 N Ballard Road

**Attachments:** [Waiver of Connection fee.pdf](#)

[20-1655](#)

Request to approve the following 2020 Budget amendments:

**COVID-19 Grant Fund - Testing Coordination**

Health Grants & Aids	+\$ 28,400
Salaries	+\$ 14,000
Fringe Benefits	+\$ 2,400
Supplies	+\$ 4,000
Purchased Services	+\$ 8,000

**Pandemic Grant Fund - Planning**

Health Grants & Aids	+\$ 2,763
Salaries	+\$ 2,210
Fringe Benefits	+\$ 553

**COVID-19 Grant Fund - Contact Tracing**

Health Grants & Aids	+\$551,453
Salaries & Part-time Wages	+\$442,200
Fringe Benefits	+\$ 78,003
Supplies	+\$ 26,050
Purchased Services	+\$ 5,200

to record grant agreement modifications from the State Department of Health Services for COVID-19 pandemic response costs (2/3 vote of Council required)

**Attachments:** [2020 DHS Contract Amendments 12-15-2020.pdf](#)

## 6. Information Items

[20-1563](#)

Contract 120-19 was awarded to Baumgart Mechanical for the 2019 Fire Station #4 HVAC Replacement project in the amount of \$61,050 with a contingency of \$6,000. Change Order #1 was issued in the amount of \$14,147 with City Council approval on 4/20/2020 for structural modifications needed to accommodate the new HVAC units. Payments issued to date total \$67,677.30. Request to issue the final contract payment of \$7,519.70.

[20-1564](#)

Contract 97-20 was awarded to VOE Power and Systems for the 2020 PRFMD Fire Alarm Replacement project in the amount of \$37,697 with a contingency of 10%. No change orders were issued. No payments have been issued to date. Request to issue the final contract payment of \$37,697.00

[20-1607](#)

November 18, 2020 Routes to Recovery Grant Expense Claims

**Attachments:** [11-18-20 Routes to Recovery Claims.pdf](#)[20-1643](#)

Contract 101-20 was awarded to Northeastern Roofing, Inc for the 2020 MSB Cold Storage Roof Replacement project in the amount of \$160,000 with a contingency of 10%. No change orders were issued. Payments to date total \$150,575. Request to issue the final contract payment of \$9,425

[20-1644](#)

Contract 63-20 was awarded to Al Dix Construction, Inc for \$718,066 with a contingency of \$36,000 for Miscellaneous Concrete & Street Excavation Repair. Change orders were approved totaling \$40,000. Final contract amount is \$758,066 with a contingency of \$26,000. Payments issued to date total \$617,155.87. Request final payment of \$29,120.65

[20-1645](#)

Contract 24-20 was awarded to Kruczek Construction, Inc for \$3,559,000 with a contingency of \$71,180 for Sewer & Water Reconstruction No. 1. Change orders were approved totaling \$64,600. Final contract amount is \$3,623,600 with a contingency of \$6,580. Payments issued to date total \$3,461,534.35. Request final payment of \$98,112.65

[20-1646](#)

Informational Item: The 2019 Capital Improvement Plan included \$275,000 for the removal and replacement of tennis and basketball courts at Linwood Park. Construction contract 11-19 was issued to Peters Concrete for the removal of the existing courts and the installation of a new lit tennis and basketball court in the amount of \$205,208.41. One change order was issued for \$11,085.60 for the increased cost of connecting to the stormwater basin in the street, for a total of \$216,294.01. A second change order extended the contract into 2020 due to cold weather which did not allow for the courts to be painted and striped in 2019 but there was no charge for this change order. An initial payment was made for \$198,960.16. Request to issue the final payment of \$17,333.85

[20-1656](#)

Contract 111-20 was awarded to Lunda Construction Co for \$152,045 with a contingency of \$6,955 for Lawe Street Bridge Maintenance. No payments issued to date. Request final payment of \$151,746.00

[20-1657](#)

Contract 74-20 was awarded to Sure-Fire, Inc for the 2020 Fire Station #5 HVAC Upgrades project in the amount of \$37,525 with a contingency of \$5,000. No change orders issued. Payments to date total \$13,300. Request to issue the final contract payment including retainage of \$24,225

[20-1658](#)

Change Order No. 1 to contract 44-20, Unit B-20 Asphalt Pavement Reconstruction, for additional final quantities of erosion mat, surface restoration, 12" storm sewer and apron endwalls at Memorial Park Trail in the amount of \$4,439. This change order reduces contingency from \$42,000 to \$37, 561. Overall contract amount remains unchanged

**Attachments:** [Unit B-20 Change Order No. 1.pdf](#)

## 7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Finance Committee

---

Monday, November 9, 2020

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

Meeting called to order at 5:30pm

2. Roll call of membership

**Present:** 3 - Lobner, Coenen and Siebers

**Excused:** 2 - Meltzer and Reed

3. Approval of minutes from previous meeting

[20-1494](#)

October 26, 2020 Finance Committee minutes

**Attachments:** [MeetingMinutes26-Oct-2020-09-48-05.pdf](#)

Siebers moved, seconded by Coenen, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 3 - Lobner, Coenen and Siebers

**Excused:** 2 - Meltzer and Reed

4. Public Hearings/Appealances

5. Action Items

[20-1496](#)

Resolution authorizing staff to finalize land transaction terms with the City of Menasha

**Attachments:** [Finance Utilities - CRB Memo - 11-2020 - Authorizing Resolution.pdf](#)  
[Authorizing Resolution \(with Menasha regarding Water Plant land needs\) - 11-5-20.pdf](#)

Siebers moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

## 6. Information Items

[20-1501](#)

The following 2020 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Library**

Reimbursements - Friends of the Library	+\$34,000
Administration Expenses	+\$ 6,000
Childrens Services Expenses	+\$ 9,000
Public Service Expenses	+\$ 500
Community Partnership Expenses	+\$15,000
Materials Management Expenses	+\$ 3,500

to record funds received from the Friends of the Appleton Public Library

**General Fund - Library**

Reimbursements - Friends of the Library	+\$ 7,000
Community Partnership Supplies	+\$ 2,000
Childrens Services Supplies	+\$ 5,000

to record ALA Libraries Digital Skills and WILS grants

**General Fund - Library**

Reimbursements - OWLS	+\$24,500
Administration Travel/Training	+\$ 3,500
Materials Management Supplies	+\$21,000

to record expense reimbursements from OWLS

**General Fund - Fire**

Donations	+\$ 738
Medical/Lab Supplies	+\$ 738

to record donation from Winnebago County for medical supplies

**These budget adjustments were presented**

## 7. Adjournment

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Finance Committee

---

Wednesday, December 2, 2020

6:30 PM

Council Chambers, 6th Floor

---

### SPECIAL

1. Call meeting to order

Meeting called to order at 5:33pm

2. Roll call of membership

**Present:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

4. Public Hearings/Apearances

5. Action Items

#### [20-1538](#)

Request to award the "2019 AWWTP Improvement Project" contract to Staab Construction in the amount of \$2,689,000 with a contingency of 12.5% for a project total not to exceed \$3,025,125 and approve the following related 2020 Budget amendment:

#### **Wastewater Utility**

2019 AWWTP Improvement Project	+\$535,622
2017 AWWTP Improvement Project	- \$461,180
2018 Phase 2 Midway Lift Station Project	- \$ 74,442

to provide additional funding for the 2019 AWWTP Improvement Project  
(2/3 vote of Common Council required)

**Attachments:** [Finance Committee - WW Utility 2019 Improvements Project Bid Award Staab\\_rev.pdf](#)

Coenen moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

6. Information Items

[20-1539](#)

Contract 86-20 was awarded to Fisher Ulman Construction Inc. for \$310,000.00 for Sidewalk Construction. Change orders were approved totaling \$56,100.00. Final contract amount is \$366,100.00. Payments issued to date total \$297,599.82. Request final payment of \$64,383.94.

**This final contract payment was presented**

[20-1540](#)

Contract 72-20 was awarded to Alfson Excavation, Inc. for \$200,000.00 for Mini Storm Sewer Construction. Payments issued to date total \$185,050.50. Request final payment of \$13,180.50.

**This final contract payment was presented**

[20-1541](#)

Contract 65-20 was awarded to ASTI Sawing, Inc. for \$40,000.00 for Concrete Sidewalk Sawcutting. Payments issued to date total \$29,000.00. Request final payment of \$11,000.00.

**This final contract payment was presented**

[20-1542](#)

Contract 96-19 was awarded to Kruczek Construction Co. for \$933,333.33 with a contingency of \$45,000.00 for Sewer & Water Construction - Sommers Drive, Spartan Drive & Haymeadow Avenue. Change orders were approved totaling \$31,615.00. Final contract amount is \$964,948.33 with a contingency of \$13,385.00. Payments issued to date total \$931,562.13. Request final payment of \$33,246.20.

**This final contract payment was presented**

## 7. Adjournment

**Coenen moved, seconded by Reed, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers





*"...meeting community needs...enhancing quality of life."*

## MEMO

---

**TO:** Finance Committee

**FROM:** Paula Vandehey, Director of Public Works *PAV*

**DATE:** December 2, 2020

**SUBJECT:** Request for City of Appleton to waive the Connection Fee in Lieu of Sanitary Sewer Special Assessment (\$17,301.98) and the Sanitary Area Assessment (\$10,066.66) in exchange for a sanitary sewer easement at 6331 N. Ballard Road.

---

In February 2006, First English Lutheran Church provided a 30-foot wide sanitary sewer easement to the City of Appleton (see attached Exhibit "A"). This easement allowed for the development of the Glacier Ridge Subdivision, without the City having to purchase land. Because the construction of the Church preceded City utilities, it was built using well and septic systems. The Church annexed to the City of Appleton in November, 2007.

Over time, the Church has served many community needs including recreation teams and youth groups using the gym, as well as scout troops, the men's choir and a community orchestra. These additional uses have put a strain on their existing well and septic systems, so they are now looking to connect to City sewer and water.

Based on the City of Appleton's Special Assessment Policy, this property has Connection Fees in Lieu of Special Assessments due upon connection to the City infrastructure. However, it has become common practice for the City to waive special assessments in exchange for land dedication, easements, etc.

Therefore, staff supports the request to waive the Connection Fee in Lieu of Sanitary Sewer Special Assessment and the Sanitary Area Assessment in exchange for the sanitary sewer easement at 6331 N. Ballard Road. The Connection Fee in Lieu of Special Assessments for the watermain (\$38,251.11) will still be required upon connection.

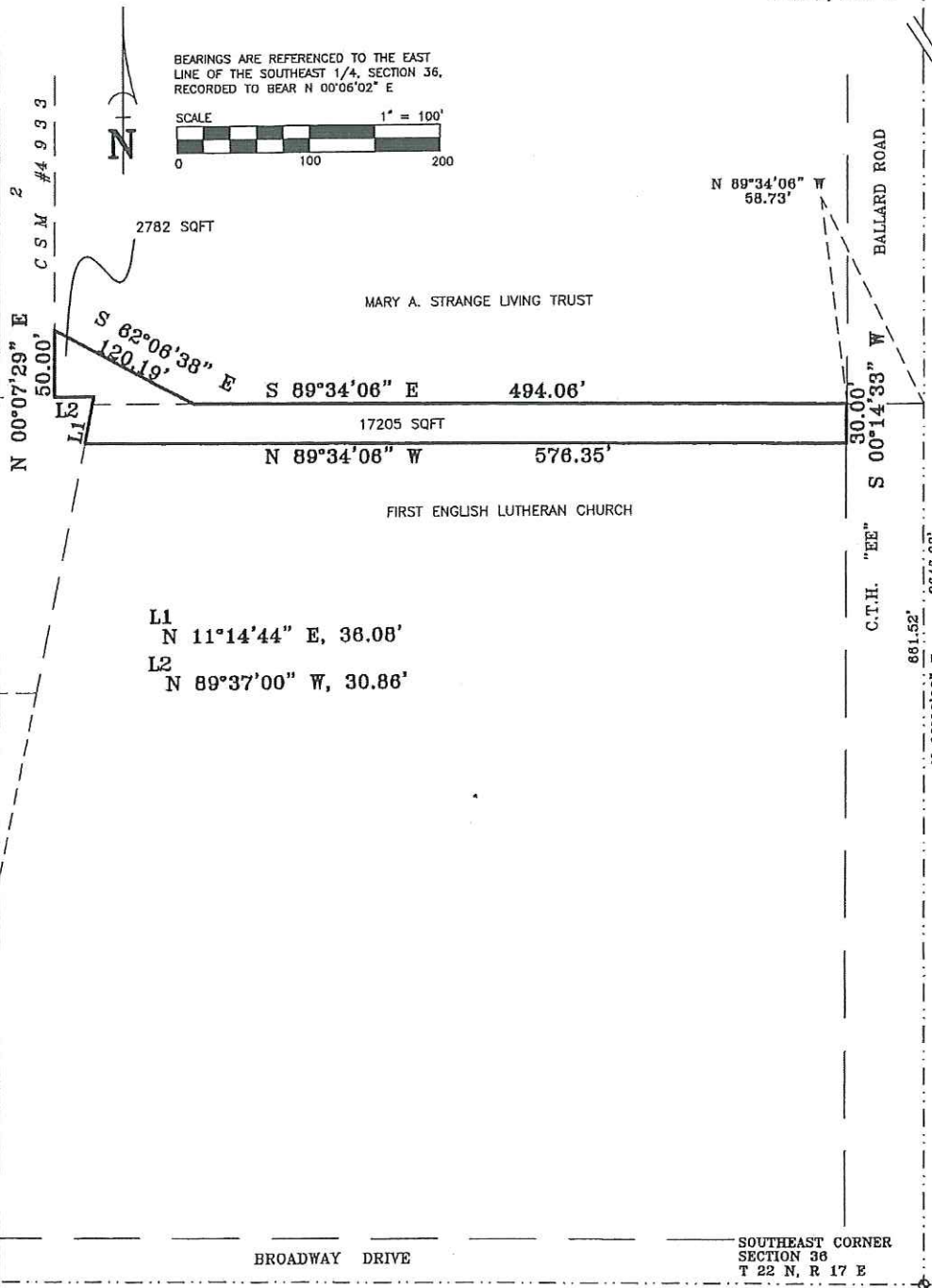
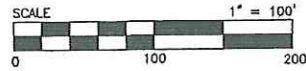
Attachment

# EXHIBIT "A"

## FOR SANITARY SEWER EASEMENT

EAST 1/4 CORNER  
SECTION 36  
T 22 N, R 17 E

BEARINGS ARE REFERENCED TO THE EAST  
LINE OF THE SOUTHEAST 1/4, SECTION 36,  
RECORDED TO BEAR N 00°06'02" E



**Martenson & Eisele, Inc.**

Planning - Surveying - Engineering - Architecture

1377 Midway Road, Menasha, WI 54952

Phone (920) 731-0381 Fax (920) 733-8578

www.martenson-eisele.com

info@martenson-eisele.com

PROJECT NO. 663-001

FILE 663001saneas

THIS INSTRUMENT WAS DRAFTED BY: DMS

## SANITARY SEWER EASEMENT

For and in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, First English Lutheran Church, Mary A. Strange Living Trust, ("Grantors") do hereby grant to the City of Appleton, of Outagamie County, Wisconsin ("Grantee"), the right to install, replace, relocate, operate, maintain and repair a sanitary sewer and associated appurtenances within an easement as described below:

*The servient property is legally described as:*

PART OF THE SOUTHEAST 1/4, SECTION 36, TOWN 22 NORTH, RANGE 17 EAST, TOWN OF CENTER, OUTAGAMIE COUNTY, WISCONSIN

*The easement is legally described by:*

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 36; THENCE NORTH 00 DEGREES 06 MINUTES 02 SECONDS EAST, ALONG THE EAST LINE OF SAID SOUTHEAST 1/4, A DISTANCE OF 661.52 FEET; THENCE NORTH 89 DEGREES 34 MINUTES 06 SECONDS WEST, 58.73 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 14 MINUTES 33 SECONDS WEST, ALONG THE WEST RIGHT OF WAY LINE OF C.T.H. "EE", 30.00 FEET; THENCE NORTH 89 DEGREES 34 MINUTES 06 SECONDS WEST, 576.35 FEET; THENCE NORTH 11 DEGREES 14 MINUTES 44 SECONDS EAST, 36.08 FEET; THENCE NORTH 89 DEGREES 37 MINUTES 00 SECONDS WEST, 30.86 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 29 SECONDS EAST, ALONG THE EXTENDED AND EAST LINE OF LOT 2, CERTIFIED SURVEY MAP #4933, A DISTANCE OF 50.00 FEET; THENCE SOUTH 62 DEGREES 06 MINUTES 38 SECONDS EAST, 120.19 FEET; THENCE SOUTH 89 DEGREES 34 MINUTES 06 SECONDS EAST, 494.06 FEET TO THE POINT OF BEGINNING, CONTAINING 19,987 SQUARE FEET (0.459 ACRES).

THE LOCATION OF THE EASEMENT HEREIN DESCRIBED IS SHOWN ON THE REFERENCE DRAWING MARKED "EXHIBIT A" AND MADE A PART HEREOF.

It is further agreed that the easement described above shall be a permanent easement.

It is further agreed that the Grantor, its lessees, successors, heirs or assigns (hereinafter referred to as "Grantor"), shall have full use and enjoyment of the property referenced above provided that such use does not interfere with Grantee's right to replace, operate, maintain and repair said sanitary sewer and associated appurtenances. It is further agreed that after maintaining, repairing, replacing or relocating of said sanitary sewer and associated appurtenances Grantee shall restore unimproved surfaces such as grass, gravel and dirt on said property, as closely as possible, to the condition previously existing. Grantee shall not be required to restore or compensate for any improvements or improved surfaces such as, but not limited to, curb and gutter, hard pavements, trees, shrubs and landscaping, disturbed as a result of the maintenance activities described herein. Grantee does hereby agree to compensate fully for any damage caused directly or indirectly from said maintenance, repair, replacement or relocation of said sanitary sewer and associated appurtenances outside of the above described easement area. Grantee agrees that it shall give timely notice to the Grantor of routine maintenance work.

Record and return to:

City of Appleton, City Attorney's Office  
100 North Appleton Street  
Appleton, WI 54911-4799

Tax Key Nos. 040100300 and 040100500



IN WITNESS WHEREOF, the said Grantor(s) has caused these presents to be signed this 1 day of February, 2006.

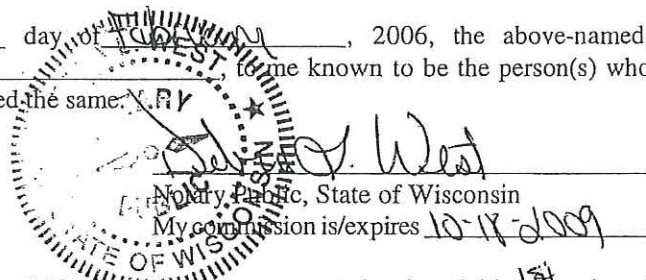
FIRST ENGLISH LUTHERAN CHURCH

By: Walter S. England  
Printed Name: Walter S. England  
Title: Resource Director

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF WISCONSIN )  
: ss  
OUTAGAMIE COUNTY )

Personally came before me this 1<sup>st</sup> day of February, 2006, the above-named, Walter S. England and \_\_\_\_\_ to me known to be the person(s) who executed the foregoing instrument and acknowledged the same. W. A. West



IN WITNESS WHEREOF, the said Grantor(s) has caused these presents to be signed this 1<sup>st</sup> day of February, 2006.

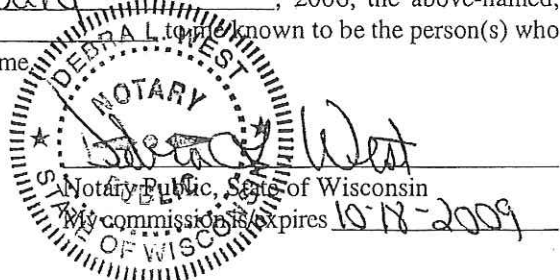
MARY A. STRANGE LIVING TRUST

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: Mary A. Strange  
Printed Name: Mary A. Strange  
Title: Trustee

STATE OF WISCONSIN )  
: ss  
OUTAGAMIE COUNTY )

Personally came before me this 1<sup>st</sup> day of February, 2006, the above-named, Mary A. Strange and \_\_\_\_\_ to me known to be the person(s) who executed the foregoing instrument and acknowledged the same. W. A. West



This instrument was drafted by:  
James P. Walsh, City Attorney  
N:\WORD\FORMS\EASEMENT\Strange-First English Lutheran Easement (4-18-06).doc

**CARS PAYMENT INFORMATION*****DHS CARS STAFF INTERNAL USE ONLY*****CARS PAYMENT INFORMATION**

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date	CARS Contract End Date	Program Total Contract:
<b>449983</b>	<b>APPLETON CITY HD</b>	<b>060</b>	<b>3/1/2020</b>	<b>12/31/2020</b>	<b>\$582,616</b>

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
155803	CARES COVID19 TEST COORD	CARES Act funding ends 12/30/20 - Final report due 1/31/21	\$118,900	\$-90,500	\$28,400	N/A
155804	CARES COVID19 PLAN	CARES Act funding ends 12/30/20 - Final report due 1/31/21	\$30,000	\$-27,237	\$2,763	N/A
155805	COVID19 CONTACT TRACING	CARES Act funding ends 12/30/20 - Final report due 1/31/21	\$626,621	\$-75,168	\$551,453	N/A
					\$582,616	

**CARS FEDERAL AWARD INFORMATION**

<b>DHS Profile Number</b>	155803	155804	155805
<b>FAIN</b>	N/A	N/A	N/A
<b>Federal Award Date</b>	N/A	N/A	N/A
<b>Sub-award period of Performance Start Date</b>	3/1/2020	3/1/2020	3/1/2020
<b>Sub-award period of Performance End Date</b>	12/30/2020	12/30/2020	12/30/2020
<b>Amount of Federal Funds obligated (committed) by this action</b>	\$-90,500	\$-27,237	\$-75,168
<b>Total Amount of Federal Funds obligated (committed)</b>	\$28,400	\$2,763	\$551,453
<b>Federal Award Project Description</b>	Coronavirus Relief Fund	Coronavirus Relief Fund	Coronavirus Relief Fund
<b>Federal Awarding Agency Name (Department)</b>	Department of Treasury	Department of Treasury	Department of Treasury
<b>DHS Awarding Official Name</b>	Julie A. Willems Van Dijk	Julie A. Willems Van Dijk	Julie A. Willems Van Dijk
<b>DHS Awarding Official Contact Information</b>	<b>608-266-9622</b>	<b>608-266-9622</b>	<b>608-266-9622</b>
<b>CFDA Number</b>	21.019	21.019	21.019
<b>CFDA Name</b>	Coronavirus Relief Fund	Coronavirus Relief Fund	Coronavirus Relief Fund
<b>Total made available under each Federal award at the time of disbursement</b>	\$1,997,294,785	\$1,997,294,785	\$1,997,294,785
<b>R&amp;D?</b>	No	No	No
<b>Indirect Cost Rate</b>	N/A	N/A	N/A

City of Appleton  
Routes to Recovery Grant  
Expense Claims - Submitted 11/18/20

Date Paid	Vendor Name	Cost Category	Nature of COVID-19-Related Goods/Services Provided	Amount Paid
10/12/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$ 26.96
9/1/2020	PURE ORANGE HOLDINGS	2 - PPE	Face masks	\$ 4,500.00
10/19/2020	USPS PO 5643400777	1 - EMG OPS	Postage for mask distribution	\$ 10.80
10/12/2020	CLEAN POWER, LLC	3 - SUPP & SVC	Level 1 Disinfection Clean	\$ 1,227.17
10/30/2020	AMAZON	9 - TELEWRK	Printer ink, paper for staff working remote	\$ 70.00
11/2/2020	AMAZON	1 - EMG OPS	Batteries, waterproof gloves	\$ 797.84
9/17/2020	MCMAHON ASSOCIATES,	1 - EMG OPS	Barrier constructon	\$ 18,709.60
9/21/2020	FLEET FARM 100	1 - EMG OPS	Ballot box materials	\$ 101.62
10/12/2020	WARNING LITES OF APP	1 - EMG OPS	Supplies for social distancing	\$ 880.00
8/31/2020	SAMSCLUB.COM	1 - EMG OPS	Bags for curbside pickup	\$ 35.66
10/15/2020	WARNING LITES OF APP	1 - EMG OPS	Message board use for public announcements	\$ 950.00
11/2/2020	OFFICE DEPOT	9 - TELEWRK	Printer cartridge for staff working remote	\$ 197.07
8/10/2020	TALKROUTE.COM	9 - TELEWRK	Phone/PC accessories	\$ 59.00
10/26/2020	MEDCO SUPPLY COMPANY	2 - PPE	Hand sanitizer	\$ 75.67
11/2/2020	OFFICE DEPOT	9 - TELEWRK	Printer cartridge for staff working remote	\$ 305.42
10/20/2020	MCMAHON ASSOCIATES,	1 - EMG OPS	Barrier constructon	\$ 2,050.40
10/12/2020	CDW DIR #2399660	9 - TELEWRK	Printer cartridge for staff working remote	\$ 208.86
10/31/2020	N/A	2 - PPE	Unemployment claims thru 10-31	\$ 3,146.68
9/8/2020	AMAZON	1 - EMG OPS	Supplies for social distancing	\$ 56.90
7/27/2020	AMAZON	2 - PPE	Hand sanitizer	\$ 358.80
10/12/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$ 49.95
10/21/2020	TAPCO - TRAFFIC & PA	1 - EMG OPS	Supplies for social distancing	\$ 4,475.00
9/21/2020	FASTENAL COMPANY	1 - EMG OPS	Materials for barriers	\$ 339.77
11/2/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$ 129.78
11/12/2020	N/A	1 - EMG OPS	Fire staff costs for COVID response Mar - Nov 6	\$ 149,038.09
10/15/2020	Employee Reimbursement	9 - TELEWRK	Printer ink, paper for staff working remote	\$ 123.23
9/8/2020	AMAZON	2 - PPE	Face masks	\$ 167.45
10/19/2020	THE HOME DEPOT #4903	1 - EMG OPS	Tools for barrier construction	\$ 28.44
10/26/2020	AMAZON	9 - TELEWRK	Printer ink, computer accessories for staff working remote	\$ 691.79
10/26/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$ 119.67
10/12/2020	AMAZON	2 - PPE	Face masks	\$ 142.00
7/27/2020	AMAZON	2 - PPE	Gloves	\$ 21.49
11/2/2020	NIELSON COMMUNICATIO	2 - PPE	Temperature indicator cameras	\$ 8,247.00
10/26/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$ 131.67
7/20/2020	SIGNS.COM	1 - EMG OPS	COVID -19 signage	\$ 435.45
11/2/2020	TARTAN SUPPLY CO., I	2 - PPE	Hand sanitizer	\$ 3,427.96
10/5/2020	TRI CITY GLASS AND D	1 - EMG OPS	Barriers	\$ 650.88
7/20/2020	TARTAN SUPPLY CO., I	2 - PPE	Disinfectant wipes	\$ 525.30
11/2/2020	AIR OASIS	1 - EMG OPS	Portable air purifier	\$ 2,495.00
7/27/2020	AMAZON	2 - PPE	Gloves and masks	\$ 477.78
10/26/2020	ZOOM.US	1 - EMG OPS	ZOOM fees	\$ 279.59
10/26/2020	AMAZON	9 - TELEWRK	ink cartridges, computer accessories for staff working remote	\$ 159.95
10/12/2020	AMAZON	9 - TELEWRK	Printer paperfor staff working remote	\$ 25.97
9/2/2020	FOX VALLEY COMMUNICA	1 - EMG OPS	Translation services	\$ 50.00
9/21/2020	CORNERSTONE TEAM SPORTS	2 - PPE	Disinfecting spray	\$ 863.88
9/28/2020	AMAZON	1 - EMG OPS	Wireless microphones	\$ 1,262.88
9/21/2020	KITZ & PFEIL HARDWAR	1 - EMG OPS	Supplies for social distancing	\$ 6.93
11/9/2020	ULINE	1 - EMG OPS	Trash cans for COVID shelter	\$ 1,105.73
8/31/2020	VORPAHL FIRE AND SAF	2 - PPE	Face masks	\$ 650.00
11/12/2020	N/A	1 - EMG OPS	Public Health staff costs for COVID response Mar - Nov 6	\$ 264,405.39
11/12/2020	N/A	1 - EMG OPS	EOC staff costs for COVID response Mar - Nov 6	\$ 57,198.53
10/12/2020	CDW DIR #2431495	9 - TELEWRK	Printer cartridge for staff working remote	\$ 97.05
8/3/2020	VERONA SAFETY SUPPLY	2 - PPE	Hand sanitizer	\$ 86.96
10/26/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$ 55.49
7/27/2020	AMAZON	2 - PPE	Face masks	\$ 484.20
9/28/2020	CORNERSTONE TEAM SPORTS	2 - PPE	Face masks	\$ 3,798.00
9/21/2020	LOWES #02486*	1 - EMG OPS	Materials for ballot boxes	\$ 224.55
10/5/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$ 75.89
9/14/2020	TALKROUTE.COM	9 - TELEWRK	Phone/PC accessories	\$ 59.00
9/14/2020	TARTAN SUPPLY CO., I	2 - PPE	Disinfecting wipes	\$ 1,468.32

10/26/2020	MEDCO SUPPLY COMPANY	2 - PPE	Hand sanitizer	\$	4.83
10/5/2020	AMAZON	2 - PPE	Mask brackets	\$	239.60
8/3/2020	AMAZON	2 - PPE	Face masks	\$	263.99
8/31/2020	GUNTA LAW OFFICES, S	1 - EMG OPS	Legal services - civil right claim	\$	4,594.98
11/2/2020	CDW GOVT #3477514	9 - TELEWRK	Printer cartridge for staff working remote	\$	777.92
9/24/2020	UNITED PARCEL SERVIC	1 - EMG OPS	Shipping for safety materials returns	\$	8.72
8/31/2020	SILLY TOAST DESIGNS	2 - PPE	Face masks	\$	122.40
10/9/2020	GUNTA LAW OFFICES, S	1 - EMG OPS	Legal services - civil right claim	\$	25.00
10/26/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$	76.78
10/29/2020	ENERGY CONTROL AND D	1 - EMG OPS	Ionizing HVAC filters	\$	124,846.00
9/21/2020	IN *LANDMARK	1 - EMG OPS	COVID covers; signage	\$	41.02
6/25/2020	N/A	1 - EMG OPS	Police staff costs for COVID response Mar 28 - June 20	\$	942,283.69
9/21/2020	ACE HARDWARE OF APPL	1 - EMG OPS	Ballot box materials	\$	8.32
8/31/2020	AIRGAS USA, LLC	1 - EMG OPS	Materials for barriers	\$	160.00
11/2/2020	NIELSON COMMUNICATIO	2 - PPE	Temperature indicator cameras	\$	7,791.00
9/21/2020	SAGE SECURITY SOLUTIONS	1 - EMG OPS	Padlocks for ballot boxes	\$	152.50
9/21/2020	AMAZON	9 - TELEWRK	Webcam, computer accessories	\$	98.99
11/2/2020	OFFICE DEPOT	9 - TELEWRK	Printer cartridge for staff working remote	\$	35.90
11/11/2020	FOX VALLEY COMMUNICA	1 - EMG OPS	Translation services	\$	10.00
11/2/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$	61.89
11/12/2020	N/A	1 - EMG OPS	Emergency sick pay-Public Health & Safety staff Mar - Nov. 6	\$	92,313.33
9/28/2020	TARTAN SUPPLY CO., I	2 - PPE	Hand sanitizer dispenser	\$	38.43
10/30/2020	AMAZON	9 - TELEWRK	Printer ink, paper for staff working remote	\$	1,635.27
9/9/2020	CLEAN POWER, LLC	3 - SUPP & SVC	Level 1 Disinfection Clean	\$	1,197.70
9/2/2020	FOX VALLEY COMMUNICA	1 - EMG OPS	Translation services	\$	100.00
8/31/2020	TARTAN SUPPLY CO., I	2 - PPE	Hand sanitizer	\$	420.22
11/12/2020	N/A	1 - EMG OPS	staff OT costs for COVID mitigation/EOC activities Mar - Nov. 6	\$	75,419.76
9/2/2020	FOX VALLEY COMMUNICA	1 - EMG OPS	Translation services	\$	50.00
11/9/2020	TARTAN SUPPLY CO., I	1 - EMG OPS	Supplies for COVID shelter	\$	21,347.49
10/5/2020	AIR OASIS	1 - EMG OPS	Air purifier - Library	\$	4,683.00
8/10/2020	AMAZON	2 - PPE	Face masks	\$	19.99
10/5/2020	SIGNS.COM	1 - EMG OPS	Signs	\$	453.12
10/19/2020	SAMSClub.COM	1 - EMG OPS	Bags for curbside pickup	\$	69.90
10/26/2020	AMAZON	9 - TELEWRK	Printer cartridge for staff working remote	\$	248.01
11/2/2020	KWEST SOURCING	2 - PPE	Face masks	\$	9,360.00
10/19/2020	TARTAN SUPPLY CO., I	2 - PPE	Hand sanitizer	\$	1,036.36
11/3/2020	CLEAN POWER, LLC	3 - SUPP & SVC	Level 1 Disinfection Clean	\$	1,184.75
8/17/2020	AMAZON	2 - PPE	Face masks	\$	179.88
8/24/2020	SI METALS DE PERE	1 - EMG OPS	Materials for barriers	\$	108.00
11/9/2020	CORNERSTONE TEAM SPORTS	2 - PPE	Face masks, hand sanitizer	\$	8,564.88
8/3/2020	SIGNS.COM	1 - EMG OPS	COVID-19 signage	\$	788.83
10/19/2020	AMAZON	2 - PPE	Gloves for testing site	\$	199.90
10/26/2020	MEDCO SUPPLY COMPANY	2 - PPE	Hand sanitizer	\$	107.40
10/26/2020	ZOOM.US	9 - TELEWRK	ZOOM fees	\$	19.69
9/8/2020	TARTAN SUPPLY CO., I	2 - PPE	Hand sanitizer	\$	429.68
10/26/2020	WG&R FURNITURE CORP	1 - EMG OPS	Hospital beds for COVID shelter	\$	46,762.50
10/5/2020	AMAZON	9 - TELEWRK	Webcams	\$	632.80
10/5/2020	TARTAN SUPPLY CO., I	2 - PPE	Disinfecting wipes	\$	6,712.00
				\$	1,893,530.88



**CONTRACT CHANGE ORDER**Change Order No. ONEDate 12/17/20Contract No. 44-20 for the following public work : Unit B-20 Asphalt Pavement Reconstructionbetween Vinton Construction Company 2705 N. Rapids Road, P.O. Box 1987, Manitowoc, WI 54221  
(Contractor Name) (Contractor Address)and the City of Appleton dated: 03/10/20 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	<u>4240.6809.1</u>	<u>\$1,552,738.38</u>	<u>\$10,000.00</u>			<u>\$1,552,738.38</u>	<u>\$10,000.00</u>
2	<u>17016.6809.1</u>	<u>\$416,549.32</u>	<u>\$5,000.00</u>			<u>\$416,549.32</u>	<u>\$5,000.00</u>
3	<u>17015.6809.2</u>	<u>\$112,633.25</u>	<u>\$5,000.00</u>			<u>\$112,633.25</u>	<u>\$5,000.00</u>
4	<u>5230.6809.4</u>	<u>\$134,910.50</u>	<u>\$10,000.00</u>			<u>\$134,910.50</u>	<u>\$10,000.00</u>
5	<u>5431.6809.3</u>	<u>\$5,261.00</u>	<u>\$2,000.00</u>			<u>\$5,261.00</u>	<u>\$2,000.00</u>
6	<u>5630.6802.00</u>	<u>\$131,057.00</u>	<u>\$5,000.00</u>			<u>\$131,057.00</u>	<u>\$5,000.00</u>
7	<u>4350.6809.99</u>	<u>\$42,598.55</u>	<u>\$5,000.00</u>	<u>\$4,438.49</u>	<u>-\$4,438.49</u>	<u>\$47,037.04</u>	<u>\$561.51</u>
8						<u>\$0.00</u>	<u>\$0.00</u>
9						<u>\$0.00</u>	<u>\$0.00</u>
10						<u>\$0.00</u>	<u>\$0.00</u>
Total		<u>\$2,395,748.00</u>	<u>\$42,000.00</u>	<u>\$4,438.49</u>	<u>-\$4,438.49</u>	<u>\$2,400,186.49</u>	<u>\$37,561.51</u>

Reason for Change: Additional final quantities of erosion mat, surface restoration, 12" storm sewer and apron endwalls at Memorial Park Trail.  
  
  
The Contract Time will be increased by this Change Order: 0 DaysThe Date of Completion as of the date of this Change Order therefore is: UnchangedFinance Committee Agenda Date: 12/21/20Date approved by Council: 01/06/21